

SOLANO COUNTY BOARD OF EDUCATION

**Regular Meeting
Wednesday, April 14, 2010
6:00 PM
Boardroom
5100 Business Center Drive
Fairfield, California**

AGENDA

The Solano County Office of Education does not discriminate against persons with disabilities and is an accessible facility. Persons with disabilities who wish to attend this meeting and require assistance in order to participate should contact the Administrative Services Manager at (707) 399-4402 at least 24 hours in advance of the meeting to make reasonable arrangements to ensure accessibility. Language translation services and American Sign Language (ASL) interpreters will be provided with a minimum notice of three business days prior to the meeting.

Non-confidential materials related to an item on this agenda that were submitted to the Board after distribution of the agenda packet are available for public inspection during normal business hours in the County Superintendent of Schools' office, 2nd floor, 5100 Business Center Drive in Fairfield.

Members of the public wishing to address any item listed on the agenda must submit a Request to Speak form to the Secretary of the Board (Superintendent) before the Board considers the specific item. Request to Speak forms are available on the table at the meeting room entrance. Please see the Comments from the Community section below for addressing items not listed on the agenda.

Posting or distribution of banners, leaflets, handouts, or other media or communications, which serve to promote or discourage specific points of view, are prohibited inside the meeting room.

I. CALL TO ORDER AND PLEDGE OF ALLEGIANCE TO THE FLAG

II. ROLL CALL

Larry Asera, President
Rozzana Verder-Aliga, Ed.D., Vice President
Mayrene Bates
Doug Ford
John Galvan
Maria Kennedy
Raymond Silva
Dee Alarcón, Secretary

III. APPROVAL AND ADOPTION OF AGENDA

IV. CONSENT ITEMS

All matters listed under the Consent Items are considered to be routine and will be enacted by the Board in one motion. There will be no discussion on these items prior to the time the Board votes on the motion unless members of the Board, staff, or the public request specific items to be discussed and/or removed from the Consent Calendar.

(a) Approval and Adoption of Minutes

Action: Consider approval of the minutes of the regular and special meetings on March 10, 2010.

- (b) 2009-10 Budget Revision
SCOE Budget Revision 8 is presented for Board approval. This revision to the County School Service Fund adjusts revenues and expenditures for categorical programs and County Office of Education Programs. Attachment A
Action: Consider adopting the 2009-10 Budget Revision 8.
- (c) Public Schools Month
Proposed Resolution No. B09-10-18 supports the designation of April as Public Schools Month. Attachment B
Action: Consider adoption of Resolution No. B09-10-18.
- (d) Administrative Professionals Week/Day
Proposed Resolution No. B09-10-19 designates April 18-24, 2010, as Administrative Professionals Week and April 21st as Administrative Professionals Day in recognition of office support staff who are the glue that holds organizations together. Attachment C
Action: Consider adoption of Resolution No. B09-10-19.
- (e) California School Bus Drivers Day
Proposed Resolution No. B09-10-20 supports the California State Assembly's designation of the fourth Tuesday of April as California School Bus Drivers Day recognizing the dedicated service provided by school bus drivers and honoring their daily contributions toward the safety of our children. Attachment D
Action: Consider adoption of Resolution No. B09-10-20.
- (f) Acceptance of Donations
Action: Consider acceptance of the donations received as listed on Attachment E and direct the Superintendent to write letters of appreciation.

V. CORRESPONDENCE

VI. SUPERINTENDENT'S REPORT

- (a) Solano County Spelling Bee Report
Ken Scarberry, Director of Youth Development, will report on the 2010 Solano County Spelling Bee, and the Board will honor this year's two top spellers: Zenon Gillis (6th grader from Rolling Hills Elementary School, Fairfield-Suisun USD) and Alex Cole (5th grader from Vallejo Charter School, Vallejo City USD). Both students will compete in the state spelling competition in May.
- (b) Academic Decathlon Report
Mr. Scarberry will report on the 2010 state and regional Academic Decathlon competitions, and the Board will honor Solano County's Championship Team from Vanden High School, Travis Unified School District.
- (c) High School Biotechnology Program Report
Susan Labrecque, Manager of Career Technical Education/Workforce Development, will report on the three biotechnology programs taught in the Benicia, Fairfield-Suisun, and Vallejo City USDs.

(d) Contract Proposal/Public Disclosure

Roxie Allen, President of the California School Employees Association (CSEA) Solano County Chapter 608, will present the CSEA proposals for 2009-10 contract negotiations, and Jay Speck, Assistant Superintendent of Human Resources, will present the SCOE management proposals.

(e) Human Resources Report

Mr. Speck will report on routine personnel matters.

(f) Financial Report

Lettie Allen, Associate Superintendent of Administrative Services and Operations, will present the financial report for March 2009-10.

(g) Temporary Certificates

Temporary certificates approved by the County Superintendent are listed on Attachment F.

(h) Meetings/Special Dates

April 27, 2010 (Tuesday)

- SELPA Community Advisory Committee Recognition Awards, 3:30 PM, SCOE

May 6, 2010 (Thursday)

- Solano County Reading Association Student Writing Awards, 7:00 PM, Will C. Wood High School Theater, Vacaville

May 10, 2010 (Monday)

- ACSA Every Student Succeeding Awards Dinner, 5:30 PM at SCOE

May 12, 2010 (Wednesday)

- SCOE Employee Service Awards, 3:30 PM, SCOE (*just prior to the regular Board meeting*)

May 15, 2010 (Saturday)

- Building Trades Career Fair and Build A Bridge Competition, 10:00 AM, Carpenter's Training Facility, 800 Chadbourne Road, Fairfield

May 23-24, 2010 (Sunday – Monday)

- CCBE/CSBA Legislative Action Conference, Sacramento

May 31, 2010 (Monday)

- Memorial Day Holiday – SCOE Offices Closed

VII. NEW BUSINESS

(a) Approval of Proclamation Honoring Jaime Escalante

The Board will consider a proclamation recognizing the late Jaime Escalante for his contributions to mathematics, the teaching profession, and the lives of countless students.

Action: It is recommended that the Board adopt a proclamation in Mr. Escalante's honor.

VIII. COMMENTS FROM THE COMMUNITY

The County Board of Education is aware of the importance of providing an opportunity for community members to address the Board regarding matters within the Board's jurisdiction that are not on the agenda. The president of the Board will recognize those who wish to speak and have submitted a Request to Speak form to the Secretary of the Board (Superintendent) before the first speaker is called. Request to Speak forms are available on the table at the meeting room entrance. Speakers are requested to identify themselves by name.

IX. BOARD DISCUSSION

(a) Board Member Reports

The Board members may give a brief report on their recent activities including visits to any of SCOE's program sites.

(b) Suggestions on future Board agenda items

X. ADJOURNMENT

- Attachments:
- (A) Budget Revision 8
 - (B) Resolution No. B09-10-18
 - (C) Resolution No. B09-10-19
 - (D) Resolution No. B09-10-20
 - (E) Donations
 - (F) Temporary Certificates

GENERAL FUND

			Certificated Salaries	Classified Salaries	Employee Benefits	Books and Supplies	Other Operating	Sites, Bldgs, Equipment	Other Outgo	Fund Balance
Program	Resource	Revenue	1000	2000	3000	4000	5000	6000	7000	Difference
Unrestricted (P-2 revenue limit)	0000	(50,077)								(50,077)
ROP (local; correction)	0635	550				138	343		52	17
Title I, Part D (adj alloc)	3025	452					409		43	
Safe & Drug Free Schools Technical Assistance (adj alloc)	3715	(2)					(2)			
Transportation (reserve)	7240						1,000			(1,000)
Redevelopment Agency (revenue limit)	9021	(27,522)								(27,522)
TC Misc Donations (local)	9380	851				851				
Total		(75,748)	-	-	-	989	1,750	-	95	(78,582)

SOLANO COUNTY BOARD OF EDUCATION
Solano County, California

**RESOLUTION NO. B09-10-18
PUBLIC SCHOOLS MONTH**

WHEREAS, since 1920 the Free and Accepted Masons of California have sponsored Public Schools Month to recognize the significant resource education is to the future of our nation and promote respect for and understanding of our nation's public education system; and

WHEREAS, concern for the common good and well-being of all citizens is one of the highest virtues of American democracy, and generations ago our ancestors recognized the importance of this virtue by creating the public school system; and

WHEREAS, Public Schools Month is observed during April, and the theme for 2010 is *Public Schools – the foundation of our democracy*; and

WHEREAS, public schools are responsible not only for sound instructional programs that prepare and equip our youth to live productive lives as adults but also for instilling in our children a love of freedom and appreciation for the benefits of living in a democratic society; and

WHEREAS, American public schools have educated and, thereby, enabled the nation's youth to participate in and contribute to their own version of the American dream; and

WHEREAS, our public schools are one of our greatest resources to guarantee America continues to be a leader in educating its citizens and assure our government continues to be of, for, and by the people; and

WHEREAS, public schools are vital partners in training America's workforce, contributing directly to the goals, dreams, and accomplishments of this country.

NOW, THEREFORE, BE IT RESOLVED that the Solano County Board of Education hereby recognizes April as Public Schools Month and urges communities and educational institutions to appropriately observe the efforts of teachers, administrators, classified employees, and students of our public school system.

PASSED AND ADOPTED this 14th day of April 2010, by the Solano County Board of Education, Solano County, California, by the following vote:

AYES: _____
NOES: _____
ABSTAIN: _____
ABSENT: _____

CERTIFICATION

I, Dee Alarcón, secretary to the Solano County Board of Education, Solano County, California, do hereby certify that the foregoing is a full, true, and correct copy of a resolution adopted by said Board at a regular meeting thereof held on the above stated date, which resolution is on file in the office of said Board.

Secretary's Signature

Date

SOLANO COUNTY BOARD OF EDUCATION
Solano County, California

RESOLUTION NO. B09-10-19
ADMINISTRATIVE PROFESSIONALS WEEK

WHEREAS, Administrative Professionals Week was established in 1952 as National Secretaries Week in an effort to recognize clerical workers for their contributions in the workplace and attract people to secretarial/administrative careers; however, in 2000 the name was changed to reflect the shifting and expanding responsibilities of the modern administrative workforce; and

WHEREAS, Administrative Professionals Week is observed worldwide during the last full week in April and has become one of the largest workplace observances, being held this year from April 18 – April 24, 2010, with Administrative Professionals Day observed on April 21st; and

WHEREAS, in addition to shaping their individual careers, today's administrative professionals are also shaping the future of their profession as a whole: leading by example; making a commitment to continuing education and lifelong learning; taking pride in their work and profession; approaching all projects with a high level of integrity and professionalism; bringing greater value to their employers by building professional networks to exchange ideas, best practices, and finding workable solutions to problems; mentoring and training others; and educating employers about the value that administrative professionals bring to their organizations; and

WHEREAS, this year's theme, *Power of Commitment*, encompasses the values of administrative professionals as they show dedication to their work and coworkers, fully contributing to their workplace. The theme further denotes how administrative professionals are increasingly important in today's unstable business climate where many companies are: cutting positions and expecting administrative assistants to take on more and more work and embrace varied roles; placing greater value on soft skills such as adaptability to new situations and interpersonal and communication abilities since technical skills can be taught, but soft skills are more innate; and requiring an aptitude for and mastery of advanced and ever-changing office technology; and

WHEREAS, administrative professionals have expanded their workplace roles significantly through the years in response to advances in technology and the changing needs of business by becoming the office information center; written, spoken, and electronic communications experts; problem solvers; innovative thinkers; leaders of on-site and virtual work groups; contributors to team projects; office organizers; historical record keepers; special event planners; coordinators of multiple schedules and calendars; project researchers; and handlers of a wider variety of duties beyond traditional clerical roles including numerous management functions; and

WHEREAS, these individuals manage multiple projects, are willing to learn and accept new challenges, and create excellence every day by taking pride in doing quality work and in their efforts to upgrade their knowledge and skills through continual learning, and the labor of these administrative professionals is critical to the overall effort to successfully educate Solano County's public school children; and

WHEREAS, administrative professionals, including secretaries, executive assistants, and office managers, represent one of the largest segments of the world's workforce numbering over 4.1 million according to current U.S. Department of Labor statistics with an additional 8.9 million people working in other various office support staff roles; and

Resolution No. B09-10-19 (Continued)

WHEREAS, of these numbers, approximately 600 full- and part-time office/clerical staff work in Solano County's public schools, districts, community college, and county office of education; and

WHEREAS, administrators and supervisors should celebrate the broad skill set and growing and diverse contributions of administrative professionals to the workplace as they are key frontline public relations ambassadors for their employers and vital communications liaisons upon whose skills, loyalty, and efficiency the functions of business and government offices depend.

NOW, THEREFORE, BE IT RESOLVED, the Solano County Board of Education and Superintendent of Schools acknowledges and appreciates the invaluable services performed by these administrative professionals in executing business in schools and offices and encourages school administrators, teachers, and students to appropriately recognize their efforts.

PASSED AND ADOPTED this 14th day of April 2010, by the Solano County Board of Education, Solano County, California, by the following vote:

AYES: _____

NOES: _____

ABSTAIN: _____

ABSENT: _____

CERTIFICATION

I, Dee Alarcón, secretary to the Solano County Board of Education, Solano County, California, do hereby certify that the foregoing is a full, true, and correct copy of a resolution adopted by said Board at a regular meeting thereof held on the above stated date, which resolution is on file in the office of said Board.

Secretary's Signature

Date

SOLANO COUNTY BOARD OF EDUCATION
Solano County, California

**RESOLUTION NO. B09-10-20
CALIFORNIA SCHOOL BUS DRIVERS DAY**

WHEREAS, annually on the fourth Tuesday of April, the State Legislature calls upon the people of California to acknowledge the daily efforts of school bus drivers for their excellent services to our youth because these drivers are deserving of special public recognition and the highest commendations; and

WHEREAS, personal time and energy are expended by school bus drivers in their initial training, maintaining a current license, perfecting their driving skills, and accruing added knowledge of school bus laws through continuing education classes; and

WHEREAS, school bus drivers exhibit patience and kindness toward students, parents, and school staff and are sometimes asked to assist the students in appropriate interactive peer and adult behavior through counseling and behavior modification techniques; and

WHEREAS, school bus drivers consistently demonstrate an awareness of, and direct attention to, the mechanical maintenance of the school bus and safety conditions of the school bus routes and often face natural and unexpected hazards in the performance of their duties; and

WHEREAS, the safety of our children rests in the hands of trained school bus drivers for many hours each academic year with many school bus drivers performing their services for thousands and thousands of accident-free miles, year after year.

NOW, THEREFORE, BE IT RESOLVED that the Solano County Board of Education recognizes April 27, 2010, as California School Bus Drivers Day and commends school bus drivers for their continued and excellent services to the youth of the State of California and County of Solano.

PASSED AND ADOPTED this 14th day of April 2010, by the Solano County Board of Education, Solano County, California, by the following vote:

AYES: _____

NOES: _____

ABSTAIN: _____

ABSENT: _____

CERTIFICATION

I, Dee Alarcón, secretary to the Solano County Board of Education, Solano County, California, do hereby certify that the foregoing is a full, true, and correct copy of a resolution adopted by said Board at a regular meeting thereof held on the above stated date, which resolution is on file in the office of said Board.

Secretary's Signature Date

**Donations to Solano County Office of Education
March 2010**

Monetary gift of \$50 donated by Mark Lieb, Dixon, to the special education adapted physical education programs to be used for the 17th Annual Joy Graham Bowling Event held in February.

Monetary gift of \$100 donated by Joy E. Graham, Vacaville, to the special education adapted physical education programs to be used for the 17th Annual Joy Graham Bowling Event held in February.

Monetary gift of \$100 donated by Dr. Dana Richardson of Richardson Chiropractic Center, Vacaville, to the special education adapted physical education programs to be used for the 17th Annual Joy Graham Bowling Event held in February.

Monetary gift of \$100 donated by Leslie Marie Bunting and Linda Ruth Mitchell, Rio Vista, to the special education adapted physical education programs to be used for the 17th Annual Joy Graham Bowling Event held in February.

Office furniture for classrooms and conference areas valued at \$1,075 donated by Steven Lillard of American General Finance, Fairfield, to the Irene Larsen Education Center.

TEMPORARY CERTIFICATES

<u>Name</u>	<u>District</u>	<u>Credential</u>
Robert Mitchell	Fairfield-Suisun	CLAD Certificate
Deborah Aronsen	Fairfield-Suisun	Single Subject/Biological Science: Specialized
Marcus Bishop	Vallejo	Multiple Subject
Carol Goldbeck Heyer	Vallejo	Emergency CLAD
Eileen Coleman	Vallejo	Emergency Substitute Permit
Gregory Fetters	Vallejo	Administrative Services
Nancy Brenner	SCOE	Education Specialist/Moderate-Severe
David Plump	Vallejo	Emergency Substitute Permit
Charles Husbands	Vallejo	Emergency Substitute Permit
Sandra Maggy	Fairfield-Suisun	Career Emergency Substitute Permit
Heather Leister	SCC	Child Development Master Teacher
Tami Berryhill	Fairfield-Suisun	Multiple Subject/CLAD
James McLelland	Vallejo	CLAD Certificate
Michele Dawson-Elders	SCOE	Administrative Services
Aliyah Cromartie	SCOE	Education Specialist/Mild-Moderate/ Provisional Intern Permit
Warren Adams	Fairfield-Suisun	Single Subject/English
Jeanine Bura	Fairfield-Suisun	Special Education Limited Assignment/ Moderate-Severe
Jason Morace	Fairfield-Suisun	CLAD Certificate
Raymonte Britt	Fairfield-Suisun	Designated Subjects/Special Subjects/ROTC
Raymonte Britt	Fairfield-Suisun	English Learner/Waiver
Kara Kopf	Fairfield-Suisun	Single Subject/English/Short-Term Staff Permit
Georgia Cerda	Fairfield-Suisun	Single Subject/Foreign Language: Spanish
Rona Portalupi	Fairfield-Suisun	Administrative Services
Regina Walker	Fairfield-Suisun	Education Specialist/Vision Impaired/Short- Term Staff Permit
Regina Walker	Fairfield-Suisun	Education Specialist/Orientation & Mobility/Waiver
Ben Ray	Vacaville	CBEST Substitute/Waiver
Tammy Johnston	Vacaville	Emergency Substitute Permit
Jon Breaw	Vacaville	Emergency Substitute Permit
Timothy Sutherland	Vacaville	CBEST Substitute/Waiver
Lisa Sewell	Dixon	Emergency Substitute Permit
Shannon Balthazor	Vacaville	Emergency Substitute Permit for Prospective Teachers
Jessica Alonso	Vacaville	CBEST Substitute/Waiver
Jerry Johnson	Vallejo	Education Specialist/Moderate-Severe/ Provisional Intern Permit
Katherine Barr	Vallejo	Administrative Services
Jeffrey Wurth	Fairfield-Suisun	Supplementary Authorization: English; Science
Eileen Witt-Albedi	Fairfield-Suisun	Supplementary Authorization: English

Temporary County Certificates Issued March 2010

District	Full Credential/ Auth.		Intern Cred.		Prov. Intern Permit		Short-Term Staff Permit		Emergency Permit		Waiver		Emergency Sub		Child Dev. Permit	
	Mo	YTD	Mo	YTD	Mo	YTD	Mo	YTD	Mo	YTD	Mo	YTD	Mo	YTD	Mo	YtD
Benicia		2								5						
SCOE	2	4			1	1				1						
Dixon		2											1	5		
Fairfield-Suisun	11	24					2	3		1	2	2	1	2		
Travis		3								12						
Vacaville		7				1					3	9	3	4		
Vallejo	4	14			1	1		1	1	10		1	3	4		1
MIT Academy																
Private/NPS																
Solano College															1	1
Solano County																
Totals	17	56			2	3	2	4	1	29	5	12	8	15	1	2