

SOLANO COUNTY COMMITTEE ON SCHOOL DISTRICT ORGANIZATION
Solano County, California

Boardroom
5100 Business Center Drive
Fairfield, California

AGENDA
December 12, 2018
5:00 PM

Under the provisions of Education Code sections 5019-5020, the Solano County Committee on School District Organization (Committee) will meet on Wednesday, December 12, 2018, at the Solano County Office of Education, 5100 Business Center Drive, Fairfield, California, to consider and receive community input on the matter below.

Persons interested in this matter may appear and be heard. Language translation services and American Sign Language (ASL) interpreters will be provided with a minimum notice of three business days prior to the public hearing. Posting or distribution of banners, leaflets, handouts, or other media or communications, which serve to promote or discourage specific points of view, are prohibited inside the hearing room.

1. CALL TO ORDER

2. ROLL CALL

Michelle Coleman, Chair (Trustee Area 1)
Elease Cheek, Vice Chair (Trustee Area 5)
Mayrene Bates (Trustee Area 4)
Peggy Cohen-Thompson (Trustee Area 7)
Dana Dean (Trustee Area 3)
Doug Ford (Trustee Area 6)
Amy Sharp (Trustee Area 2)
Tommy Welch, Secretary

3. APPROVAL AND ADOPTION OF AGENDA

4. OVERVIEW OF PETITION PROCESS

Lisa Mori of Fagen, Friedman, and Fulfrost, will review the responsibilities and mission of the County Committee as well as the petition process thus far.

5. PRESENTATION BY VACAVILLE UNIFIED SCHOOL DISTRICT

On December 4, 2018, the Solano County Superintendent of Schools received a proposal initiated by the Vacaville Unified School District (VUSD) Governing Board to establish trustee areas within the district enabling future governing board members to be nominated and elected by area rather than at-large.

Representatives will present on behalf of the VUSD to review the proposal and answer questions.
Attachment A

6. COMMENTS FROM THE COMMUNITY – ITEMS ON THE AGENDA

Members of the public who wish to address an item on the agenda are asked to submit a Request to Speak form to the Committee Secretary before the Committee considers the specific item. Request to Speak forms are available on the table at the meeting room entrance.

7. NEXT MEETING/PUBLIC HEARING

In accordance with Education Code section 5019(c)(2), the County Committee will hold a public hearing on the matter of establishing trustee areas in the Vacaville Unified School District. Members of the public are welcome to attend. Details follow:

**Wednesday, December 19, 2018
6:00 PM
Will C. Wood High School
Catwalk Theater
998 Marshall Road
Vacaville**

8. SOLANO LOCAL AGENCY FORMATION COMMISSION (LAFCO) NOTIFICATION

Tommy Welch, Secretary to the Committee, will comment on the recent notification from the Solano LAFCO of an application, Pacific Flyway Education Center Annexation to the City of Fairfield, proposing expansion of the Urban Limit Line. Attachment B

9. COMMENTS FROM THE COMMUNITY – ITEMS NOT ON THE AGENDA

The Solano County Committee on School District Organization is aware of the importance of providing an opportunity for community members to address the Committee regarding matters within the Committee's jurisdiction that are not on the agenda. The Chair of the Committee will recognize those who wish to speak and have submitted a Request to Speak form to the Committee Secretary before the first speaker is called. Request to Speak forms are available on the table at the meeting room entrance. Speakers are requested to identify themselves by name.

10. ADJOURNMENT

Vacaville Unified School District Community Engagement & Communication Actions for Transition to Trustee-Area Elections

Date	Message	Media	Detail	Reach
9/17/2018	Notice of 9/20/18 Board Meeting to consider resolution to adopt by-trustee area election system	News Article: Print news, Vacaville Reporter		Print circulation 7,500 daily Unique online views: 130,000 per month
9/17/2018	Notice of 9/20/18 Board Meeting to consider Resolution for by-trustee area elections	Press Release: Print news, Vacaville Reporter		
9/17/2018	Notice of 9/20/18 Board Meeting to consider resolution to adopt by-trustee area election	Social Media post	Shared by the Vacaville Teachers Association and 4 other community members.	904 people reached, 138 post engagements
9/17/2018	Notice of 9/20/18 Board Meeting to consider resolution to adopt by-trustee area election	Facebook Calendar Event	Vacaville Unified School District- 2,416 followers	700 views
9/17/2018	Notice of 9/20/18 Board Meeting to consider resolution to adopt by-trustee area election system	Website News Post	Posted News Article on the following pages: Public Information Office, Sierra Vista Elementary School, Jean Callison Elementary, Thrower Opportunity Program, Vaca Pena Middle School, Browns Valley Elementary School, Willis Jepson Middle School, Homepage, Alternative Cooperative Education, Hemlock Elementary School, Alamo Elementary School, Country High School, Orchard Elementary School, Buckingham Charter Magnet High School, Public Information Office, Ernest Kimme Charter Academy, Eugene Padan Elementary School, Vacaville High School, Homepage, Cooper Elementary School, Will C. Wood High School, Fairmont Elementary School and Edwin Markham Elementary School	
9/24/2018	Notice of adoption of Resolution for Trustee-Area Elections at the VUSD 9/20/18 Board Meeting	Website News Post	Posted News Article- Audience: Public Information Office, Sierra Vista Elementary School, Jean Callison Elementary, Thrower Opportunity Program, Vaca Pena Middle School, Browns Valley Elementary School, Willis Jepson Middle School, Homepage, Alternative Cooperative Education, Hemlock Elementary School, Alamo Elementary School, Country High School, Orchard Elementary School, Buckingham Charter Magnet High School, Public Information Office, Ernest Kimme Charter Academy, Eugene Padan Elementary School, Vacaville High School, Homepage, Cooper Elementary School, Will C. Wood High School, Fairmont Elementary School and Edwin Markham Elementary School	
9/27/2018	Notice of 10/4/18 Public Hearing for pre-map input	Social Media Facebook post	FACEBOOK Groups: Vacaville Unified School District Vacaville Crime and Community Info Alamo Elementary PTA Markham Elementary Vacaville 411 Browns Valley Babbler Vacaville 411 (2) Vacaville Community and Crime Info (2)	The member count for these groups combined exceeds 40,000. Some community members may be members of multiple groups.
9/27/2018	Notice of 10/4/18 Public Hearing for pre-map input	Facebook Calendar Event	Vacaville Unified School District- 2,416 followers	492 views
9/28/2018	Notice of 10/4/18 Public Hearing for State Board Waiver	Facebook Calendar Event	Vacaville Unified School District- 2,416 followers	588 views
9/28/2018	Notice of 10/4/18 Public Hearing for pre-map input	VUSD Webpage for By-Trustee Area Elections Process	Content update	

9/28/2018	Notice of 10/4/18 Public Hearings for State Board of Education waiver and pre-map input	Website News Item	Posted News Article on the following webpages: Public Information Office, Jean Callison Elementary, Thrower Opportunity Program, Alternative Cooperative Education, Alamo Elementary School, Buckingham Charter Magnet High School, Vacaville Early College High School Program, Public Information Office, Ernest Kimme Charter Academy, Cooper Elementary School, Will C. Wood High School, Fairmont Elementary School, Sierra Vista Elementary School, Vaca Pena Middle School, Browns Valley Elementary School, Solano Adult Education, Willis Jepson Middle School, Homepage, Hemlock Elementary School, Country High School, Orchard Elementary School, Eugene Padan Elementary School, Vacaville High School, Homepage and Edwin Markham Elementary School	<table><thead><tr><th>Site Name</th><th>Status</th><th>Page Views</th></tr></thead><tbody><tr><td>Vacaville Unified School District</td><td>Converted</td><td>118154</td></tr><tr><td>Alamo Elementary School</td><td>Site Published</td><td>7367</td></tr><tr><td>Alternative Cooperative Education</td><td>Converted</td><td>185</td></tr><tr><td>Browns Valley Elementary School</td><td>Converted</td><td>9930</td></tr><tr><td>Buckingham Charter Magnet High School</td><td>Homepage Selected</td><td>547308</td></tr><tr><td>Cooper Elementary School</td><td>Converted</td><td>11599</td></tr><tr><td>Country High School</td><td>Site Published</td><td>9519</td></tr><tr><td>Edwin Markham Elementary School</td><td>Site Published</td><td>5418</td></tr><tr><td>Ernest Kimme Charter Academy</td><td>Site Published</td><td>13002</td></tr><tr><td>Eugene Padan Elementary School</td><td>Site Published</td><td>3779</td></tr><tr><td>Fairmont Elementary School</td><td>Site Published</td><td>4056</td></tr><tr><td>Hemlock Elementary School</td><td>Site Published</td><td>4457</td></tr><tr><td>Jean Callison Elementary</td><td>Site Published</td><td>6933</td></tr><tr><td>Measure A</td><td>Homepage Selected</td><td>1633</td></tr><tr><td>Orchard Elementary School</td><td>Site Published</td><td>3236</td></tr></tbody></table> 30 day page views as of 9-28-2018	Site Name	Status	Page Views	Vacaville Unified School District	Converted	118154	Alamo Elementary School	Site Published	7367	Alternative Cooperative Education	Converted	185	Browns Valley Elementary School	Converted	9930	Buckingham Charter Magnet High School	Homepage Selected	547308	Cooper Elementary School	Converted	11599	Country High School	Site Published	9519	Edwin Markham Elementary School	Site Published	5418	Ernest Kimme Charter Academy	Site Published	13002	Eugene Padan Elementary School	Site Published	3779	Fairmont Elementary School	Site Published	4056	Hemlock Elementary School	Site Published	4457	Jean Callison Elementary	Site Published	6933	Measure A	Homepage Selected	1633	Orchard Elementary School	Site Published	3236
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10/2/2018	Notice of 10/4/18 Public Hearings for State Board of Education waiver and pre-map input	Public Notice: Print news, Vacaville Reporter		Print circulation 7,500 daily																																																
10/3/2018	Notice of 10/4/18 Public Hearings for State Board of Education waiver and pre-map input	Public Notice: Print news, Vacaville Reporter		Print circulation 7,500 daily																																																
10/5/2018	Info and dates for upcoming public hearings and community forums	Press Release: Local Radio and Print news																																																		
10/9/2018	Notice of 10/10/18 Public Hearing for pre-map input	Public Notice: Print news, Vacaville Reporter		Print circulation 7,500 daily																																																
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10/11/2018	Notice of four upcoming Community Forum Meetings to review/create maps	Online Calendar Events	Public Information Office, Jean Callison Elementary, Thrower Opportunity Program, Alternative Cooperative Education, Alamo Elementary School, Buckingham Charter Magnet High School, Vacaville Early College High School Program, Public Information Office, Ernest Kimme Charter Academy, Cooper Elementary School, Will C. Wood High School, Fairmont Elementary School, Sierra Vista Elementary School, VUSD Career and Technical Education, Vaca Pena Middle School, Browns Valley Elementary School, Solano Adult Education, Willis Jepson Middle School, Homepage, Hemlock Elementary School, Country High School, Orchard Elementary School, Eugene Padan Elementary School, Vacaville High School, Homepage, Measure A, Vacaville Adult School and Edwin Markham Elementary School	See traffic stats above																																																
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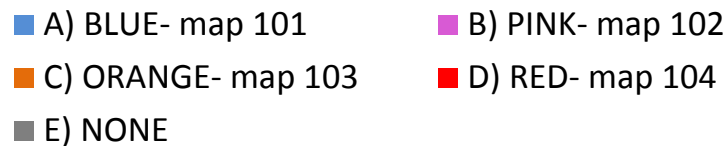
10/18/2018	Notice of four upcoming Community Forum Meetings to review/create maps	Website News Post	Published on public and staff websites: Thrower Opportunity Program, Will C. Wood High School, Alternative Cooperative Education, Vacaville High School, Solano Adult Education, Hemlock Elementary School, Alamo Elementary School, Browns Valley Elementary School, Vaca Pena Middle School, Cooper Elementary School, Will C. Wood High School, Thrower Opportunity Program, Sierra Vista Elementary School, Measure A, Alternative Cooperative Education, Vaca Pena Middle School, Sierra Vista Elementary School, Jean Callison Elementary, Solano Adult Education, Willis Jepson Middle School, Orchard Elementary School, Buckingham Charter Magnet High School, Edwin Markham Elementary School, Eugene Padan Elementary School, Country High School, Orchard Elementary School, Fairmont Elementary School, Measure A, Vacaville Adult School, Willis Jepson Middle School, Ernest Kimme Charter Academy, Alamo Elementary School, Jean Callison Elementary, Country High School, Cooper Elementary School, Vacaville Early College High School Program, Buckingham Charter Magnet High School, Vacaville Early College High School Program, Ernest Kimme Charter Academy, Fairmont Elementary School, VUSD Career and Technical Education, Browns Valley Elementary School, Vacaville Adult School, Homepage, Hemlock Elementary School, Eugene Padan Elementary School, Vacaville High School, Homepage, Edwin Markham Elementary School and VUSD Career and Technical Education	See traffic stats above
10/18/2018	Notice of four upcoming Community Forum Meetings to review/create maps	Social Media post: Facebook	Listing all four community forum dates, locations and languages	13,221 people reached, 63 reactions, 349 post clicks and 28 shares.
10/18/2018	Notice of four upcoming Community Forum Meetings to review/create maps	Social Media post: Instagram	Listing all four community forum dates, locations and languages on: "FACEBOOK Groups: Vacaville Crime and Community Info Alamo Elementary PTA Markham Elementary Parent Group Vacaville 411 Browns Valley Babbler Vacaville 411 (2) Vacaville Community and Crime Info (2)" FACEBOOK PAGES: Vacaville Unified School District Edwin Markham School Fairmont Charter School Sierra Vista K-8 Vaca Peña Middle School Will C Wood High School Vacaville High School	
10/18/2018	Notice of four upcoming Community Forum Meetings to review/create maps	Paid Advertising- Facebook & Instagram post boost	Listed for 7 days. Targeted only to all genders, 18-65+ years of age, living in Vacaville.	Resulted in a reach 11,368 and 183 clicks through to the CVRA webpage. These numbers are included in Facebook stats above.
10/19/2018	Notice of four upcoming Community Forum Meetings to review/create maps	Press Release: Local Radio and Print news Daily Republic and Reporter		
10/19/2018	Promotion of map options and board process	Direct Email	Email with link to the CVRA page sent to VUSD internal database.	Approximately 1736 accounts
10/21/2018	KUIC Radio Ad Campaign	Radio advertising	Promoting 4 community meetings the week prior to meetings. 19, 60 second spots	Per KUIC Media Kit, 220,000 weekly audience reach
10/25/2018	Community Forum Meeting	Environmental Media	3 large tent signs along Peabody road and Keith Way promoting community forum meeting at Vaca Pena	Exposure to all traffic passing those streets
10/25/2018	Publicize online view of the proposed trustee-area maps	Website News Post	Link to page dedicated to transition to trustee-area election system. Posted on: Public Information Office, Jean Callison Elementary, Thrower Opportunity Program, Alternative Cooperative Education, Alamo Elementary School, Buckingham Charter Magnet High School, Vacaville Early College High School Program, Public Information Office, Ernest Kimme Charter Academy, Cooper Elementary School, Will C. Wood High School, Fairmont Elementary School, Sierra Vista Elementary School, VUSD Career and Technical Education, Vaca Pena Middle School, Browns Valley Elementary School, Solano Adult Education, Willis Jepson Middle School, Homepage, Hemlock Elementary School, Country High School, Orchard Elementary School, Eugene Padan Elementary School, Vacaville High School, Homepage, Measure A, Vacaville Adult School and Edwin Markham Elementary School	30-day page views as of 10-25-2018 = 5,964
10/25/2018	Promotion of the map options	Facebook post	Soliciting public input for map proposal and promotion of existing maps being proposed	2,556 people reached, 35 post engagements, 15 shares, 460 post clicks
10/25/2018	Promotion of the map options	Direct Text Message	Link to view the proposed trustee-area maps sent to VUSD staff and parents	Received by 20,197 recipients

10/26/2018	Promotion of community forums	Facebook post	Post with the dates and times of all community forum meetings	1,462 people reached, 167 post clicks, 4 shares																																													
11/8/2018	Promotion of the map options	Facebook post	Link to the webpage regarding the transition to by-trustee area elections and proposed maps	3,450 people reached, 556 post clicks, 19 shares																																													
11/8/2018	Notice of 11/15/18 Public Hearing	Website News Post	Promoting 11/15/18 public hearing. Jean Callison Elementary, Thrower Opportunity Program, Alternative Cooperative Education, Alamo Elementary School, Buckingham Charter Magnet High School, Vacaville Early College High School Program, Ernest Kimme Charter Academy, Cooper Elementary School, Will C. Wood High School, Fairmont Elementary School, Sierra Vista Elementary School, VUSD Career and Technical Education, Vaca Pena Middle School, Browns Valley Elementary School, Solano Adult Education, Willis Jepson Middle School, Homepage, Hemlock Elementary School, Country High School, Orchard Elementary School, Eugene Padan Elementary School, Vacaville High School, Homepage, Measure A, Vacaville Adult School and Edwin Markham Elementary School																																														
11/14/2018	Public survey for map preference	Direct Text Message	Link to take the map survey sent to VUSD staff and parents	Received by 19,987 recipients																																													
11/14/2018	Public survey for map preference	Paid Advertising-Facebook & Instagram post boost	Link to take the survey, \$280 spent, Vacaville residents only, 18 yrs. + "FACEBOOK Groups: Vacaville Crime and Community Info Alamo Elementary PTA Markham Elementary Parent Group Vacaville 411 Browns Valley Babblar Vacaville 411 (2) Vacaville Community and Crime Info (2)" FACEBOOK PAGES: Vacaville Unified School District Edwin Markham School Fairmont Charter School Sierra Vista K-8 Vaca Peña Middle School Will C Wood High School Vacaville High School	Resulted in reach of 13,647 people reached, 949 post clicks, 30 shares																																													
11/14/2018	Public survey for map preference	Website News Item	Link to the survey Jean Callison Elementary, Thrower Opportunity Program, Alternative Cooperative Education, Alamo Elementary School, Buckingham Charter Magnet High School, Vacaville Early College High School Program, Ernest Kimme Charter Academy, Cooper Elementary School, Will C. Wood High School, Fairmont Elementary School, Sierra Vista Elementary School, VUSD Career and Technical Education, Vaca Pena Middle School, Browns Valley Elementary School, ~VUSD Demo School, Solano Adult Education, Willis Jepson Middle School, Homepage, Hemlock Elementary School, Country High School, Orchard Elementary School, Eugene Padan Elementary School, Vacaville High School, Homepage, Measure A, Vacaville Adult School and Edwin Markham Elementary School																																														
11/26/2018	Updates to election sequencing	Website News Item	Update to election sequencing table and link to election webpage	30-day page view for webpage 3,821																																													
12/3/2018	Public survey results	Website News Item	Update show results of public surveys Sierra Vista Elementary School, Jean Callison Elementary, Thrower Opportunity Program, Vaca Pena Middle School, Browns Valley Elementary School, Solano Adult Education, Willis Jepson Middle School, Homepage, Alternative Cooperative Education, Hemlock Elementary School, Alamo Elementary School, Country High School, Orchard Elementary School, Buckingham Charter Magnet High School, Ernest Kimme Charter Academy, Eugene Padan Elementary School, Vacaville High School, Homepage, Cooper Elementary School, Measure A, Vacaville Adult School, Will C. Wood High School, Fairmont Elementary School and Edwin Markham Elementary School	30-day pages views as on 12/2/2018 <table><tr><th>Site Name</th><th>Status</th><th>Page Views</th></tr><tr><td>Vacaville Unified School District</td><td>Converted</td><td>81682</td></tr><tr><td>Alamo Elementary School</td><td>Site Published</td><td>4466</td></tr><tr><td>Alternative Cooperative Education</td><td>Converted</td><td>83</td></tr><tr><td>Browns Valley Elementary School</td><td>Converted</td><td>6034</td></tr><tr><td>Buckingham Charter Magnet High School</td><td>Homepage Selected</td><td>355858</td></tr><tr><td>Cooper Elementary School</td><td>Converted</td><td>9052</td></tr><tr><td>Country High School</td><td>Site Published</td><td>4068</td></tr><tr><td>Edwin Markham Elementary School</td><td>Site Published</td><td>2755</td></tr><tr><td>Ernest Kimme Charter Academy</td><td>Site Published</td><td>6415</td></tr><tr><td>Eugene Padan Elementary School</td><td>Site Published</td><td>2285</td></tr><tr><td>Fairmont Elementary School</td><td>Site Published</td><td>2829</td></tr><tr><td>Hemlock Elementary School</td><td>Site Published</td><td>2913</td></tr><tr><td>Jean Callison Elementary</td><td>Site Published</td><td>5110</td></tr><tr><td>Measure A</td><td>Homepage Selected</td><td>766</td></tr></table>	Site Name	Status	Page Views	Vacaville Unified School District	Converted	81682	Alamo Elementary School	Site Published	4466	Alternative Cooperative Education	Converted	83	Browns Valley Elementary School	Converted	6034	Buckingham Charter Magnet High School	Homepage Selected	355858	Cooper Elementary School	Converted	9052	Country High School	Site Published	4068	Edwin Markham Elementary School	Site Published	2755	Ernest Kimme Charter Academy	Site Published	6415	Eugene Padan Elementary School	Site Published	2285	Fairmont Elementary School	Site Published	2829	Hemlock Elementary School	Site Published	2913	Jean Callison Elementary	Site Published	5110	Measure A	Homepage Selected	766
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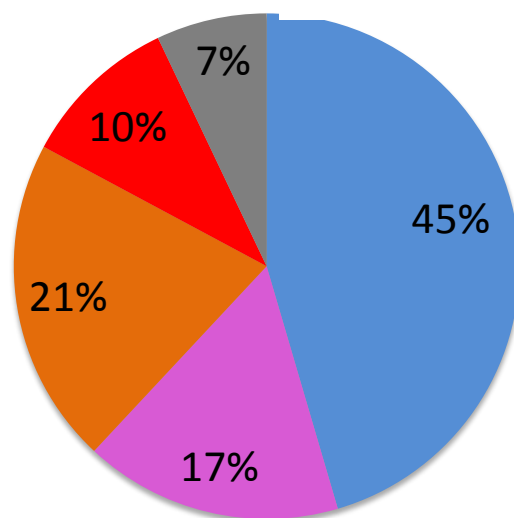
Survey Results: Vacaville Unified Trustee-Area Map Surveys

Survey closed 11-29-2018 at 4:00 PM

	Number of Votes	% of Votes
Social Media Survey		
A BLUE- map 101	49	33.8%
B PINK - map 102	28	19.3%
C ORANGE - map 103	37	25.5%
D RED - map 104	15	10.3%
E NONE	16	11.0%
Subtotal	145	99.9%
Webpage Survey		
A BLUE - map 101	86	56.6%
B PINK - map 102	21	13.8%
C ORANGE - map 103	25	16.4%
D RED- map 104	15	9.9%
E NONE	5	3.3%
Subtotal	152	100.0%
Combined Map Survey Results		
A) BLUE- map 101	135	45.5%
B) PINK- map 102	49	16.5%
C) ORANGE- map 103	62	20.9%
D) RED- map 104	30	10.1%
E) NONE	21	7.1%
Combined Totals:	297	100.0%



297 Survey Responses



COMMUNITY MEETINGS

Community Forum Meetings

DATE	LOCATION	PEOPLE PRESENT
10/25/2018	Vaca Pena Middle School Library	5
10/27/2018	McBride Senior Center	2
10/29/2018	Markham Elementary School- English	2
10/29/2018	Markham Elementary School- Spanish Mtg	2
TOTAL PRESENT:		11

MEETINGS for Election Waiver

DATE	NAME OF MEETING	PEOPLE PRESENT
9/26/2018	Service Employees International Union (SEIU)	1
10/3/2018	Vacaville Teachers Association (VTA)	3
10/5/2018	Superintendent's Facility Advisory Committee (SFAC)	7
10/10/2018	Citizens' Oversight Committee (COC)	10
10/12/2018	Citizens' Oversight Committee (COC)	1
10/17/2018	District Advisory Committee (DAC)	5
10/18/2018	District English Learners Advisory Committee (DELAC)	4
TOTAL PRESENT:		31

SCHOOL STAFF MEETINGS

DATE	SCHOOL SITE	STAFF PRESENT
9/12/2018	Kimme	23
9/19/2018	Callison	63
10/1/2018	WCW	145
10/3/2018	Cooper	72
10/10/2018	Orchard	26
10/11/2018	Alamo	69
10/15/2018	VHS	150
10/17/2018	Hemlock/ACE	56
10/19/2018	BCMHS	41
11/7/2018	CHS	22
TOTAL PRESENT:		667

Governing Board Meeting Dates and Actions Summary

(Please see following pages for Board Meeting Minutes and Resolutions)

1. September 20, 2018 Regular Governing Board Meeting
 - a. Approval of Resolution No. 3, 2018-19, Resolution of the Vacaville Unified School District Declaring Its Intent to Transition from At-Large to Trustee-Area Board Elections.
2. October 4, 2018 Regular Governing Board Meeting
 - a. Public hearing to seek input regarding a waiver from the State Board of Education.
 - b. Public Hearing regarding potential composition of trustee areas prior to drawing of maps.
3. October 10, 2018 Special Governing Board Meeting
 - a. Public hearing to seek input regarding a waiver from the State Board of Education.
 - b. Public hearing regarding potential composition of trustee areas prior to drawing of maps.
 - c. Adoption of Resolution No. 10, 2018-19, Authorizing the Superintendent to Seek a Waiver of the Election Requirement Provided in Education Code Section 5020.
 - d. Adoption of Resolution No. 11, 2018-19, Resolution Establishing Criteria for Developing Trustee-Area Boundaries.
4. November 1, 2018 Regular Governing Board Meeting
 - a. Public hearing regarding proposed composition of trustee-area maps.
5. November 15, 2018 Regular Governing Board Meeting
 - a. Public hearing regarding proposed composition of trustee-area maps.
6. November 29, 2018 Special Governing Board Meeting
 - a. Public hearing regarding proposed composition of trustee-area maps.
 - b. Adoption of Resolution No. 16, 2018-19, Resolution of the Board of Trustees of the Vacaville Unified School District Initiating a Proposal to the Solano County Committee on School District Organization for the Adoption of Trustee-Area Elections.

Vacaville Unified School District Minutes

Regular Governing Board Meeting

September 20, 2018 6:00 PM

EDUCATIONAL SERVICES CENTER

401 Nut Tree Road

Vacaville, California 95687

Closed Session 6:00 PM

Open Session 6:30 PM

Attendance Taken at 6:00 PM:

Present:

Michele Dally

Michael Kitzes

Sherie Mahlberg

Tracee Stacy

Whit Whitman

Shawn Windham

Absent:

John Jansen

1. ESTABLISH QUORUM/CALL TO ORDER

President Windham called the meeting to order at 6:00 p.m. Trustee Jansen was absent from the meeting.

2. COMMENTS FROM THE FLOOR (CLOSED SESSION ITEMS ONLY)

2.a. COMMENTS FROM THE FLOOR: 3-minute time limit per individual; 20-minute time limit per topic

There were no comments from the floor on closed session items.

3. RECESS TO CONDUCT CLOSED SESSION

The Board recessed to closed session at 6:00 p.m.

4. CLOSED SESSION

4.a. Public Employee Employment/Discipline/Dismissal/Release/Re-Assignment/Resignation [Government Code Section 54957]

5. RECESS TO CONDUCT REGULAR LIBRARY BOARD MEETING (6:20 P.M.)

The Board recessed at 6:20 p.m. to conduct the Library District meeting.

6. WELCOME PUBLIC - REGULAR MEETING (6:30 P.M.)

President Windham called the open session meeting to order at 6:41 p.m.

7. MOMENT OF REFLECTION

President Windham asked all in attendance to observe a moment of reflection.

8. PLEDGE OF ALLEGIANCE

Trustee Mahlberg led the Pledge of Allegiance.

9. APPROVAL OF AGENDA

9.a. Approval of September 20, 2018 Agenda

Motion Passed: Approve the September 20, 2018 agenda as presented, passed with a motion by Whit Whitman and a second by Sherie Mahlberg.

Yes Michele Dally

Absent John Jansen

Yes Michael Kitzes

Yes Sherie Mahlberg

Yes Tracee Stacy

Yes Whit Whitman

Yes Shawn Windham

10. REPORT CLOSED SESSION ACTIONS

President Windham reported that during closed session the Board discussed personnel issues. There were no closed session actions to report.

11. PUBLIC HEARING

11.a. Consideration of Kairos Public School Vacaville Academy (KPSVA) Charter Renewal (attachments)

Assistant Superintendent Kim Forrest provided an introduction to the Board regarding the charter renewal process. Following the introduction, Kairos Executive Director Jared Austin presented information on Kairos' instructional programs, student achievement scores, and budget. After Mr. Austin's presentation, comments from the floor were heard. The following community members and Kairos students spoke in support of Kairos' charter renewal:

Jesus Reyes

Sarah Ruffins

Cameron and Devin Ruffins

Sally and Janero Lacy

Jayden Lacy

Abbigail Hartt

Jada Cuffie

Carrie Pedersen

Rohan Kamath

Adi Luna
Jackson Yaeger

One speaker, Dawn Kelly, expressed her concerns with several components of the Kairos' renewal petition.

Board comments and questions were addressed following comments from the floor. Action on approval of the petition will be agendized on the October 18, 2018 regular Governing Board meeting.

12. COMMENTS FROM THE FLOOR

12.a. COMMENTS FROM THE FLOOR: 3-minute time limit per individual; 20-minute time limit per topic

There were no comments from the floor on items not on the agenda.

13. SUPERINTENDENT'S COMMENTS/CORRESPONDENCE

Superintendent Shamieh shared photos from recent visits and activities held at several school sites.

13.a. Solano County Office of Education Welcome Back Presentation

Solano County Superintendent Lisette Estrella-Henderson shared a back-to-school welcome message to the Board, and District staff and students.

14. BOARD MEMBER COMMENTS/CORRESPONDENCE

Trustee Stacy reported that September is Suicide Prevention Month, noting that she recently provided suicide prevention training in conjunction with VUSD staff.

Trustee Whitman reported that the VUSD Technology Department has distributed over 300 computers to needy families and asked members of the public to donate computers to be repurposed for needy families.

15. STUDENT BOARD REPRESENTATIVE REPORTS

There were no student board representative reports due to the length of the meeting.

15.a. Buckingham Charter Magnet High School Report by Student Representative Sydnee McNeil

15.b. Country High School Report by Student Representative Adrian Ortega-Pena

15.c. Ernest Kimme Charter Academy for Independent Learning School Report by Student Representative McKenna Gillette

15.d. Vacaville High School Report by Student Representative Noah Galgan

15.e. Will C. Wood High School Report by Student Representative Sohun Patel

16. BARGAINING UNIT REPRESENTATIVE REPORTS

16.a. Vacaville Teachers Association (VTA) Update [5 minutes]

There was no report from VTA.

16.b. Service Employees International Union (SEIU) Local 1021 Update [5 minutes]

There was no report from SEIU.

17. ACTION ITEMS

17.a. Consideration and Adoption of Resolution No. 3, 2018-19, Resolution of the Vacaville Unified School District Declaring Its Intent to Transition from At-Large to Trustee-Area Board Elections (attachments)

Lozano Smith Attorney Ryan Tung provided an overview of the process for transitioning from At-Large Board elections to Trustee-Area Board elections.

One comment from the floor was heard from community member Julia Hahn. Ms. Hahn requested that the District solicit as much community input as possible, noting that it is very important to involve the community in the decision on the trustee areas.

Two comments were also received via email; President Windham read the comments from the following two community members:

Tom Hall and Michael Silva - both support moving to trustee-area elections.

Following the presentation and comments, the Board approved the resolution to move forward with transitioning to Trustee-Area elections by roll-call vote.

Motion Passed: Approve Resolution No. 3, 2018-19, Resolution of the Vacaville Unified School District Declaring Its Intent to Transition from At-Large to By-Trustee Area Board Elections, passed with a motion by Michael Kitzes and a second by Tracee Stacy.

Yes Michele Dally

Absent John Jansen

Yes Michael Kitzes

Yes Sherie Mahlberg

Yes Tracee Stacy

Yes Whit Whitman

Yes Shawn Windham

17.b. Approval to Use the Lease/Leaseback Method of Construction Project Delivery for the Markham Elementary School Modernization Project (attachment)

Motion Passed: Approve the use of the Lease/Leaseback construction project delivery method for the Markham Elementary School Modernization Project, passed with a motion by Sherie Mahlberg and a second by Whit Whitman.

Absent Michele Dally

Absent John Jansen

Yes Michael Kitzes

Yes Sherie Mahlberg
Absent Tracee Stacy
Yes Whit Whitman
Yes Shawn Windham

17.c. Approval of Contract with Architectural Nexus, Inc. for the Sierra Vista K-8 Increment 3 Administration and Library Improvement Project (attachment)

Motion Passed: Approve contract with Architectural Nexus, Inc., in the amount not to exceed \$119,000.00, for the Sierra Vista K-8 Increment 3 Administration and Library Improvement Project, passed with a motion by Whit Whitman and a second by Michael Kitzes.

Absent Michele Dally
Absent John Jansen
Yes Michael Kitzes
Yes Sherie Mahlberg
Absent Tracee Stacy
Yes Whit Whitman
Yes Shawn Windham

17.d. Approval of Special Education Staffing Contracts (attachments)

Motion Passed: Approve contracts with BMR Healthcare, The Stepping Stones Group, Therapy Lounge Center, Pioneer Healthcare Services, Presence Learning, The Speech Pathology Group, and Ellen Hoke Corp. as presented, for the 2018-19 school year, passed with a motion by Sherie Mahlberg and a second by Whit Whitman.

Absent Michele Dally
Absent John Jansen
Yes Michael Kitzes
Yes Sherie Mahlberg
Absent Tracee Stacy
Yes Whit Whitman
Yes Shawn Windham

17.e. Approval of Contract with LiteracyPro Systems, Inc. (attachment)

Motion Passed: Approve contract with LiteracyPro Systems, Inc., in the amount not-to-exceed \$92,112.00, for the 2018-19 School Year, passed with a motion by Whit Whitman and a second by Sherie Mahlberg.

Absent Michele Dally
Absent John Jansen
Yes Michael Kitzes
Yes Sherie Mahlberg
Absent Tracee Stacy
Yes Whit Whitman
Yes Shawn Windham

18. CONSENT CALENDAR

18.a. CONSENT ITEMS

Motion Passed: Approve the Consent Calendar items as presented, passed with a motion by Whit Whitman and a second by Sherie Mahlberg.

Absent Michele Dally

Absent John Jansen

Yes Michael Kitzes

Yes Sherie Mahlberg

Yes Tracee Stacy

Yes Whit Whitman

Yes Shawn Windham

18.b. Approval of September 6, 2018 Governing Board Meeting Minutes (attachment)

18.c. Approval of District Authorized Signatures for Solano County Office of Education (SCOE)

18.d. Approval of Vendor Warrant Summary for August 2018 (attachment)

18.e. Approval of Vacaville Unified School District Contract Development (attachment)

18.f. Approval of Change Order #1 with Anchor Singh Painting, Inc. for the Fairmont Elementary School Exterior Painting District Improvement Project (attachment)

18.g. Approval of Filing Notice of Completion for the Fairmont Exterior Painting District Improvement Project (attachment)

18.h. Approval of Change Order #1 with Johnson Mechanical Contractors for the Will C. Wood High School Administrative HVAC Replacement District Improvement Project (attachment)

18.i. Approval of Filing Notice of Completion for the Will C. Wood High School Administrative HVAC Replacement District Improvement Project (attachment)

18.j. Approval of Contract with California Wine Tours for Vacaville High School 2019 Senior Trip Transportation (attachment)

18.k. Approval for Vacaville High School Future Farmers of America to Attend Chapter Officer Leadership Conference (COCL) in Santa Rosa, CA, September 21-22, 2018

18.l. Approval for Will C. Wood Tintinnabulists to Attend Fall Workshop in South Lake Tahoe, NV October 4-7, 2018

18.m. Approval for Will C. Wood High School Senior Class to Attend the 2019 Universal Studios Grad Nite Bash in Studio City, CA, May 23-24, 2019

18.n. Acceptance of Gifts

18.o. Approval of Obsolete Equipment

18.p. Personnel Actions (attachment)

19. FUTURE BUSINESS

19.a. Regular Governing Board Meeting; October 4, 2018; 6:30 p.m. Educational Services Center

19.b. Regular Governing Board Meeting; October 18, 2018; 6:30 p.m. Educational Services Center


20. CLOSED SESSION

There was no need to return to closed session.

21. REPORT CLOSED SESSION ACTIONS

22. ADJOURNMENT

There being no further business, President Windham adjourned the meeting at 9:30 p.m.



Board President

Secretary

**Vacaville Unified School District
Resolution No. 3, 2018-19**

**RESOLUTION OF THE VACAVILLE UNIFIED SCHOOL DISTRICT
DECLARING ITS INTENT TO TRANSITION FROM AT-LARGE
TO BY-TRUSTEE AREA BOARD ELECTIONS**

WHEREAS, the Board of Education ("Board") of the Vacaville Unified School District ("District") is elected "at-large," meaning that each trustee is elected by voters of the entire District;

WHEREAS, trustees are elected in even-numbered years and serve staggered, four-year terms, such that the next election for three trustees is scheduled for November 2018, with the remaining four trustees scheduled for election in November 2020;

WHEREAS, on or around August 10, 2018, the District received correspondence asserting that the District's current at-large elections violate the California Voting Rights Act (Elec. Code, § 14025, *et seq.*) ("CVRA"), and demanding that the District either adopt "by-trustee area" elections, where each trustee must reside within the designated trustee area boundary, and is elected only by the voters in that trustee area, or some other appropriate remedy;

WHEREAS, under the CVRA, at-large elections are impermissible if they result in racially polarized voting. Racially polarized voting is defined as "voting in which there is a difference . . . in the choice of candidates or other electoral choices that are preferred by voters in a protected class, and in the choice of candidates and electoral choices that are preferred by voters in the rest of the electorate" (Elec. Code, § 14026, subd. (e));

WHEREAS, the Board has concluded that it is in the public interest to begin the process to transition from at-large to by-trustee area elections;

WHEREAS, pursuant to Elections Code section 10010, subdivision (a)(1), the Board will hold a minimum of two public hearings prior to developing proposed trustee area boundary maps;

WHEREAS, the District will hold a minimum of two additional public hearings to seek public input on the proposed trustee area maps developed with assistance from a demographer (Elec. Code, § 10010, subd. (a)(2));

WHEREAS, the District will hold an additional public hearing before adopting a trustee area map and submitting it to the Solano County Committee on School District Organization ("County Committee") for consideration;

WHEREAS, Education Code sections 5019 and 5030 authorize the County Committee, upon application of the District Board, to change the method of election of the Board from at-large to by-trustee area;

WHEREAS, if the County Committee approves this request to change the method of electing trustees, Education Code section 5020 requires the County Committee's resolution of approval to be submitted to the electorate for its approval;

WHEREAS, in the alternative, the District may seek a waiver of this voter approval requirement from the State Board of Education, pursuant to Education Code sections 33050-33053;

WHEREAS, the Board intends that the change to by-trustee area elections will be made in time for the 2020 regularly scheduled Board elections; and

WHEREAS, the District Board also sits as the Board for the Vacaville Library District, and any change to the method of election to the District Board, will result in a corresponding change to the method of election for the Vacaville Library District.

THEREFORE, the Governing Board of the Vacaville Unified School District hereby resolves as follows:

1. The above recitals are correct and true.
2. The District shall commence the process of transition to by-trustee area elections, in full compliance with all appropriate procedures and policies provided in law, including but not limited to Education Code sections 5019, 5030, and 33050, *et seq.*, and Elections Code sections 10010 and 14025, *et seq.*
3. The District Superintendent and/or her designee are hereby authorized and directed to take any other actions necessary to effectuate the purposes of this resolution.

PASSED AND ADOPTED by the Board of Education of the VACAVILLE UNIFIED SCHOOL DISTRICT, at a regular meeting of the Board of Education held September 20, 2018, by the following vote:

AYES: Michele Dally, Michael Kitzes, Sherie Mahlberg, Tracee Stacy,

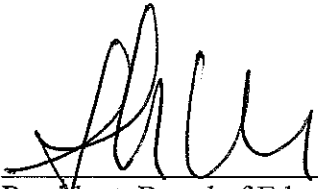
Horace "Whit" Whitman, Shawn Windham


NOES: _____

ABSENT: John Jansen

ABSTAIN: _____

I HEREBY CERTIFY that the foregoing resolution was duly and regularly introduced, passed, and adopted by the members of the Governing Board of the Vacaville Unified School District, at a public meeting of said Board held on September 20, 2018.



President, Board of Education

Clerk, Board of Education

Vacaville Unified School District Minutes

Regular Governing Board Meeting

October 04, 2018 5:30 PM

EDUCATIONAL SERVICES CENTER

401 Nut Tree Road

Vacaville, California 95687

Closed Session 5:30 PM

Open Session 6:30 PM

Attendance Taken at 5:30 PM:

Present:

Michele Dally

John Jansen

Sherie Mahlberg

Tracee Stacy

Whit Whitman

Shawn Windham

Absent:

Michael Kitzes

1. ESTABLISH QUORUM/CALL TO ORDER

President Windham called the meeting to order at 5:30 p.m.

2. COMMENTS FROM THE FLOOR (CLOSED SESSION ITEMS ONLY)

2.a. COMMENTS FROM THE FLOOR: 3-minute time limit per individual; 20-minute time limit per topic

There were no comments from the floor on closed session items.

3. RECESS TO CONDUCT CLOSED SESSION

The Board recessed to closed session at 5:30 p.m.

4. CLOSED SESSION

4.a. Expulsion/Re-Admittance/Admittance Recommendation (attachment)

4.b. Conference with Legal Counsel - Potential Litigation; Significant Exposure to Litigation Pursuant to Government Code 54956.9(d) (2 cases)

**4.c. Public Employee Employment/Discipline/Dismissal/Release/Re-Assignment/Resignation
[Government Code Section 54957]**

5. WELCOME PUBLIC - REGULAR MEETING (6:30 P.M.)

President Windham called the open session meeting to order at 6:31 p.m.

6. MOMENT OF REFLECTION

President Windham asked all in attendance to observe a moment of reflection.

7. PLEDGE OF ALLEGIANCE

Trustee Jansen led the Pledge of Allegiance.

8. APPROVAL OF AGENDA

8.a. Approval of October 4, 2018 Agenda

Motion Passed: Approve the October 4, 2018 agenda as presented, passed with a motion by Whit Whitman and a second by John Jansen.

Yes Michele Dally
Yes John Jansen
Absent Michael Kitzes
Yes Sherie Mahlberg
Yes Tracee Stacy
Yes Whit Whitman
Yes Shawn Windham

9. REPORT CLOSED SESSION ACTIONS

President Windham reported that during closed session the Board discussed one student discipline case and personnel issues. There were no closed session actions to report.

10. STUDENT DISCIPLINE RECOMMENDATIONS

10.a. Consideration of Student Expulsion Case

Motion Passed: Approve the Hearing Panel's recommendation for student Expulsion Case #01-1819EX, passed with a motion by Whit Whitman and a second by Sherie Mahlberg.

Yes Michele Dally
Yes John Jansen
Absent Michael Kitzes
Yes Sherie Mahlberg
Yes Tracee Stacy
Yes Whit Whitman
Yes Shawn Windham

11. PUBLIC HEARING

11.a. Public Hearing To Seek Input Regarding a Waiver from the State Board of Education

Lozano Smith Attorney Harold Freiman provided information to the Board regarding filing a waiver of the election requirement to avoid the costs associated with an election and to ensure timely implementation of the trustee-area election process. Following the presentation, the Board invited comments from the public regarding the District's intent to file an election waiver with the State Board of Education. There were no comments from the floor during the public hearing.

11.b. Public Hearing Regarding Potential Composition of Trustee Areas Prior to Drawing of Maps

National Demographics Corporation Demographer Shalice Tilton presented information regarding the process and criteria for drawing the trustee-area boundary maps. Following the presentation, the Board invited comments from the public regarding criteria for the boundary maps. There were no comments from the floor during the public hearing.

11.c. Public Hearing Regarding the Determination of Sufficient Textbooks and Instructional Materials for Vacaville Unified School District Schools

Assistant Superintendent Ed Santopadre provided a report on the instructional materials sufficiency process. Following the report, the Board invited comments from the public regarding textbooks and instructional materials for all VUSD students. There were no comments from the floor during the public hearing.

12. COMMENTS FROM THE FLOOR

12.a. COMMENTS FROM THE FLOOR: 3-minute time limit per individual; 20-minute time limit per topic

There were no comments from the floor.

13. SUPERINTENDENT'S COMMENTS/CORRESPONDENCE

Superintendent Shamieh acknowledged the VUSD Administrative Staff, in recognition of the Week of the School Administrator, October 8-14, 2018.

14. BOARD MEMBER COMMENTS/CORRESPONDENCE

Trustee Mahlberg commented that Superintendent Shamieh's Superintendent Report honoring the VUSD administration was very powerful and thanked Mrs. Shamieh for leading by example.

Trustee Whitman commented that Mrs. Shamieh makes all VUSD staff better by her great traits and leadership qualities. Mr. Whitman also acknowledged Travis Credit Union for recently hosting a financial boot camp for high school students.

Trustee Stacy reported that she attended the Solano County Office of Education State of Education Breakfast, noting that Superintendent Shamieh represented the district so well, and is thankful to have Mrs. Shamieh lead the District.

Trustee Jansen thanked all of the VUSD administrators for their great work.

President Windham expressed his appreciation to the administration, noting he has tremendous faith in Superintendent Shamieh and all of the leaders in the District.

15. STUDENT BOARD REPRESENTATIVE REPORTS

15.a. Buckingham Charter Magnet High School Report by Student Representative Shaelyn Mills

Student Board Representative Sydnee McNeil provided the Buckingham report in place of Shaelyn Mills. Ms. McNeil reported on several recent and upcoming activities at Buckingham: Parent-Teacher conferences; Cash for College presentation for Seniors; Quarterly Freshman Forum; Freshman Four-Year Planning Night; RoboKnights Upcoming Spaghetti Feed Fundraiser; Character Counts Week; Spirit Week; Red Ribbon Week; Halloween Rally/Haunted Hallway event; Harvest Festival; and College and Career Fair.

15.b. Country High School Report by Student Representative Adrian Ortega-Pena

Student Board Representative Adrian Ortega-Pena reported that the school recently hosted a Back to School BBQ; mid-day messages have focused on being RISK takers-Respectful, In Control, Safe, and Kind; Student Leadership and Super Saturday students are painting restrooms with positive messages to students; the new Student Support Specialist has begun providing incentives for perfect attendance and Students of the Month; the first rally will be held on October 5, along with other great activities scheduled in October.

15.c. Ernest Kimme Charter Academy for Independent Learning School Report by Student Representative Angelina Rivera

Student Board Representative Angelina Rivera reported that the school is in its second year at their current location; elective classes have been expanded to offer Spanish, Photography, Music, and intervention classes for English, Math and Science; the Senior Sunrise Breakfast was held in September; 6th-8th grade students attended a field trip to the Exploratorium in San Francisco; Global Character Day was held on September 26; a movie night will be held in October to view "Coraline"; and planning has begun for the June graduation, which will be held at the Vacaville Performing Arts Theater.

15.d. Vacaville High School Report by Student Representative Noah Galgan

There was no report from Vacaville High School.

15.e. Will C. Wood High School Report by Student Representative Sohun Patel

Student Board Representative Sohun Patel reported that Homecoming Week was a huge success; the ASVAB test was given on September 27; Service Learning Leadership students have started a free tutoring program; the annual talent show was held October 3; parent-teacher conferences are being held this week; the annual "Pink Out" football game to support the fight against breast cancer will be held October 5; upcoming events include the annual "Pack it Up" campaign for the homeless; Math Steeplechase at Solano Community College; football game vs. Vanden High, and the annual Black and Blue Bowl and Black and Blue Leadership Dinner, hosted by Vacaville High's Leadership Program.

16. BARGAINING UNIT REPRESENTATIVE REPORTS

16.a. Vacaville Teachers Association (VTA) Update [5 minutes]

There was no report from VTA.

16.b. Service Employees International Union (SEIU) Local 1021 Update [5 minutes]

There was no report from SEIU.

17. STAFF REPORTS AND PRESENTATIONS

17.a. Human Resources Update [15 minutes] (attachment)

Assistant Superintendent Janet Dietrich and Director of Human Resources Manolo Garcia provided an update on current staffing and enrollment.

17.b. Maintenance & Operations Department Update [15 minutes] (attachment)

Chief Facilities, Maintenance & Operations Officer Dan Banowetz and Maintenance & Operations Supervisor William Glover provided an update on the department's staffing, site information, and current initiatives.

18. ACTION ITEMS

18.a. Adoption of Resolution No. 4, 2018-19, Authorizing the Superintendent to Seek a Waiver of the Election Requirement Provided in Education Code Section 5020 (attachment)

Following discussion of the resolution, the Board postponed action on the resolution until the October 10, 2018 special meeting by the following vote:

Motion Passed: Postpone action on Resolution No. 4, 2018-19, Authorizing the Superintendent to Seek a Waiver of the Election Requirement Provided in Education Code Section 5020, until the October 10, 2018 meeting, passed with a motion by Sherie Mahlberg and a second by John Jansen.

Absent Michele Dally
Yes John Jansen
Absent Michael Kitzes
Yes Sherie Mahlberg
Yes Tracee Stacy
Yes Whit Whitman
Yes Shawn Windham

18.b. Adoption of Resolution No. 5, 2018-19, Authorizing Instructor to Teach in Departmentalized Classes Per Education Code 44263 (attachment)

Motion Passed: Approve Resolution No. 5, 2018-19, Authorizing Instructors to Teach in Departmentalized Classes per Education Codes 44263, passed with a motion by Sherie Mahlberg and a second by John Jansen.

Absent Michele Dally
Yes John Jansen

Absent Michael Kitzes
Yes Sherie Mahlberg
Yes Tracee Stacy
Yes Whit Whitman
Yes Shawn Windham

18.c. Adoption of Resolution No. 6, 2018-19, Authorizing Instructor to Teach in Grades 5 to 8 per Education Code 44258.2 (attachment)

Motion Passed: Approve Resolution No. 6, 2018-19, Authorizing Instructor to Teach in Grades 5 to 8 per Education Code 44258.2, passed with a motion by Tracee Stacy and a second by Sherie Mahlberg.

Absent Michele Dally
Yes John Jansen
Absent Michael Kitzes
Yes Sherie Mahlberg
Yes Tracee Stacy
Yes Whit Whitman
Yes Shawn Windham

18.d. Adoption of Resolution No. 7, 2018-19, Authorizing Instructor to Teach in Classes Below Grade 9 per Education Code 44256(b) (attachment)

Motion Passed: Approve Resolution No. 7, 2018-19, Authorizing Instructor to Teach in Classes Below Grade 9 per Education Code 44256(b), passed with a motion by John Jansen and a second by Tracee Stacy.

Absent Michele Dally
Yes John Jansen
Absent Michael Kitzes
Yes Sherie Mahlberg
Yes Tracee Stacy
Yes Whit Whitman
Yes Shawn Windham

18.e. Adoption of Resolution No. 8, 2018-19, Determination of Sufficient Textbooks/Instructional Materials for All Schools in the Vacaville Unified School District (attachment)

Motion Passed: Approve Resolution No. 8, 2018-19, Determination of Sufficient Textbooks/Instructional Materials for All Schools in the Vacaville Unified School District, passed with a motion by John Jansen and a second by Sherie Mahlberg.

Absent Michele Dally
Yes John Jansen
Absent Michael Kitzes
Yes Sherie Mahlberg
Yes Tracee Stacy
Yes Whit Whitman
Yes Shawn Windham

18.f. Adoption of Resolution No. 9, 2018-19, Recognizing Week of the School Administrator, October 8-14, 2018 (attachment)

Motion Passed: Approve Resolution No. 9, 2018-19, Recognizing Week of the School Administrator, October 8-14, 2018, passed with a motion by Sherie Mahlberg and a second by John Jansen.

Absent Michele Dally
Yes John Jansen
Absent Michael Kitzes
Yes Sherie Mahlberg
Yes Tracee Stacy
Yes Whit Whitman
Yes Shawn Windham

19. CONSENT CALENDAR

19.a. CONSENT ITEMS

Motion Passed: Approve the Consent Calendar items as presented, passed with a motion by Whit Whitman and a second by John Jansen.

Absent Michele Dally
Yes John Jansen
Absent Michael Kitzes
Yes Sherie Mahlberg
Yes Tracee Stacy
Yes Whit Whitman
Yes Shawn Windham

19.b. Approval of September 20, 2018 Governing Board Meeting Minutes (attachment)

19.c. Approval of Revisions to Board Policy 1250, Visitors/Outsiders (attachment)

19.d. Approval of Revisions to Board Policy 4156.2, Awards and Recognition (attachment)

19.e. Approval of Revisions to Board Policy 6153, School-Sponsored Trips (attachment)

19.f. Approval of New High School Course: Advanced Placement (AP) Computer Science Principles

19.g. Approval of New High School Course: Music Appreciation-P

19.h. Approval of the 2018-19 Career Technical Education (CTE) Advisory Committee

19.i. Approval of School-Connected Organization Authorization: Vacaville Public Education Foundation (VPEF) for 2018-19 (attachment)

19.j. Approval for Hemlock Elementary School 6th Grade Students to Attend Sempervirens Outdoor School in Big Basin, CA, March 18-22, 2019

19.k. Acceptance of Gifts

19.l. Approval of Obsolete Equipment

19.m. Personnel Actions (attachment)

20. INFORMATION ITEMS

20.a. First Reading of New Board Policy 0420.41, Charter School Oversight (attachment)

20.b. First Reading of New Board Policy 0420.42, Charter School Renewal (attachment)

20.c. First Reading of New Board Policy 0420.43, Charter School Revocation (attachment)

20.d. Consideration of Primary Instructional Materials for English 9-P, English 10-P, English 11-P at Buckingham Charter Magnet High School

21. FUTURE BUSINESS

21.a. Special Governing Board Meeting; October 10, 2018; 5:30 p.m. Educational Services Center

21.b. Regular Governing Board Meeting; October 18, 2018; 6:30 p.m. Educational Services Center

21.c. Regular Governing Board Meeting; November 1, 2018; 6:30 p.m. Educational Services Center

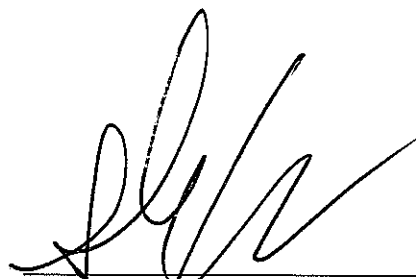
22. CLOSED SESSION

There was no need to return to closed session.

23. REPORT CLOSED SESSION ACTIONS

24. ADJOURNMENT

There being no further business, President Windham adjourned the meeting at 9:38 p.m.



Board President

Secretary

Vacaville Unified School District Minutes

Special Governing Board Meeting

October 10, 2018 5:30 PM

EDUCATIONAL SERVICES CENTER

401 Nut Tree Road

Vacaville, CA 95687

Closed Session 5:30 PM

Open Session 6:00 PM

Attendance Taken at 5:30 PM:

Present:

Michele Dally

John Jansen

Michael Kitzes

Sherie Mahlberg

Tracee Stacy

Whit Whitman

Shawn Windham

1. ESTABLISH QUORUM/CALL TO ORDER

President Windham called the meeting to order at 5:30 p.m.

2. COMMENTS FROM THE FLOOR (CLOSED SESSION ITEMS ONLY)

2.a. CLOSED SESSION COMMENTS FROM THE FLOOR: 3-minute time limit per individual; 20-minute time limit per topic

There were no comments from the floor on closed session items.

3. RECESS TO CONDUCT CLOSED SESSION

The Board recessed to closed session at 5:30 p.m.

4. CLOSED SESSION

4.a. Conference with Legal Counsel Pursuant to California Education Code Section 5020

5. WELCOME PUBLIC - OPEN SESSION 6:00 PM

President Windham called the open session meeting to order at 6:02 p.m. Mr. Windham reported that during closed session the Board conferenced with legal counsel regarding the California Voting Rights Act and the District's transition to trustee-area elections.

6. APPROVAL OF AGENDA

6.a. Approval of October 10, 2018 Meeting Agenda

Motion Passed: Approve the October 10, 2018 agenda as presented, passed with a motion by Whit Whitman and a second by Sherie Mahlberg.

Yes Michele Dally
Yes John Jansen
Yes Michael Kitzes
Yes Sherie Mahlberg
Yes Tracee Stacy
Yes Whit Whitman
Yes Shawn Windham

7. PUBLIC HEARING

7.a. Public Hearing to Seek Input Regarding a Waiver from the State Board of Education

Lozano Smith Attorney Ryan Tung provided information to the Board regarding filing a waiver of the election requirement and potentially moving from a 7-member to 5-member Board. Following the presentation, the Board invited comments from the public regarding the District's intent to file a waiver with the State Board of Education.

Comments:

Julia Hahn: Ms. Hahn was in favor of filing a waiver of the election requirement but was against reducing the number of Board Members from seven to five due to the number of schools and students in the District. Ms. Hahn also suggested that the District increase outreach to the public regarding the transition to trustee-area elections.

7.b. Public Hearing Regarding Potential Composition of Trustee Areas Prior to Drawing of Maps

National Demographics Corporation Demographer Shalice Tilton presented information regarding the process and criteria for drawing the trustee-area boundary maps. This was the second public hearing held prior to drawing of the maps. Following the presentation, the Board invited comments from the public regarding criteria for the boundary maps.

Michael Silva: Suggested that the maps overlap trustee areas to provide more than one trustee per area and to also focus on trustee areas drawn around elementary schools.

Julia Hahn: Noted the importance of having trustees who represents the community in which they live; those that speak the same language and are of the same income status.

Jim Hardwick: Suggested that the District connect with community members in a more informal setting, as some people may be intimidated to come and speak at a formal Board meeting.

Following comments from the floor, discussion was held regarding ideas to engage the community in participating in establishing trustee areas.

8. COMMENTS FROM THE FLOOR (ITEMS ON THE AGENDA ONLY)

8.a. COMMENTS FROM THE FLOOR: 3-minute time limit per individual; 20-minute time limit per topic

There were no comments from the floor.

9. ACTION ITEMS

9.a. Adoption of Resolution No. 10, 2018-19, Authorizing the Superintendent to Seek a Waiver of the Election Requirement Provided in Education Code Section 5020 (attachment)

During discussion of Resolution No. 10, the Board revised the language in the resolution and took action by roll-call vote as follows:

Motion Passed: Approve Resolution No. 10, 2018-19, Authorizing the Superintendent to Seek a Waiver from the State Board of Education with deletion of language decreasing the VUSD Board from seven to five members, passed with a motion by Whit Whitman and a second by John Jansen.

Yes Michele Dally
Yes John Jansen
Yes Michael Kitzes
Yes Sherie Mahlberg
Yes Tracee Stacy
Yes Whit Whitman
Yes Shawn Windham

9.b. Adoption of Resolution No. 11, 2018-19, Resolution Establishing Criteria for Developing Trustee-Area Boundaries (attachment)

The Board discussed criteria options to guide the establishment of the trustee-area maps. Following the discussion, Trustee Whitman moved to Approve Resolution No. 11, 2018-19, Establishing Criteria for Developing Trustee-Area Boundaries, and adopt criteria #1-#10 as listed in the original resolution with the addition of "Each trustee area to include two elementary school attendance zones and one school site" as criteria #11. There was no second on Trustee Whitman's motion. Trustee Dally then moved to approve the resolution, seconded by Trustee Kitzes, to adopt the resolution with the criteria listed below:

NOTE: Criteria numbers 1-3 are legally mandated; the remaining 8 were adopted by the Board, for a total of 11.

1. The boundaries of the trustee-areas shall be established so that the trustee-areas are at least as nearly equal in population as required by law.
2. The boundaries of the trustee-areas shall not be gerrymandered in violation of the principles established by the United States Supreme Court in *Shaw v. Reno*, 509 U.S. 630 (1993), and other applicable law.
3. The boundaries of the trustee-areas shall be established so that the trustee-areas do not result in a denial or abridgement of the right of any citizen to vote on account of race or color as provided in Section 2 of the federal Voting Rights Act.

4. The boundaries of the trustee-areas shall be compact, insofar as practicable.
5. The boundaries of the trustee-areas shall be created to contain contiguous territory, insofar as practicable.
6. The boundaries of the trustee-areas shall observe communities of interest, such as the District's underlying elementary and high school attendance areas, rural or urban populations, language spoken at home, municipalities, social interests, socio economic status, agricultural, industrial or service industry interests, and the like, insofar as practicable.
7. The boundaries of the trustee-areas may take into account visible features, such as topography and geography, including mountains, flat land, forest lands, man-made geographical features such as highways and canals, etc., insofar as practicable.
8. The boundaries of the trustee-areas may consider avoiding pairing two or more incumbents in a single trustee-area, to the extent legally allowable.
9. To maintain a longer-term population balance, trustee-areas known to be areas of higher-than-average population growth following redistricting may be under-populated within the population deviation amounts allowed by law. To the extent legally allowed, this shall include consideration of anticipated future growth under applicable general plans.
10. The boundaries of the trustee-areas shall comply with such other factors which become known during the redistricting process and are formally adopted by the Board.
11. To the extent practicable, each trustee area shall include at least two elementary school attendance zones and one school site.

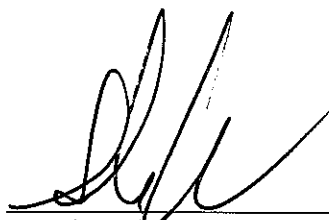
The resolution and trustee-area criteria was adopted by the following roll-call vote:

Motion Passed: Approve Resolution No. 11, 2018-19, Establishing Criteria for Developing Trustee-Area Boundaries, passed with a motion by Michele Dally and a second by Michael Kitzes.


Yes	Michele Dally
Yes	John Jansen
Yes	Michael Kitzes
No	Sherie Mahlberg
Yes	Tracee Stacy
No	Whit Whitman
Yes	Shawn Windham

10. ADJOURNMENT

There being no further business, President Windham adjourned the meeting at 8:10 p.m.



Board President



Secretary

**Vacaville Unified School District
Resolution No. 10, 2018-2019**

**RESOLUTION AUTHORIZING THE SUPERINTENDENT TO
SEEK A WAIVER FROM THE STATE BOARD OF EDUCATION**

WHEREAS, on September 20, 2018, members of the Governing Board ("Board") of the Vacaville Unified School District ("District") adopted Resolution No. 3, 2018-2019, declaring its intent to transition from at-large to by-trustee area Board elections;

WHEREAS, pursuant to Elections Code section 10010, subdivision (a)(1), the Board will hold a minimum of two public hearings prior to developing proposed by-trustee area boundary maps;

WHEREAS, the Board will hold a minimum of two additional public hearings to seek public input on the proposed by-trustee area maps developed with assistance from a demographer (Elec. Code, § 10010, subd. (a)(2));

~~**WHEREAS**, during these public hearings the Board may also consider decreasing Board membership from seven to five members;~~

WHEREAS, the Board will hold an additional public hearing before adopting a by-trustee area map and submitting it to the Solano County Committee on School District Organization ("County Committee") for consideration;

WHEREAS, Education Code sections 5019 and 5030 authorize the County Committee, upon application of a school district's governing board, to change the method of election in a school district under its jurisdiction, ~~and/or decrease the school district's board membership from seven to five members;~~

WHEREAS, if the County Committee approves this request to change the method of electing board members, ~~and/or decrease board membership from seven to five members,~~ Education Code section 5020 requires the County Committee's resolution of approval to be submitted to the electorate for its approval;

WHEREAS, an election to approve the change in voting methods ~~and/or decrease board membership from seven to five members~~ will result in a cost to the District, and Education Code sections 33050-33053 authorize the State Board of Education to waive this voter approval requirement, which could reduce the cost and expedite the timeline for implementation of the by-trustee area elections ~~and/or decrease in Board membership from seven to five members;~~

WHEREAS, in light of the above, the Board wishes to request that the State Board of Education waive the election requirement set forth in the Education Code;

WHEREAS, on October 4, 2018 and October 10, 2018, the Board held a public hearing on the proposed waiver application to solicit input from the public and District stakeholders;

WHEREAS, the District properly posted a timely notice of the aforementioned public hearing in the newspaper and at various sites within the District;

WHEREAS, the District complied with the notice and consulting requirements set forth in Education Code sections 33050 *et seq.*

THEREFORE, the Governing Board of the Vacaville Unified School District hereby resolves as follows:

1. The Board hereby authorizes the District to seek a full waiver of Education Code section 5020, and partial waivers of Education Code sections 5019, 5021, and 5030 as set forth in Exhibit A, or as otherwise required by the State Board of Education, to effectuate the District's goal of moving to a by-trustee area election system, ~~and/or decreasing Board membership from seven to five members.~~

2. The District Superintendent/designee are hereby authorized and directed to take any other actions necessary to effectuate the purposes of this resolution.

PASSED AND ADOPTED by Governing Board of the VACAVILLE UNIFIED SCHOOL DISTRICT, at a special meeting of the Governing Board held October 10, 2018, by the following vote:

AYES: Michele Dally, John Jansen, Michael Kitzes, Sherie Mahlberg,
Tracee Stacy, Horace "Whit" Whitman, Shawn Windham

NOES: _____


ABSENT: _____

ABSTAIN: _____

I HEREBY CERTIFY that the foregoing resolution was duly and regularly introduced, passed, and adopted by the members of the Governing Board of the VACAVILLE UNIFIED SCHOOL DISTRICT, at a public meeting of said Board held on October 10, 2018.



President, Board of Education



Clerk, Board of Education

EXHIBIT A

California Education Code Sections Proposed to be Waived

Request to waive California *Education Code* Section 5020, and portions of sections 5019, 5021, and 5030, that require a districtwide election. Language proposed to be waived is bracketed and in italics below:

§ 5019. Trustee areas and size of school district governing boards; powers of county committee; proposal and hearing

(a) Except in a school district governed by a board of education provided for in the charter of a city or city and county, in any school district or community college district, the county committee on school district organization may establish trustee areas, rearrange the boundaries of trustee areas, abolish trustee areas, and increase to seven or decrease to five the number of members of the governing board, or adopt one of the alternative methods of electing governing board members specified in Section 5030.

(b) The county committee on school district organization may establish or abolish a common governing board for a high school district and an elementary school district within the boundaries of the high school district. The resolution of the county committee on school district organization approving the establishment or abolition of a common governing board shall be presented to the electors of the school districts as specified in Section 5020.

(c) (1) A proposal to make the changes described in subdivision (a) or (b) may be initiated by the county committee on school district organization or made to the county committee on school district organization either by a petition signed by 5 percent or 50, whichever is less, of the qualified registered voters residing in a district in which there are 2,500 or fewer qualified registered voters, by 3 percent or 100, whichever is less, of the qualified registered voters residing in a district in which there are 2,501 to 10,000 qualified registered voters, by 1 percent or 250, whichever is less, of the qualified registered voters residing in a district in which there are 10,001 to 50,000 qualified registered voters, by 500 or more of the qualified registered voters residing in a district in which there are 50,001 to 100,000 qualified registered voters, by 750 or more of the qualified registered voters residing in a district in which there are 100,001 to 250,000 qualified registered voters, or by 1,000 or more of the qualified registered voters residing in a district in which there are 250,001 or more qualified registered voters or by resolution of the governing board of the district. For this purpose, the necessary signatures for a petition shall be obtained within a period of 180 days before the submission of the petition to the county committee on school district organization and the number of qualified registered voters in the district shall be determined pursuant to the most recent report submitted by the county elections official to the Secretary of State under Section 2187 of the Elections Code.

(2) When a proposal is made pursuant to paragraph (1), the county committee on school district organization shall call and conduct at least one hearing in the district on the matter. At the conclusion of the hearing, the county committee on school district organization shall approve or disapprove the proposal.

(d) If the county committee on school district organization approves pursuant to subdivision (a) [the rearrangement of] the boundaries of trustee areas for a particular district, then the [rearrangement of the] trustee areas shall be effectuated for the next district election occurring at least 120 days after [its] approval [, unless at least 5 percent of the registered voters of the district sign a petition requesting an election on the proposed rearrangement of trustee area boundaries. The petition for an election shall be submitted to the county elections official within 60 days of the proposal's adoption by the county committee on school district organization. If the qualified registered voters approve pursuant to subdivision (b) or (c) the rearrangement of the boundaries to the trustee areas for a particular district, the rearrangement of the trustee areas shall be effective for the next district election occurring at least 120 days after its approval by the voters].

[§ 5020. Presentation of proposal to electors

(a) The resolution of the county committee approving a proposal to establish or abolish trustee areas, to adopt one of the alternative methods of electing governing board members specified in Section 5030, or to increase or decrease the number of members of the governing board shall constitute an order of election, and the proposal shall be presented to the electors of the district not later than the next succeeding election for members of the governing board.

(b) If a petition requesting an election on a proposal to rearrange trustee area boundaries is filed, containing at least 5 percent of the signatures of the district's registered voters as determined by the elections official, the proposal shall be presented to the electors of the district, at the next succeeding election for the members of the governing board, at the next succeeding statewide primary or general election, or at the next succeeding regularly scheduled election at which the electors of the district are otherwise entitled to vote, provided that there is sufficient time to place the issue on the ballot.

(c) If a petition requesting an election on a proposal to establish or abolish trustee areas, to increase or decrease the number of members of the board, or to adopt one of the alternative methods of electing governing board members specified in Section 5030 is filed, containing at least 10 percent of the signatures of the district's registered voters as determined by the elections official, the proposal shall be presented to the electors of the district, at the next succeeding election for the members of the governing board, at the next succeeding statewide primary or general election, or at the next succeeding regularly scheduled election at which the electors of the district are otherwise entitled to vote, provided that there is sufficient time to place the issue on the ballot. Before the proposal is presented to the electors, the county committee on school district organization may call and conduct one or more public hearings on the proposal.

(d) The resolution of the county committee approving a proposal to establish or abolish a common governing board for a high school and an elementary school district within the boundaries of the high school district shall constitute an order of election. The proposal shall be presented to the electors of the district at the next succeeding statewide primary or general election, or at the next succeeding regularly scheduled election at which the electors of the district are otherwise entitled to vote, provided that there is sufficient time to place the issue on the ballot.

(e) For each proposal there shall be a separate proposition on the ballot. The ballot shall contain the following words:

"For the establishment (or abolition or rearrangement) of trustee areas in ____ (insert name) School District --Yes" and "For the establishment (or abolition or rearrangement) of trustee areas in ____ (insert name) School District--No."

"For increasing the number of members of the governing board of ____ (insert name) School District from five to seven--Yes" and "For increasing the number of members of the governing board of ____ (insert name) School District from five to seven--No."

"For decreasing the number of members of the governing board of ____ (insert name) School District from seven to five--Yes" and "For decreasing the number of members of the governing board of ____ (insert name) School District from seven to five--No."

"For the election of each member of the governing board of the ____ (insert name) School District by the registered voters of the entire ____ (insert name) School District--Yes" and "For the election of each member of the governing board of the ____ (insert name) School District by the registered voters of the entire ____ (insert name) School District--No."

"For the election of one member of the governing board of the ____ (insert name) School District residing in each trustee area elected by the registered voters in that trustee area--Yes" and "For the election of one member of the governing board of the ____ (insert name) School District residing in each trustee area elected by the registered voters in that trustee area--No."

"For the election of one member, or more than one member for one or more trustee areas, of the governing board of the ____ (insert name) School District residing in each trustee area elected by the registered voters of the entire ____ (insert name) School District--Yes" and "For the election of one member, or more than one member for one or more trustee areas, of the governing board of the ____ (insert name) School District residing in each trustee area elected by the registered voters of the entire ____ (insert name) School District--No."

"For the establishment (or abolition) of a common governing board in the ____ (insert name) School District and the ____ (insert name) School District--Yes" and "For the establishment (or abolition) of a common governing board in the ____ (insert name) School District and the ____ (insert name) School District--No."

If more than one proposal appears on the ballot, all must carry in order for any to become effective, except that a proposal to adopt one of the methods of election of board members specified in Section 5030 which is approved by the voters shall become effective unless a proposal which is inconsistent with that proposal has been approved by a greater number of voters. An inconsistent proposal approved by a lesser number of voters than the number which have approved a proposal to adopt one of the methods of election of board members specified in Section 5030 shall not be effective.]

§ 5021. Incumbents to serve out terms despite approval of change

(a) If a proposal for the establishment of trustee areas formulated under Section[s] 5019 [*and 5020*] is approved[*by a majority of the voters voting at the election*], any affected incumbent board member shall serve out his or her term of office and succeeding board members shall be nominated and elected in accordance with Section 5030. In the event two or more trustee areas are established [*at such election*] which are not represented in the membership of the governing board of the school district, or community college district the county committee shall determine by lot the trustee area from which the nomination and election for the next vacancy on the governing board shall be made.

(b) If a proposal for rearrangement of boundaries is approved by [*a majority of the voters voting on the measure, or by*] the county committee on school district organization [*when no election is required*], and if the boundary changes affect the board membership, any affected incumbent board member shall serve out his or her term of office and succeeding board members shall be nominated and elected in accordance with Section 5030.

(c) If a proposal for abolishing trustee areas is approved[*by a majority of the voters voting at the election*], the incumbent board members shall serve out their terms of office and succeeding board members shall be nominated and elected at large from the district.

§ 5030. Alternate method of election

Except as provided in Sections 5027 and 5028, in any school district or community college district having trustee areas, the county committee on school district organization and the registered voters of a district, pursuant to Section[s] 5019[*and 5020, respectively*], may at any time recommend one of the following alternate methods of electing governing board members:

(a) That each member of the governing board be elected by the registered voters of the entire district.

(b) That one or more members residing in each trustee area be elected by the registered voters of that particular trustee area.

(c) That each governing board member be elected by the registered voters of the entire school district or community college district, but reside in the trustee area which he or she represents.

The recommendation shall provide that any affected incumbent member shall serve out his or her term of office and that succeeding board members shall be nominated and elected in accordance with the method recommended by the county committee.

Whenever trustee areas are established in a district, provision shall be made for one of the alternative methods of electing governing board members.

[*In counties with a population of less than 25,000,*]the county committee on school district organization or the county board of education, if it has succeeded to the duties of the county committee, may at any time, by resolution, with respect to trustee areas established for any school district, other than a community college district, amend the provision required by this section without additional approval by the electors, to require one of the alternate methods for electing board members to be utilized.

**Vacaville Unified School District
Resolution No. 11, 2018-2019**

**CRITERIA FOR
DEVELOPING TRUSTEE-AREA BOUNDARIES**

WHEREAS, the Board of Education ("Board") of the Vacaville Unified School District ("District") is elected under an "at-large" election system where trustees are elected by voters of the entire District; and

WHEREAS, on September 20, 2018, the Board adopted Resolution No. 3, 2018-2019, declaring its intent to transition from at-large to by-trustee area Board elections;

WHEREAS, pursuant to Elections Code, section 10010, subdivision (a)(1), the Board held public hearings on October 4, 2018 and October 10, 2018, to gather public input regarding potential trustee-area boundaries; and

WHEREAS, the Federal Voting Rights Act (42 U.S.C. section 1973) prohibits the use of any voting qualification, or prerequisite to voting, or standard, practice, or procedure, in a manner which results in a denial or abridgement of the right of any citizen of the United States to vote on account of race or color; and

WHEREAS, federal law and the Equal Protection Clause require that each trustee-area be equal in population; however, deviations (less than five percent [5%] greater than or less than the ideal, for a total of ten percent [10%] deviation) are presumptively constitutional under the Equal Protection Clause where required to meet an official criteria; and

WHEREAS, the Board has instructed its demographer and District staff to develop draft maps to identify trustee-areas that fully comply with legal requirements; and

WHEREAS, the Board wishes to provide official criteria for any needed deviations from the general rule of equal population; and

WHEREAS, the draft maps will be used by the Board to study the possible change to trustee-area elections, and to inform and solicit further input from the public.

NOW THEREFORE BE IT RESOLVED, the Board of Education of the Vacaville Unified School District hereby resolves as follows:

1. The above recitals are correct and true.
2. The Board hereby adopts the following criteria, identified in the attached Exhibit A, to guide the demographer and District staff in the development of draft maps and in relation to any necessary deviations as described above.

PASSED AND ADOPTED by Governing Board of the VACAVILLE UNIFIED SCHOOL DISTRICT, at a special meeting of the Governing Board held October 10, 2018, by the following vote:

AYES: Michele Dally, John Jansen, Michael Kitzes, Sherie Mahlberg,

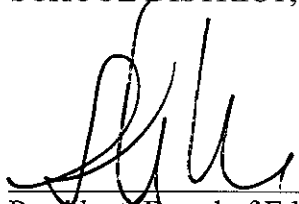
Tracee Stacy, Horace "Whit" Whitman, Shawn Windham

NOES: _____

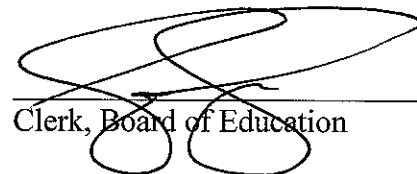
ABSENT: _____

ABSTAIN: _____

I HEREBY CERTIFY that the foregoing resolution was duly and regularly introduced, passed, and adopted by the members of the Governing Board of the VACAVILLE UNIFIED SCHOOL DISTRICT, at a public meeting of said Board held on October 10, 2018.



President, Board of Education



Clerk, Board of Education

Exhibit A

Criteria to Guide the Establishment of Trustee-Areas

All items designated below by a shaded-in box shall be included. Criteria numbers 1-3 are legally mandated, and therefore have been automatically shaded-in.

- ☒ 1. The boundaries of the trustee-areas shall be established so that the trustee-areas are at least as nearly equal in population as required by law.
- ☒ 2. The boundaries of the trustee-areas shall not be gerrymandered in violation of the principles established by the United States Supreme Court in *Shaw v. Reno*, 509 U.S. 630 (1993), and other applicable law.
- ☒ 3. The boundaries of the trustee-areas shall be established so that the trustee-areas do not result in a denial or abridgement of the right of any citizen to vote on account of race or color as provided in Section 2 of the federal Voting Rights Act.
- ☒ 4. The boundaries of the trustee-areas shall be compact, insofar as practicable.
- ☒ 5. The boundaries of the trustee-areas shall be created to contain contiguous territory, insofar as practicable.
- ☒ 6. The boundaries of the trustee-areas shall observe communities of interest, such as the District's underlying elementary and high school attendance areas, rural or urban populations, language spoken at home, municipalities, social interests, socio economic status, agricultural, industrial or service industry interests, and the like, insofar as practicable.
- ☒ 7. The boundaries of the trustee-areas may take into account visible features, such as topography and geography, including mountains, flat land, forest lands, man-made geographical features such as highways and canals, etc., insofar as practicable.
- ☒ 8. The boundaries of the trustee-areas may consider avoiding pairing two or more incumbents in a single trustee-area, to the extent legally allowable.
- ☒ 9. To maintain a longer-term population balance, trustee-areas known to be areas of higher-than-average population growth following redistricting may be under-populated within the population deviation amounts allowed by law. To the extent legally allowed, this shall include consideration of anticipated future growth under applicable general plans.
- ☒ 10. The boundaries of the trustee-areas shall comply with such other factors which become known during the redistricting process and are formally adopted by the Board.
- ☒ 11. To the extent practicable, each trustee area shall include at least two elementary school attendance zones and one school site.

Vacaville Unified School District Minutes

Regular Governing Board Meeting

November 01, 2018 5:30 PM

EDUCATIONAL SERVICES CENTER

401 Nut Tree Road

Vacaville, California 95687

Closed Session 5:30 PM

Open Session 6:30 PM

NOTE: Board Member Sherie Mahlberg will be participating via teleconference from 5441 Lower Honoapiilani Road, Lahaina, HI 96761

Attendance Taken at 5:30 PM:

Present:

Michele Dally

John Jansen

Michael Kitzes

Sherie Mahlberg

Tracee Stacy

Whit Whitman

Shawn Windham

1. ESTABLISH QUORUM/CALL TO ORDER

President Windham called the meeting to order at 5:30 p.m. Trustee Mahlberg participated in the meeting via teleconference.

2. COMMENTS FROM THE FLOOR (CLOSED SESSION ITEMS ONLY)

2.a. COMMENTS FROM THE FLOOR: 3-minute time limit per individual; 20-minute time limit per topic

There were no comments from the floor on closed session items.

3. RECESS TO CONDUCT CLOSED SESSION

The Board recessed to closed session at 5:30 p.m.

4. CLOSED SESSION

4.a. Expulsion/Re-Admittance/Admittance Recommendations (attachments)

4.b. Existing Litigation - Government Code 54956.9(a) Two Cases: OAH Case No. 2018050545 and OAH Case No. 2018060451

**4.c. Public Employee Employment/Discipline/Dismissal/Release/Re-Assignment/Resignation
[Government Code Section 54957]**

5. WELCOME PUBLIC - REGULAR MEETING (6:30 P.M.)

President Windham called the open session meeting to order at 6:31 p.m.

6. MOMENT OF REFLECTION

President Windham asked all in attendance to observe a moment of reflection.

7. PLEDGE OF ALLEGIANCE

Trustee Whitman led the Pledge of Allegiance.

8. APPROVAL OF AGENDA

8.a. Approval of November 1, 2018 Agenda

This item was approved by roll-call vote.

Motion Passed: Approve the November 1, 2018 agenda as presented, passed with a motion by Whit Whitman and a second by John Jansen.

Yes Michele Dally
Yes John Jansen
Yes Michael Kitzes
Yes Sherie Mahlberg
Yes Tracee Stacy
Yes Whit Whitman
Yes Shawn Windham

9. REPORT CLOSED SESSION ACTIONS

President Windham reported that during closed session the Board discussed four student discipline cases, personnel issues, and existing litigation. There were no Board actions to report.

10. STUDENT DISCIPLINE RECOMMENDATIONS

10.a. Consideration of Student Expulsion Cases

Motion Passed: Approve Hearing Panel recommendations for Expulsion Cases #02-1819EX and #04-1819EX, and 30-day postponement of expulsion hearing for Expulsion Cases #06-1819EX and #07-1819EX, passed with a motion by Michele Dally and a second by Whit Whitman.

Yes Michele Dally
Yes John Jansen
Yes Michael Kitzes
Yes Sherie Mahlberg
Yes Tracee Stacy
Yes Whit Whitman
Yes Shawn Windham

11. PUBLIC HEARING

11.a. Public Hearing Regarding Proposed Composition of Trustee-Areas Maps (attachments)

National Demographics Corporation Demographers Doug Johnson and Shalice Tilton presented information regarding draft trustee-area boundary maps that have been created and are published on the District's website. Following the demographers' presentation, a public hearing was held. There were no comments from the floor during the public hearing.

12. COMMENTS FROM THE FLOOR

12.a. COMMENTS FROM THE FLOOR: 3-minute time limit per individual; 20-minute time limit per topic

There were no comments from the floor.

13. STUDENT RECOGNITION

13.a. Hemlock and ACE Elementary Schools Student Recognition [5 minutes]

Hemlock/ACE Principal Jennifer Austin recognized Kailee Berger, ACE's Outstanding Student. Hemlock teacher Patty Wasielewski recognized Abigail Miller, Hemlock's Outstanding Student.

13.b. Padan Elementary School Student Recognition [5 minutes]

Padan Elementary Principal Cicely Rodda recognized Komal Virk, Padan's Outstanding Student.

14. SUPERINTENDENT'S COMMENTS/CORRESPONDENCE

Superintendent Shamieh honored Assistant Superintendent of Human Resources Janet Dietrich, who is retiring from the District after 38 years in public education, serving VUSD for the last 21 years.

14.a. Markham Facility and Vacaville Public Education Foundation (VPEF) Updates

Director of Communications and Community Engagement Jennifer Leonard, along with VPEF Board Members Nolan Sullivan and Shea McGuire, presented a \$91,000 donation, including \$40,000 from Genentech, to the district. Mr. Sullivan was also honored for his continued work as a community partner with VUSD. Since VPEF was established 16 years ago, VUSD has received over \$4,000,000 from VPEF grants.

Director of Communications and Community Engagement Jennifer Leonard and Chief Facilities, Maintenance & Operations Officer Dan Banowetz provided an update regarding the Markham Elementary School Modernization Project scope and timeline.

15. BOARD MEMBER COMMENTS/CORRESPONDENCE

Trustee Stacy noted that she enjoyed the online Halloween-themed video put out by the Public Information and Facilities staff members.

Trustee Whitman expressed his concerns regarding a recent break-in at the former district office on School Street.

16. STUDENT BOARD REPRESENTATIVE REPORTS

16.a. Buckingham Charter Magnet High School Report by Student Representative Shaelyn Mills

There was no report from Buckingham Charter Magnet High School at this meeting.

16.b. Country High School Report by Student Representative Adrian Ortega-Pena

Student Representative Adrian Ortega-Pena reported that the First "On a Roll" assembly will be held November 2 celebrating students with perfect attendance; Juniors and seniors will be participating in Travis Credit Union's upcoming Financial Education Forum at Solano Community College; last week students celebrated spirit week in conjunction with Red Ribbon and Halloween activities; parent-teacher conferences were held last week; and the annual Thanksgiving Dinner will be held on November 15.

16.c. Ernest Kimme Charter Academy for Independent Learning School Report by Student Representative Angelina Rivera

Student Board Representative Angelina Rivera reported that students celebrated Red Ribbon Week activities throughout the month of October; and Student Leadership is teaming up with the Vacaville Public Works Department and Recology Recycling during the month of November for the "Share the Warmth" campaign to collect donations of coats and cold-weather gear for those in need.

16.d. Vacaville High School Report by Student Representative Noah Galgan

Student Board Representative Gabriella Salazar provided the Vacaville High School Report. Ms. Salazar reported that last week the school celebrated the annual Black and Blue Bowl, Trunk or Treat event, and held a canned food drive; and the football team's first playoff game and Dia de Los Muertos event will be held tomorrow evening.

16.e. Will C. Wood High School Report by Student Representative Sohun Patel

Student Board Representative Sohun Patel reported that students celebrated Black/Blue spirit week and an orchestra performance was held last week; Halloween activities, the Fall play "The Bottom of the Lake", Winter sports season try-outs, college application workshops, and the annual "Pack-it-UP" campaign activities began this week; and a volleyball tournament, annual Dodge Ball tournament; and football playoffs are coming up.

17. BARGAINING UNIT REPRESENTATIVE REPORTS

17.a. Vacaville Teachers Association (VTA) Update [5 minutes]

There was no report from VTA.

17.b. Service Employees International Union (SEIU) Local 1021 Update [5 minutes]

There was no report from SEIU.

18. STAFF REPORTS AND PRESENTATIONS

18.a. Local Control Accountability Plan (LCAP) Indicators Update (attachment)

Assistant Superintendent Ed Santopadre provided information regarding local LCAP indicators, which include basic services, parent involvement, school climate, and standards implementation.

19. ACTION ITEMS

Action on Items 19.b. and 19.c. was taken by roll-call vote.

19.a. Consideration of Proposal for the Technology Upgrade Project at the Educational Services Center

Staff provided information to the Board regarding the proposed Technology Upgrade Project at the Educational Services Center. Action on the proposal will be taken at the November 15, 2018 Governing Board meeting agenda under Action Items.

19.b. Approval of Contract with The Stepping Stones Group (attachment)

Motion Passed: Approve contract with The Stepping Stones Group, in the amount not-to-exceed \$114,920.00, for the 2018-19 school year, Passed with a motion by Michael Kitzes and a second by Michele Dally.

Yes Michele Dally
Yes John Jansen
Yes Michael Kitzes
Yes Sherie Mahlberg
Yes Tracee Stacy
Yes Whit Whitman
Yes Shawn Windham

19.c. Approval of New Board Policy 0420.42, Charter School Renewal (attachment)

This item was pulled from the agenda under Item 8.a., Approval of Agenda.

Motion Passed: Approve New Board Policy Policy 0420.42, Charter School Renewal, as presented, Passed with a motion by Michele Dally and a second by John Jansen.

Yes Michele Dally
Yes John Jansen
Yes Michael Kitzes
Yes Sherie Mahlberg
Yes Tracee Stacy
Yes Whit Whitman
Yes Shawn Windham

20. CONSENT CALENDAR

20.a. CONSENT ITEMS

Action on the Consent Calendar items was taken by roll-call vote.

Motion Passed: Approve the Consent Calendar items as presented, Passed with a motion by John Jansen and a second by Michele Dally.

Yes Michele Dally
Yes John Jansen
Yes Michael Kitzes
Yes Sherie Mahlberg
Yes Tracee Stacy
Yes Whit Whitman
Yes Shawn Windham

20.b. Approval of October 18, 2018 Governing Board Meeting Minutes (attachment)

20.c. Quarterly Report on Williams Uniform Complaints (attachment)

20.d. Approval of Supplemental Instructional Material for Advanced Placement (AP) English Literature and Composition, and English 12-P: Expository Reading and Writing Course (ERWC)

20.e. Approval to Declare Middle School Textbooks for Grade 7 & Grade 8 History in Excess

20.f. Approval of University Research Project Proposal (attachment)

20.g. Approval of Contract with Pacific Power and Systems Inc. (attachment)

20.h. Approval of Contract Change Order #4 with Landmark Modernization Contractors for the Sierra Vista K-8 New Multi-Purpose Building Project (attachment)

20.i. Approval of Contract Amendment #5 with Architectural Nexus, Inc. for the Sierra Vista K-8 New Multi-Purpose Building Project (attachment)

20.j. Approval of School-Connected Organization Authorization Renewal: Markham Parent Teacher Organization (attachment)

20.k. Approval for the Will C. Wood High School Varsity Wrestling Team to Travel to Various Wrestling Tournaments for the 2018-19 Season

20.l. Approval for the Will C. Wood High School Girls' Varsity Wrestling Team to Travel to the California High School Championships in Bakersfield, CA, February 21-23, 2019

20.m. Approval for the Will C. Wood Singers to Attend Summer Workshop in South Lake Tahoe, NV July 28-August 2, 2019

20.n. Acceptance of Gifts

20.o. Approval of Obsolete Equipment

20.p. Personnel Actions (attachment)

21. INFORMATION ITEMS

22. FUTURE BUSINESS

22.a. Regular Governing Board Meeting; November 15, 2018; 6:30 p.m. Educational Services Center

22.b. Special Governing Board Meeting; November 29, 2018; 6:00 p.m. Educational Services Center

22.c. Organizational Governing Board Meeting; December 6, 2018; 6:30 p.m. Educational Services Center

23. CLOSED SESSION

There was no need to return to closed session.

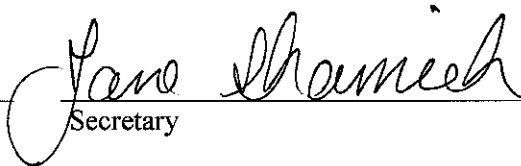
24. REPORT CLOSED SESSION ACTIONS

25. ADJOURNMENT

There being no further business, President Windham adjourned the meeting at 7:58 p.m.



Board President



Secretary

Vacaville Unified School District Minutes

Regular Governing Board Meeting

November 15, 2018 5:30 PM

EDUCATIONAL SERVICES CENTER

401 Nut Tree Road

Vacaville, California 95687

Closed Session 5:30 PM

Open Session 6:30 PM

Attendance Taken at 5:37 PM:

Present:

Michele Dally

John Jansen

Michael Kitzes

Shawn Windham

Absent:

Sherie Mahlberg

Tracee Stacy

Whit Whitman

1. ESTABLISH QUORUM/CALL TO ORDER

President Windham called the meeting to order at 5:30 p.m. Trustees Sherie Mahlberg, Tracee Stacy, and Whit Whitman were absent from the meeting.

2. COMMENTS FROM THE FLOOR (CLOSED SESSION ITEMS ONLY)

2.a. COMMENTS FROM THE FLOOR: 3-minute time limit per individual; 20-minute time limit per topic

There were no comments from the floor on closed session items.

3. RECESS TO CONDUCT CLOSED SESSION

The Board recessed to closed session at 5:30 p.m.

4. CLOSED SESSION

4.a. Expulsion/Re-Admittance/Admittance Recommendation (attachments)

4.b. Public Employee Employment/Discipline/Dismissal/Release/Re-Assignment/Resignation [Government Code Section 54957]

4.c. Potential Litigation [Government Code 54956.9(b)] 1 case

4.d. Superintendent's Evaluation - Set Goals for 2018-19

5. WELCOME PUBLIC - REGULAR MEETING (6:30 P.M.)

President Windham called the open session meeting to order at 6:30 p.m.

6. MOMENT OF REFLECTION

President Windham asked all in attendance to observe a moment of reflection in honor of the victims of the Camp Fire in Northern California.

7. PLEDGE OF ALLEGIANCE

Trustee Kitzes led the Pledge of Allegiance.

8. APPROVAL OF AGENDA

8.a. Approval of November 15, 2018 Agenda

Superintendent Shamieh requested that Item 11.a., Will C. Wood High School Student Recognition, and Item 12.a., Will C. Wood High School Report, be removed from the agenda. The revised agenda was approved by the following vote:

Motion Passed: Approve the November 15, 2018 agenda as revised, passed with a motion by Michele Dally and a second by John Jansen.

Yes Michele Dally
Yes John Jansen
Yes Michael Kitzes
Absent Sherie Mahlberg
Absent Tracee Stacy
Absent Whit Whitman
Yes Shawn Windham

9. REPORT CLOSED SESSION ACTIONS

President Windham reported that during closed session the Board discussed one student discipline case; one case of potential litigation; personnel issues; and the Superintendent's goals for 2018-19. There were no closed session actions to report.

10. STUDENT DISCIPLINE RECOMMENDATIONS

10.a. Consideration of Student Expulsion Case

Motion Passed: Approve Hearing Panel recommendation for Expulsion Case #05-1819EX, passed with a motion by Michele Dally and a second by John Jansen.

Yes Michele Dally
Yes John Jansen
Yes Michael Kitzes
Absent Sherie Mahlberg

Absent Tracee Stacy
Absent Whit Whitman
Yes Shawn Windham

11. STUDENT RECOGNITION

11.a. Will C. Wood High School Student Recognition [5 minutes]

This item was removed from the agenda under Item 8.a., Approval of November 15, 2018 agenda.

12. SCHOOL REPORTS AND PRESENTATIONS

12.a. Will C. Wood High School Report [15 minutes] (attachment)

This item was removed from the agenda under Item 8.a., Approval of November 15, 2018 agenda.

13. PUBLIC HEARING

13.a. Public Hearing Regarding Proposed Composition of Trustee-Areas Maps (attachments)

Director of Communications and Community Engagement Jennifer Leonard provided a report to the Board on outreach efforts by district staff to gain public input on the proposed trustee-area map options. National Demographics Corporation Demographer Shalice Tilton presented information regarding draft trustee-area boundary maps that have been created and are published on the District's website.

The following comments were heard after the presentations:

- 1) Michael Silva: Expressed support for Map 101 (Blue) option as he feels it better represents families from Title I schools.
- 2) Julia Hahn: Congratulated the district for its outreach efforts and favors Map 102 (Pink) option so that Title I schools have ample representation.
- 3) Alfonso Almendariz: Agreed with Mr. Silva regarding Title I school representation; prefers Map 101 (Blue) option.

Discussion was held regarding number of map options prior to adoption of the resolution at the next meeting. Ms. Tilton recommended that the Board narrow down to one or two options. Consensus by Board Members was to narrow choices to maps 101 and 102 for action at the November 29 Special Governing Board meeting.

13.b. Public Review of Vacaville Teachers Association (VTA) and VUSD Board of Education Initial Proposals for 2018-19 Negotiations (attachment)

Assistant Superintendent Ed Santopadre and VTA Representative Todd Blanset presented the following articles to open negotiations for the 2018-19 year:

VTA: Article 3 - Wages; Article 4 - Hours of Employment; Article 5 - Health and Welfare Benefits; Article 9 - Class Size.

VUSD: Article 3 - Wages; Article 4 - Hours of Employment; Article 5 - Health and Welfare Benefits.

Following the statement of articles, a public hearing was held. There were no comments from the public during the public hearing.

13.c. Adoption of Proposed School Facilities Fees (attachment)

Chief Facilities, Maintenance & Operations Officer Dan Banowetz provided a presentation to the Board regarding the District's proposal to raise developer fees to the statutory maximum allowed by law. The proposed increase was acted upon during Action Items.

There were no comments from the floor during the public hearing.

13.d. Justification and Expenditure Findings for Developer Fees (Monteith Report) for 2014-15, 2015-16, 2016-17 and 2017-18 Fiscal Years (attachments)

Chief Facilities, Maintenance & Operations Officer Dan Banowetz provided an overview of the impact mitigation fees collected by the district over the last four fiscal years. The reports were acted upon during Action Items.

There were no comments from the floor during the public hearing.

14. COMMENTS FROM THE FLOOR

14.a. COMMENTS FROM THE FLOOR: 3-minute time limit per individual; 20-minute time limit per topic

There were no comments from the floor.

15. SUPERINTENDENT'S COMMENTS/CORRESPONDENCE

Superintendent Shamieh shared information on recent school site visits.

15.a. Special Recognition of Board Member Whit Whitman

Superintendent Shamieh honored Trustee Whit Whitman for his service as a Governing Board member over the last 9 years. Mr. Whitman was unable to attend the meeting and will be honored in person at the November 29 Special Governing Board meeting.

16. BOARD MEMBER COMMENTS/CORRESPONDENCE

There were no Board Member comments.

17. STUDENT BOARD REPRESENTATIVE REPORTS

17.a. Buckingham Charter Magnet High School Report by Student Representative Shaelyn Mills

Student Board Representative Shaelyn Mills reported on the following recent events: Annual National Honor Society Induction ceremony held November 14; school-wide canned food drive, which netted over 500 cans of food for the needy; annual Noche de los Muertos event, which was a huge success; and Fall Sports banquet held November 8. Ms. Mills noted that several events scheduled for next week will be rescheduled due to poor air quality, and Student Leadership and

the Robotics Team are planning fundraisers to support fire victims in Paradise and surrounding areas.

17.b. Country High School Report by Student Representative Adrian Ortega-Pena

There was no student report from Country High School.

17.c. Ernest Kimme Charter Academy for Independent Learning School Report by Student Representative Angelina Rivera

There was no student report from Kimme Charter School.

17.d. Vacaville High School Report by Student Representative Noah Galgan

There was no student report from Vacaville High School.

17.e. Will C. Wood High School Report by Student Representative Sohun Patel

Student Board Representative Sohun Patel reported on the following recent events: Boys and Girls soccer fundraiser at Chick-fil-A; Link Crew monthly Adopt-A-Class meetings; Varsity Football playoff game at Wildcat Stadium; Gratitude week, with student messages of gratitude to school staff members; Bump, Set, Spike annual volleyball tournament; and Sunflower Grams, for sending uplifting message to fellow students. Mr. Patel also reported that the Christmas Wish program is back to help children in need; Banda Night will be held November 30; and the annual Intramural Dodge Ball tournament will be held December 3-7.

18. BARGAINING UNIT REPRESENTATIVE REPORTS

18.a. Vacaville Teachers Association (VTA) Update [5 minutes]

There was no report from VTA.

18.b. Service Employees International Union (SEIU) Local 1021 Update [5 minutes]

There was no report from SEIU.

19. ACTION ITEMS

19.a. Buckingham Charter Magnet High School Request for Material Revision of Charter (attachments)

Motion Passed: Approve the material revisions to Buckingham Charter Magnet High School's charter as presented, passed with a motion by Michele Dally and a second by Michael Kitzes.

Yes Michele Dally

Yes John Jansen

Yes Michael Kitzes

Absent Sherie Mahlberg

Absent Tracee Stacy

Absent Whit Whitman

Yes Shawn Windham

19.b. Adoption of Resolution No. 14, 2018-19, Authorizing Community Care Licensing Application (attachment)

Motion Passed: Approve Resolution No. 14, 2018-19, Authorizing Community Care Licensing Application, passed with a motion by John Jansen and a second by Michael Kitzes.

Yes Michele Dally
Yes John Jansen
Yes Michael Kitzes
Absent Sherie Mahlberg
Absent Tracee Stacy
Absent Whit Whitman
Yes Shawn Windham

19.c. Adoption of Resolution No. 15, 2018-19, Adoption of School Facilities Fees (attachments)

Motion Passed: Approve Resolution No. 15, 2018-19, Adoption of School Facilities Fees, passed with a motion by Michael Kitzes and a second by Michele Dally.

Yes Michele Dally
Yes John Jansen
Yes Michael Kitzes
Absent Sherie Mahlberg
Absent Tracee Stacy
Absent Whit Whitman
Yes Shawn Windham

19.d. Approval of Justification and Expenditure Findings For Developer Fees (Monteith Reports) for 2014-15, 2015-16, 2016-17 and 2017-18 Fiscal Years (attachments)

Motion Passed: Accept the 2014-15, 2015-16, 2016-17 and 2017-18 annual Monteith Reports as presented, passed with a motion by Michele Dally and a second by John Jansen.

Yes Michele Dally
Yes John Jansen
Yes Michael Kitzes
Absent Sherie Mahlberg
Absent Tracee Stacy
Absent Whit Whitman
Yes Shawn Windham

19.e. Acceptance of the Measure A Performance Audit for Fiscal Year 2017-2018 (attachment)

Motion Passed: Accept the Measure A performance audit for fiscal year 2017-2018 as presented, passed with a motion by John Jansen and a second by Michele Dally.

Yes Michele Dally
Yes John Jansen
Yes Michael Kitzes
Absent Sherie Mahlberg
Absent Tracee Stacy

Absent Whit Whitman
Yes Shawn Windham

19.f. Adoption of Vacaville Teachers Association (VTA) and VUSD Board of Education Initial Proposals for 2018-19 Negotiations (attachment)

Motion Passed: Approve initial proposals to open negotiations for the 2018-19 collective bargaining agreement between VTA and the VUSD Board of Education, passed with a motion by Michele Dally and a second by Michael Kitzes.

Yes Michele Dally
Yes John Jansen
Yes Michael Kitzes
Absent Sherie Mahlberg
Absent Tracee Stacy
Absent Whit Whitman
Yes Shawn Windham

19.g. Approval of Proposal with Pacific Coast AV for the Technology Upgrade Project at the Educational Services Center (attachment)

Motion Passed: Approve the proposal with Pacific Coast AV, in the amount not-to-exceed \$228,926.66, for the Educational Services Center Technology Upgrade Project, passed with a motion by John Jansen and a second by Michele Dally.

Yes Michele Dally
Yes John Jansen
Yes Michael Kitzes
Absent Sherie Mahlberg
Absent Tracee Stacy
Absent Whit Whitman
Yes Shawn Windham

19.h. Approval of Memorandum of Understanding (MOU) between VUSD and the Yolo-Solano Teacher Induction Program, Davis Joint Unified School District, Local Education Agency (attachment)

Motion Passed: Approve the MOU between VUSD and the Yolo-Solano Teacher Induction Program, Davis Joint Unified School District, in the amount not-to-exceed \$144,900.00, passed with a motion by Michele Dally and a second by John Jansen.

Yes Michele Dally
Yes John Jansen
Yes Michael Kitzes
Absent Sherie Mahlberg
Absent Tracee Stacy
Absent Whit Whitman
Yes Shawn Windham

19.i. Approval of Contract with BMR Health (attachment)

Motion Passed: Approve the contract with BMR Health, in the amount not-to-exceed \$192,640.00, for speech/language services for the remainder of the 2018-19 school year, passed with a motion by Michele Dally and a second by John Jansen.

Yes Michele Dally
Yes John Jansen
Yes Michael Kitzes
Absent Sherie Mahlberg
Absent Tracee Stacy
Absent Whit Whitman
Yes Shawn Windham

19.j. Approval of Contract with Educational Management Solutions (attachments)

Motion Passed: Approve the contract with Educational Management Solutions, LLC, in the amount not-to-exceed \$49,995.00, passed with a motion by John Jansen and a second by Michael Kitzes.

Yes Michele Dally
Yes John Jansen
Yes Michael Kitzes
Absent Sherie Mahlberg
Absent Tracee Stacy
Absent Whit Whitman
Yes Shawn Windham

20. CONSENT CALENDAR

20.a. CONSENT ITEMS

Motion Passed: Approve the Consent Calendar items as presented, passed with a motion by Michele Dally and a second by John Jansen.

Yes Michele Dally
Yes John Jansen
Yes Michael Kitzes
Absent Sherie Mahlberg
Absent Tracee Stacy
Absent Whit Whitman
Yes Shawn Windham

20.b. Approval of November 1, 2018 Governing Board Meeting Minutes (attachment)

20.c. Approval of Addendum #4 to the Memorandum of Understanding with the City of Vacaville for the After School Education and Safety (ASES) Program (attachment)

20.d. Approval of Contract with The Event Group (attachment)

20.e. Approval of Vacaville Unified School District Contract Development (attachment)

20.f. Approval of Vendor Warrant Summary for October 2018 (attachment)

20.g. Approval of School-Connected Organization Event (attachment)

20.h. Acceptance of Gifts

20.i. Approval of Obsolete Equipment

20.j. Personnel Actions (attachment)

21. FUTURE BUSINESS

21.a. Special Governing Board Meeting; November 29, 2018; 6:00 p.m. Educational Services Center

21.b. Organizational Governing Board Meeting; December 6, 2018; 6:30 p.m. Educational Services Center

22. CLOSED SESSION

The Board returned to closed session at 7:56 p.m.

23. REPORT CLOSED SESSION ACTIONS

President Windham reported that during the second closed session the Board discussed the Superintendent's goals for 2018-19. There were no closed session actions to report.

24. ADJOURNMENT

There being no further business, President Windham adjourned the meeting at 8:30 p.m.

Board President

Secretary

Vacaville Unified School District Minutes

Special Governing Board Meeting

November 29, 2018 5:30 PM

EDUCATIONAL SERVICES CENTER
401 Nut Tree Road
Vacaville, CA 95687

Attendance Taken at 5:30 PM:

Present:

Michele Dally
John Jansen
Michael Kitzes
Sherie Mahlberg
Tracee Stacy
Whit Whitman
Shawn Windham

1. ESTABLISH QUORUM/CALL TO ORDER

President Windham called the meeting to order at 5:36 p.m.

2. APPROVAL OF AGENDA

2.a. Approval of November 29, 2018 Meeting Agenda

Motion Passed: Approve the November 29, 2018 agenda as presented, passed with a motion by John Jansen and a second by Michele Dally.

Yes Michele Dally
Yes John Jansen
Yes Michael Kitzes
Yes Sherie Mahlberg
Yes Tracee Stacy
Yes Whit Whitman
Yes Shawn Windham

3. PUBLIC HEARING

3.a. Public Hearing Regarding Proposed Composition of Trustee-Areas Maps (attachments)

Director of Communications and Community Engagement Jennifer Leonard provided a report to the Board regarding public input and survey results on the proposed trustee-area map options. Following Ms. Leonard's presentation, a public hearing was held. There were no comments from the floor during the public hearing.

4. COMMENTS FROM THE FLOOR (ITEMS ON THE AGENDA ONLY)

4.a. COMMENTS FROM THE FLOOR: 3-minute time limit per individual; 20-minute time limit per topic

There were no comments from the floor.

5. ACTION ITEMS

5.a. Adoption of Resolution No. 16, 2018-19, Resolution Approving Transition to Trustee Areas (attachment)

Motion Passed: Approve adoption of Resolution No. 16, 2018-19, Resolution Approving Transition to Trustee Areas and adopt Map 101 as the preferred map and election staggering schedule, passed with a motion by John Jansen and a second by Sherie Mahlberg.

Yes Michele Dally
Yes John Jansen
Yes Michael Kitzes
Yes Sherie Mahlberg
Yes Tracee Stacy
Abstain Whit Whitman
Yes Shawn Windham

6. ADJOURNMENT

There being no further business, President Windham adjourned the meeting at 5:43 p.m.

Board President

Secretary

**Vacaville Unified School District
Resolution No. 16, 2018-19**

**RESOLUTION OF THE BOARD OF TRUSTEES OF THE VACAVILLE UNIFIED
SCHOOL DISTRICT INITIATING A PROPOSAL TO THE SOLANO COUNTY
COMMITTEE ON SCHOOL DISTRICT ORGANIZATION FOR THE ADOPTION OF
TRUSTEE-AREA ELECTIONS**

WHEREAS, the Board of Education ("Board") of the Vacaville Unified School District ("District") is elected under an "at-large" election system where trustees are elected by voters of the entire District;

WHEREAS, on September 20, 2018, the Board adopted Resolution No. 3, 2018-2019, signaling its intent to transition to trustee-area elections, where each trustee must reside within the designated trustee-area boundary and is elected only by the voters in that trustee-area;

WHEREAS, National Demographics Corporation ("Demographer") was retained to prepare several trustee-area election system map options for the Board and public's consideration.

WHEREAS, pursuant to Elections Code, section 10010, subdivision (a)(1), the Board held public hearings on October 4, 2018 and October 10, 2018, to consider community input and comment regarding potential trustee-area boundaries;

WHEREAS, on October 10, 2018, the Board adopted Resolution No. 10, 2018-2019, Resolution Authorizing the Superintendent to Seek a Waiver from the State Board of Education and Resolution No. 11, 2018-2019, Criteria for Developing Trustee-Area Boundaries, respectively;

WHEREAS, pursuant to Elections Code, section 10010, subdivision (a)(2), the Board published trustee-area maps on October 24, 2018, and held a public hearing on November 1, 2018, to gather public input on the proposed trustee-area maps.

WHEREAS, pursuant to Elections Code, section 10010, subdivision (a)(2), the District published additional proposed trustee-area maps on November 8, 2018, and held a public hearing on November 15, 2018, to gather public input on the proposed trustee-area maps.

WHEREAS, Education Code sections 5019 and 5030 authorize the Solano County Committee on School Reorganization ("County Committee"), upon application from a school district's governing board, to change the method of election in a school district under its jurisdiction;

WHEREAS, Education Code section 5020 requires the County Committee's resolution of approval to be submitted to the electorate for its approval;

WHEREAS, Education Code sections 33050-33053 authorize the State Board of Education to waive this voter approval requirement, which could reduce the costs associated with the proposed change to trustee-area elections;

NOW THEREFORE BE IT RESOLVED, the Governing Board of the Vacaville Unified School District hereby resolves as follows:

1. The above recitals are correct and true.
2. The Board hereby approves and recommends the adoption of the trustee-area map set forth in Exhibit A.
3. The Board hereby proposes that each of the trustee areas identified in Exhibit A be assigned for election in 2020 or in 2022, as set forth in Exhibit A.
4. The District Superintendent/Principal or his designee is hereby authorized and directed to send a copy of this Resolution to the County Committee, and to work with the County Committee and the County Election's Office to conduct all legally required hearings and other acts necessary so that trustee-area elections can be implemented in the election cycles scheduled in 2020 and 2022.

PASSED AND ADOPTED by the Board of Education of the VACAVILLE UNIFIED SCHOOL DISTRICT, at a special meeting of the Board of Education held on November 29, 2018, by the following vote:

AYES: Michele Dally, John Jansen, Michael Kitzes, Sherie Mahlberg,

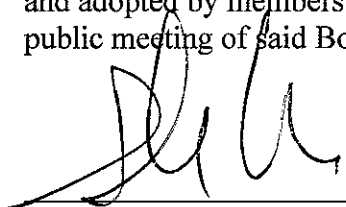
Tracee Stacy, Shawn Windham

NOES: _____

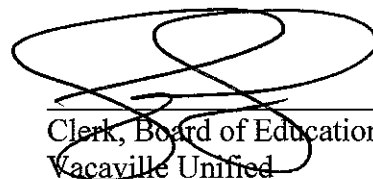
ABSENT: _____

ABSTAIN: Horace "Whit" Whitman

I HEREBY CERTIFY that the foregoing resolution was duly and regularly introduced, passed, and adopted by members of the Board of Education of the Vacaville Unified School District, at a public meeting of said Board held on November 29, 2018.



President, Board of Education
Vacaville Unified
School District



Clerk, Board of Education
Vacaville Unified
School District

EXHIBIT A

PREFERRED MAP AND ELECTION STAGGERING SCHEDULE

Vacaville Unified Draft Map 101

Map layers	
	101
	Unified School
	Water Area
	Pipeline/Power Line
	Railroad
	River
	Streets
	Landmark Area
	places
	Cities and Towns
	Schools
	HS Zones
	MS Zones
	Elem Zones
Type	
	Adult (1)
	ES (9)
	HS (5)
	K8 (1)
	MS (2)

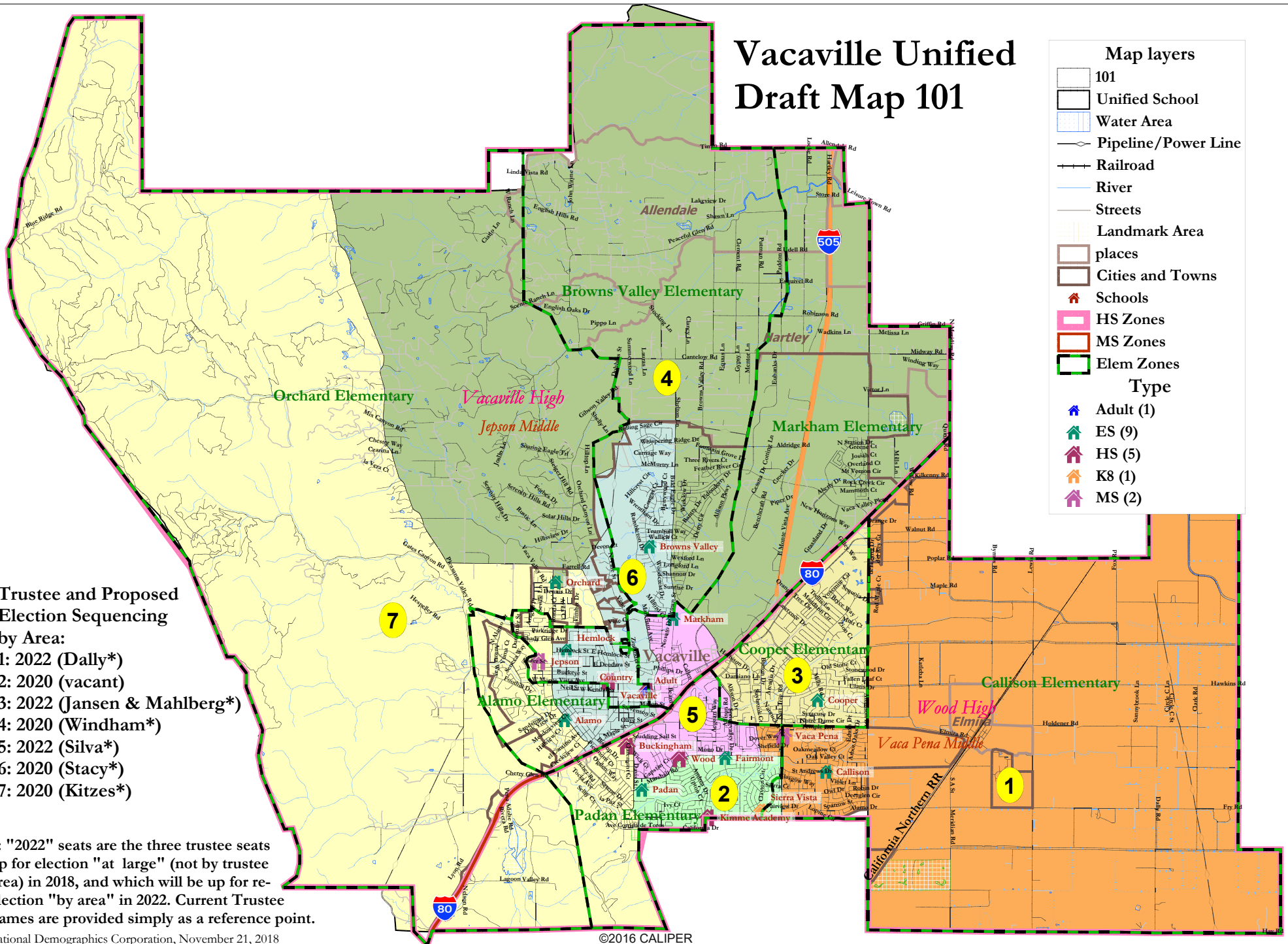
Trustee and Proposed Election Sequencing by Area:

- 1: 2022 (Dally*)
- 2: 2020 (vacant)
- 3: 2022 (Jansen & Mahlberg*)
- 4: 2020 (Windham*)
- 5: 2022 (Silva*)
- 6: 2020 (Stacy*)
- 7: 2020 (Kitzes*)

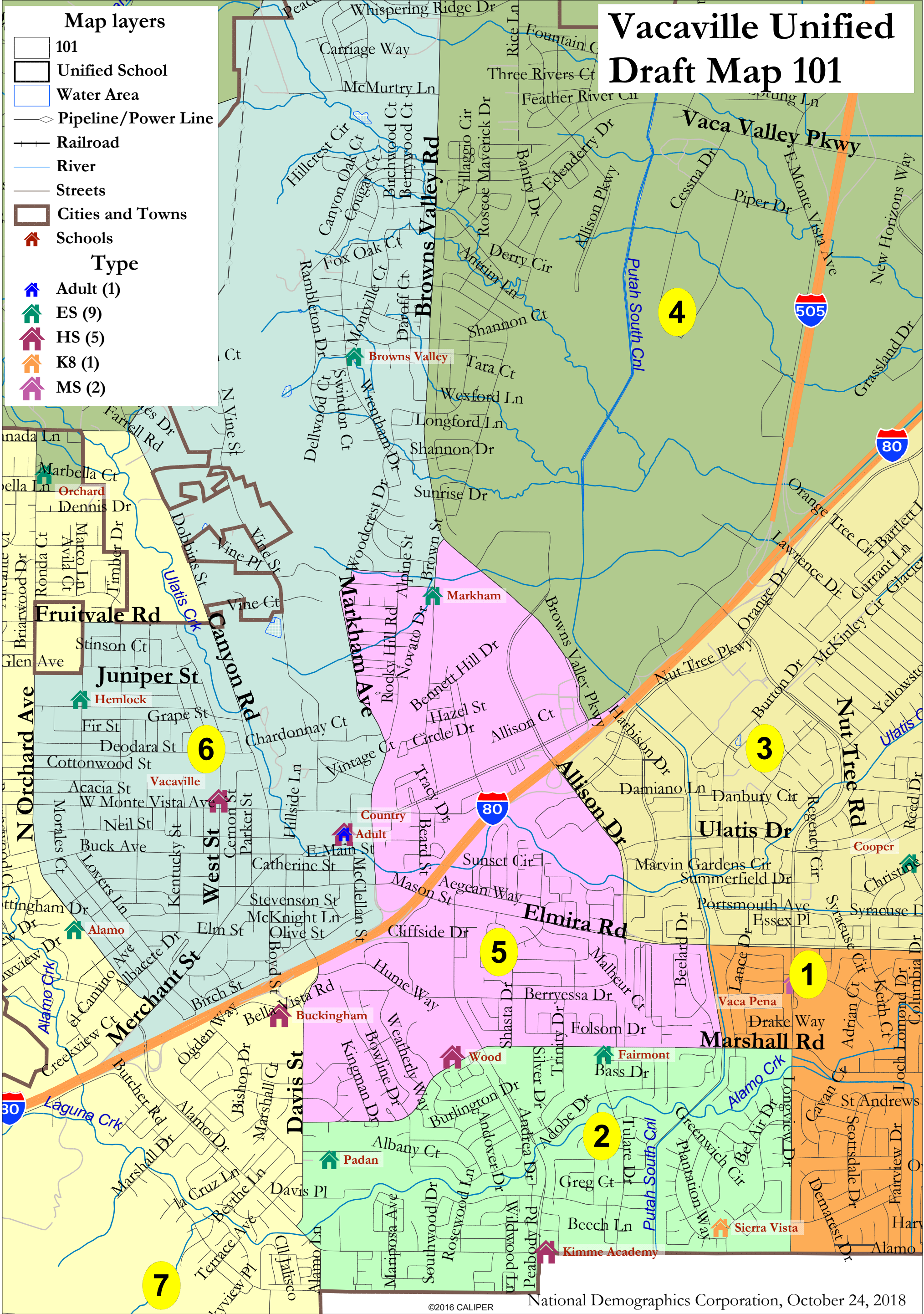
*: "2022" seats are the three trustee seats up for election "at large" (not by trustee area) in 2018, and which will be up for re-election "by area" in 2022. Current Trustee names are provided simply as a reference point.

National Demographics Corporation, November 21, 2018

©2016 CALIPER



Vacaville Unified Draft Map 101



Vacaville Unified - Draft Map 101									
District		1	2	3	4	5	6	7	Total
Ideal	Total Pop	11,173	10,851	11,255	10,891	10,868	11,051	11,380	77,469
11,067	Deviation from ideal	106	-216	188	-176	-199	-16	313	404
	% Deviation	0.96%	-1.95%	1.70%	-1.59%	-1.80%	-0.14%	2.83%	3.65%
Total Pop	% Hisp	21%	28%	13%	17%	45%	22%	18%	23%
	% NH White	61%	52%	68%	66%	37%	64%	68%	60%
	% NH Black	7%	10%	8%	5%	9%	5%	5%	7%
	% Asian-American	7%	7%	8%	9%	5%	6%	5%	7%
Citizen Voting Age Pop	Total	8,436	7,927	8,869	9,091	6,521	7,911	8,992	57,746
	% Hisp	16%	19%	11%	14%	33%	16%	12%	17%
	% NH White	66%	61%	73%	66%	46%	70%	71%	66%
	% NH Black	8%	9%	6%	5%	12%	8%	8%	8%
	% Asian/Pac.Isl.	7%	8%	8%	13%	4%	6%	5%	8%
Voter Registration (Nov 2016)	Total	6,509	4,981	7,308	7,734	4,027	6,602	7,316	44,477
	% Latino est.	16%	18%	12%	15%	25%	14%	14%	16%
	% Spanish-Surnamed	14%	17%	11%	13%	22%	13%	13%	14%
	% Asian-Surnamed	2%	1%	2%	2%	1%	2%	2%	2%
	% Filipino-Surnamed	2%	2%	1%	2%	2%	1%	1%	2%
	% NH White est.	69%	67%	78%	70%	59%	74%	74%	71%
	% NH Black	8%	10%	6%	6%	13%	8%	7%	8%
Voter Turnout (Nov 2016)	Total	5,012	3,583	5,841	6,071	2,868	5,174	5,808	34,356
	% Latino est.	15%	17%	12%	13%	23%	13%	14%	15%
	% Spanish-Surnamed	13%	16%	11%	12%	21%	12%	12%	13%
	% Asian-Surnamed	2%	1%	2%	2%	1%	2%	2%	2%
	% Filipino-Surnamed	2%	2%	1%	2%	1%	1%	1%	2%
	% NH White est.	70%	68%	78%	72%	60%	76%	75%	72%
	% NH Black	8%	10%	6%	6%	13%	8%	7%	8%
Voter Turnout (Nov 2014)	Total	2,767	1,854	3,732	3,295	1,326	3,000	3,830	19,804
	% Latino est.	10%	15%	8%	9%	20%	10%	9%	10%
	% Spanish-Surnamed	9%	13%	8%	8%	18%	9%	8%	9%
	% Asian-Surnamed	2%	1%	2%	2%	1%	2%	1%	2%
	% Filipino-Surnamed	2%	1%	1%	1%	2%	1%	1%	1%
	% NH White est.	79%	73%	83%	83%	68%	84%	80%	80%
	% NH Black est.	7%	7%	6%	3%	9%	3%	8%	6%
ACS Pop. Est.	Total	11,991	11,468	11,165	12,190	11,058	11,097	12,372	81,340
Age	age0-19	28%	31%	19%	26%	30%	28%	26%	27%
	age20-60	56%	54%	41%	54%	57%	56%	51%	53%
	age60plus	17%	15%	40%	20%	13%	16%	22%	21%
Immigration	immigrants	9%	10%	11%	14%	13%	13%	11%	11%
	naturalized	65%	57%	71%	52%	42%	44%	63%	55%
Language spoken at home	english	85%	79%	85%	78%	75%	80%	82%	81%
	spanish	9%	15%	6%	13%	17%	16%	12%	13%
	asian-lang	4%	5%	6%	5%	6%	2%	3%	4%
	other lang	2%	1%	2%	4%	2%	2%	3%	2%
Language Fluency	Speaks Eng. "Less than Very Well"	4%	7%	5%	7%	10%	9%	7%	7%
Education (among those age 25+)	hs-grad	67%	73%	70%	61%	69%	63%	61%	66%
	bachelor	18%	13%	15%	20%	13%	13%	17%	16%
	graduatedegree	8%	4%	8%	10%	6%	9%	13%	9%
Child in Household	child-under18	35%	37%	18%	30%	35%	36%	30%	31%
Pct of Pop. Age 16+	employed	62%	59%	47%	58%	65%	63%	56%	58%
Household Income	income 0-25k	8%	14%	20%	10%	21%	19%	15%	15%
	income 25-50k	11%	20%	20%	13%	25%	18%	15%	17%
	income 50-75k	20%	26%	15%	18%	19%	20%	17%	19%
	income 75-200k	55%	37%	40%	47%	31%	37%	42%	41%
	income 200k-plus	7%	3%	5%	13%	5%	6%	10%	7%
Housing Stats	single family	89%	65%	78%	88%	53%	74%	88%	77%
	multi-family	11%	35%	22%	12%	47%	26%	12%	23%
	rented	31%	52%	38%	29%	60%	49%	29%	41%
	owned	69%	48%	62%	71%	40%	51%	71%	59%
Total population data from the 2010 Decennial Census.									
Surname-based Voter Registration and Turnout data from the California Statewide Database.									
Latino voter registration and turnout data are Spanish-surname counts adjusted using Census Population Department undercount estimates. NH White and NH Black registration and turnout counts estimated by NDC. Citizen Voting Age Pop., Age, Immigration, and other demographics from the 2012-2016 American Community Survey and Special Tabulation 5-year data.									



Solano Local Agency Formation Commission

675 Texas St. Ste. 6700 • Fairfield, California 94533
(707) 439-3897 • FAX: (707) 438-1788

NOTICE OF RECEIPT OF APPLICATION MATERIALS

November 30, 2018

This notice will inform you that the Solano Local Agency Formation Commission (LAFCO) has received the following application on November 26, 2018:

Proposal No. LAFCO 18-05

Short Title Pacific Flyway Education Center Annexation to the City of Fairfield

Location Approximately 280 acres located east of Interstate 680, east of Ramsey Road, south of the Gold Hill Road freeway overpass in unincorporated Fairfield

APNs 0046-050-260 and 0046-050-300

Government Code Section 56658(b) requires that this notice be given to all interested, affected and subject agencies, the County Committee on School District Organization, and superintendent of each school district that overlies the proposal area.

The LAFCO staff has made no determinations about the accuracy or completeness of the application. Government Code Section 56658(c) requires that no application be accepted for filing for at least twenty (20) days after this notice is issued.

Sincerely,

Michelle McIntyre

cc: Applicant, City of Fairfield
Pacific Flyway Fund
Distribution List

Commissioners

Harry Price, Chair • Jim Sperring, Vice-Chair • Pete Sanchez • Nancy Shopay • John Vasquez

Alternate Commissioners

Len Augustine • Shawn Smith • Skip Thomson

Staff

Rich Seithel, Executive Officer • Michelle McIntyre, Analyst • P. Scott Browne, Legal Counsel



Solano Local Agency Formation Commission

675 Texas St. Ste. 6700 • California 94534 (707) 439-3897 • FAX: (707) 438-1788

APPLICATION TO INITIATE PROCEEDING FOR CHANGE OF ORGANIZATION/REORGANIZATION

(Pursuant to the Cortese-Knox-Hertzberg Local Government Reorganization Act of 2000, Division 3, Title 5 Commencing with Section 56000, of the Government Code)

LAFCO APPLICATION NO.: <u>2018-05</u>		
LAFCO PROPOSAL DESIGNATION: <u>Pacific Flyway Education Center Annexation to the City of Fairfield</u>		
DATE INITIALLY SUBMITTED: <u>11/26/2018</u>	RECEIVED BY <u>M. McIntyre</u>	
DEPOSIT \$ <u>31,500</u>	RECEIPT NO. <u>223576</u>	(OFFICE USE ONLY)

Title of Proposal:

AFFECTED AGENCIES (Cities or Districts)	The specific change(s) of organization proposed is/are (annexation to, detachment from, consolidation of, dissolution of, district formation*, sphere of influence amendment**, etc.
1. City of Fairfield	1. annexation to
2. Fairfield Suisun Sewer District	2. annexation to
3. Cordelia Fire Protection District	3. detachment from
4. Solano County Lighting Service Area	4. detachment from
5.	5.

* District Formation requests must be accompanied by the District Formation Supplemental Questionnaire

** Sphere of Influence changes must be accompanied by Attachment A – Sphere of Influence Questionnaire

1. General Location Description (i.e. south side of Road A between Road B and Road C):
On the eastern side of Ramsey Road, adjacent to Interstate 680, south of the Gold Hill Road freeway overpass

2. Total acreage of territory: 280 acres

3. Assessor Parcel Numbers: 0046-100-260, 0046-050-300

APPLICANT INFORMATION

1. Chief Petitioners (maximum of three) or Legal Owner(s) & Representative/Agent:

Name: David A. White	Name: Kevin H. Snyder
Agency: City of Fairfield	Agency: City of Fairfield
Address: 1000 Webster Street Fairfield, CA	Address: 1000 Webster Street Fairfield, CA
Telephone:	Telephone:
E-mail: dwhite@fairfield.ca.gov	E-mail: ksnyder@fairfield.ca.gov

	Applicant's Representative or Agent (this will be the primary Contact for LAFCO staff)
Name:	Name: Amy Kreimeier
Agency:	Agency: City of Fairfield
	Address: 1000 Webster Street Fairfield, CA
Telephone:	Telephone: 707-428-7450
E-mail:	E-mail: akreimeier@fairfield.ca.gov

2. Authority to File (check one and attach authorization):

- ☒ Resolution of Agency ☐ Landowner ☐ Registered voter

*Landowner/Registered Voter Applicants must submit a "Notice of Intent to Circulate a Petition" to LAFCO staff **prior** to submittal of this application and a Fair Political Practices Commission Party Disclosure Form along with this application.*

PURPOSE OF THE PROPOSAL

1. Describe in detail the need for this proposal.

City of Fairfield voters passed Measure T in 2016 which allowed for the expansion of the Urban Limit Line in order to facilitate the proposed Pacific Flyway Center. The Fairfield City Council approved the proposed Pacific Flyway Center project on October 16, 2018. The project includes the development of an educational facility and interpretative nature center on the subject site. Annexation of the site into the City of Fairfield is needed in order to provide the required services to the site.

2. What are the alternate courses of action to the proposed change or organization/reorganization, if any?
None.

POPULATION AND HOUSING

1. What is the estimated current population of the subject territory?

Zero.

2. If the proposal territory includes a proposed development, what is the estimated population of the proposed area at build-out? Zero.

3. The territory(ies) included in the proposal is (are):

- ☐ inhabited (12 or more registered voters) or
☒ uninhabited

LAND USE INFORMATION

NOTE: All properties proposed for annexation to a city must be prezoned to their intended use prior to submission of an application to LAFCO. The zoning may not be changed for two years after annexation, absent extraordinary circumstances.

1. COUNTY:

- (a) The County General Plan designation is Marsh, Agriculture and Resource Conservation Overlay.
(b) Current County Zoning is MP, Marsh Preservation.

2. CITY:

- (a) The City General Plan designation is currently OSC, Open Space Conservation.
(b) Current city prezoning is OSC, Open Space Conservation.

3. LAFCO Mandatory Standard Number 5 requires the affected agency(ies) adopt a resolution supporting the proposal. Indicate below all permits or approvals that will be needed or have been granted by the County or any city to complete the project. **Attach a copy of each resolution of approval.** Samples of resolutions can be obtained from LAFCO.

Type of Approval or Permit	Resolution or File No.	Approval Date
City Prezoning (Required)	Ordinance 2018-07	
Resolution to Initiate Change of Organization/Reorganization (Required)	Resolution 2018-266	October 16, 2018
Specific Plan (if adopted)		
City/County General Plan Amendment (if applicable)		
(Other)		

4. Please describe the present uses of the property within the territory and whether further development of any of the parcels would be permitted under the applicable land use regulations after the change of organization. If further development would be permitted please identify by parcel, the potential development that could occur.

The property is currently used as a wildlife preserve and open space. It will be developed as an open space preserve with a 125,000 square foot educational facility and interpretative nature center with parking associated site improvements. A network of trails, path and elevated boardwalks to be known as the "Walk in the Marsh" will also be developed on site.

5. Describe the predominant uses of adjacent land (vacant, residential, commercial, etc.).

North: Vacant

East: Vacant

South: Vacant

West: Interstate 680

6. Describe the topography/physical features (rivers, creeks, drainage basins, etc.) and natural boundaries of the subject territory.

Elevations range from 0-24' above mean-sea level. The area consists primarily of uplands along its westerly edge and is largely managed wetlands to the east. As part of the Grizzly Island Wildlife Area, the site has been managed as habitat for migratory birds and other wildlife. Grazing, levee construction and development and management of waterfowl habitat have modified the natural habitats of the project site. The property consists of approximately 80 acres of Secondary Management uplands and approximately 200 acres of Primary Management marshland.

7. Indicate with a ☒ if any portion of the territory contains the following:

☐ Agricultural land uses* Acreage

☐ Agricultural Preserve Acreage

☒ Open Space** 280 Acres

☒ Wetlands 162.92 Acres

☐ Unusual features:

**If the proposal involves conversion of Ag Land, applicant must attach a narrative addressing Solano LAFCO Discretionary Standard No. 9.*

***If the proposal involves conversion of open space land, applicant must attach a narrative addressing Solano LAFCO Mandatory Standard No. 3 and Discretionary Standard No. 8.*

8. (For City Annexations Only) Is any part of the annexation territory under a Williamson Act contract? ☐ YES ☒ NO

If **yes**, please answer the following:

- a) Did the City protest the contract under the "one-mile" provision? ☐ YES ☒ NO
If **yes**, please attach a copy of the City's protest resolution.

You may contact Solano County Resource Management at (707)784-6765 to obtain the following information:

b) Contract Number: Date of Resolution: Resolution Number:

c) Please list only the parcels under a Williamson Act contract:

9. Is the proposed area within the existing sphere of influence of the annexing agency? ☒ YES ☐ NO

*Note: If no, submit a **Sphere of Influence Amendment Questionnaire Attachment A** in addition to this application and a separate narrative addressing LAFCO Mandatory Standards numbers 1, 2, and 4.*

PLAN FOR PROVIDING SERVICES

Pursuant to Government Code 56653, any local agency submitting an application for a change in organization must also submit a plan for providing services to the subject territory. Please address the following:

1. An enumeration and description of the services to be extended to the affected territory.
The City will provide a full range of municipal services including police, fire, water and sewer.
2. The level and range for those services.
The level and range for those services will be commensurate with those elsewhere within the City of Fairfield.
3. An indication of when those services can feasibly be extended to the affected territory.
Police and fire services will be provided immediately upon annexation. Water and sewer services will be extended to the property upon building permit issuance. This is anticipated to occur 6-9 months after completion of the annexation.
4. An indication of any improvement or upgrading of structures, roads, sewer or water facilities, or other conditions the local agency would impose or require within the affected territory if the change of organization or reorganization is completed.
Currently Ramsey Road is located within the city limits, however as part of this project, the right-of-way shall be abandoned and given back to the property owner to be privately owned and maintained. Ramsey Road will require a vehicular turn-around prior to entering the Pacific Flyway development. This may require the dedication of additional right-of-way and/or easements. Water and sewer utilities will be extended to the site by bore & jack under I-680.
5. Information with respect to how those services to the area will be financed.
The property owner, Pacific Flyway Fund, will pay all costs associated with maintaining & improving Ramsey Road and extending sewer and water utilities. Municipal services will be financed through a variety of sources including sales tax, monthly water and sewer charges and fees for services. The property is also required to annex into a Community Facilities District which would pay for a portion of the cost of public safety (police and fire services) and park maintenance.

ADDITIONAL REQUIREMENTS

1. List below each parcel included in the proposal and check whether or not there is a letter or petition indicating in favor or opposed to the proposal. Attach petitions or letters.

	Assessor Parcel Number	# Acres	Current Property Owner(s) (Per Assessors Records)	Letter In Favor	Letter Opposed
1.	0046-100-260	112.89	Pacific Flyway Fund		
2.	0046-050-300	165.49	Pacific Flyway Fund		
3.					
4.					
5.					
6.					
7.					

(Note: If necessary, continue list)

CERTIFICATION OF 100% CONSENT APPLICATION (Agency Applications Only)

I certify that I have checked the number of owners of property located within the change of organization or reorganization proposed by this application, and that the signatures shown on the attached petitions and/or letters represent all of the owners of property included in this proposal. **I further certify** that, pursuant to GCS 56663(c)(1), the applying local government agency waives the requirement for a protest hearing.

Print Name: Amy Kreimeier

Title: Associate Planner

Signature: _____

Date: 11/26/18

2. List other names and addresses of any persons, organizations or agencies known to you who may be opposed to this proposal:

3. List any terms or conditions requested for inclusion in LAFCO Resolution of Approval as part of this proposal:

4. Provide **detailed** written responses to LAFCO Standards 1 through 11, included in packet. (Indicate N/A if Standard is not applicable to the proposal). **GENERALLY, A YES OR NO RESPONSE WILL NOT BE SUFFICIENT**

Solano County Local Agency Formation Commission (LAFCO)
Response to Standard and Procedures for the Evaluation of Proposals for
Changes of Organization or Reorganization: Pacific Flyway Center

Standard No. 1: Consistency with Sphere of Influence Boundaries

The affected territory is within the Sphere of Influence (SOI) of the City of Fairfield. Please refer to the SOI map included with this application.

Standard No. 2: Change of Organization and Reorganization to the Limits of the Sphere of Influence (SOI) Boundaries

The affected territory has until recently been a part of the Grizzly Island Wildlife Area and the site has been managed as habitat for migratory birds and other wildlife. The Pacific Flyway Fund, a non-profit organization, is proposing to develop, restore and enhance the site as an open space land preserve and wildlife habitat conservation area, with an interpretive nature center and educational facility.

The Pacific Flyway Fund requested a zoning designation of OSC, Open Space Conservation. This is the most restrictive zoning designation within the City. The project is consistent with the underlying General Plan land use designation for the site of OSC, Open Space Conservation. The City of Fairfield General Plan Land Use diagram currently designates all undesignated marsh areas within the Suisun Marsh Protection Plan Boundary as Open Space Conservation. Additional restrictions and conditions on the Pacific Flyway Center project will ensure that the site remains dedicated to open spaces uses.

The interpretative nature center and educational facility is considered an ancillary use, and is not a use that would be possible at another site within the City of Fairfield. Given the unique educational aspects of the Pacific Flyway Center, and the project's site-specific emphasis on the natural environment of the Suisun Marsh and the Pacific Flyway, there are very few locations in the greater San Francisco Bay Area that could accommodate this project. Infill development at another location within the current jurisdictional boundaries of the City would not be appropriate because a natural environment is needed to fulfill the project's educational and habitat restoration goals. Nor would open space in another area of the City be suitable, as the purpose of the project is to educate the public about the migratory birds of the Pacific Flyway and the importance of conserving their habitat. Once annexed into the City, the site will be designated "Open Space Conservation" under the City of Fairfield General Plan and zoning ordinance.

Further, the Pacific Flyway Fund acquired the property through a land swap with the State of California Fish and Wildlife Service (FWS). As a part of the land swap, the Pacific Flyway Fund was required to record a deed restriction on the property. This deed restriction restricts the use of the property to an open space land preserve, permanently

protecting the open space lands. A copy of the deed restriction has been provided with the application materials.

Standard No. 3: Consistency with Appropriate City General Plan, Specific Plan, Area-Wide Plan and Zoning Ordinance

City of Fairfield Resolution 2018-266 certifies that the proposed change of organization is consistent with the City of Fairfield's general plan and zoning ordinance. A copy of this resolution has been provided with the application materials.

Standard No. 4: Consistency with the County General Plan of Proposed Change of Organization or Reorganization Outside of a City's Sphere of Influence Boundary

The affected territory is located within the City of Fairfield SOI. This standard is not applicable.

Standard No. 5: Requirement for Pre-Approval

The affected territory has been rezoned to OSC, Open Space Conservation, by City of Fairfield Ordinance 2018-07. A copy of this ordinance has been provided with the application materials.

Standard No. 6: Effect on Natural resources

The City of Fairfield worked closely with LAFCO while preparing the environmental documents for the Pacific Flyway Center. Comments received from LAFCO on the environmental documents during the public review period have been incorporated into the Final Initial Study and Mitigated Negative Declaration. City of Fairfield Resolution 2018-266 adopted the Mitigated Negative Declaration prepared for the project. The Final Initial Study and Mitigated Negative Declaration, Resolution 2018-266, and all environmental documentation and studies have been provided with the application materials.

Standard No. 7: Relationship to Established Boundaries, Streets and Roads, Lines of Assessment, Remaining Unincorporated Territory; Proximity to Other Populated Areas; Assessed Valuation

The affected territory is located within the southwest portion of the City of Fairfield's Planning Area. The site is located east of Interstate 680, south of the Gold Hill Road over crossing, adjacent to Ramsey Road. The approximately 280 acres within the site are comprised of both secondary management area and primary management area habitats as defined by the Suisun Marsh Preservation Act adopted in 1974 and the Suisun Marsh Protection Plan adopted in 1977. Elevations range from 0-24' above mean-sea level. The site is known as the Garibaldi Unit of the State of California Grizzly Island Wildlife Area. Various out-buildings, aircraft landing strip, and airport hangar were developed on the property. The area consists primarily of uplands along its westerly edge and is largely managed wetlands to the east. As part of the Grizzly Island Wildlife Area, the site has been managed as habitat for migratory birds and other wildlife. The areas to the east,

south and north of the project site are comprised of portions of the Suisun Marsh. Suisun Marsh is the largest contiguous brackish wetland in the western United States, comprising nearly 10% of the remaining wetlands in the State of California. The marsh land is part of the San Francisco Bay-Delta tidal estuary. West of Interstate 680, there are existing single family subdivisions within the limits of the City of Fairfield. The current estimated population of Fairfield is 116,156 persons.

Of the approximately 280 acres intended for annexation into the City of Fairfield, approximately 8.3 acres would be developed with impervious surfaces, encompassing the visitor education and interpretive center, wildlife theater, gift shop and food service facilities, maintenance area, and driveways and parking areas. The total square footage of the proposed buildings is approximately 125,000 square feet. The buildings will be constructed within the upland grasslands portion of the site, adjacent to Interstate 680.

Approximately 124 acres of the site would be enhanced and restored as an outdoor wildlife habitat viewing area, to be known as the "Walk in the Marsh". Work planned for this area will consist of the creation, restoration and enhancement of ponds, wetlands, wildlife viewing overlooks, raised boardwalk pathways, pervious pathways, and water conveyance system. Within the "Walk in the Marsh" area, improvements would include creation, restoration and enhancement of approximately 24 acres of new ponds and wetlands for wildlife. This would include restoring and habitat enhancement to approximately 6.5 acres of existing wetlands and creation of approximately 17.5 acres of new wetlands by converting upland areas into new wetlands. The development of new ponds and wetlands and other enhancement work is expected to be authorized under a US Army Corps of Engineers (ACOE) Nationwide Permit 27, while future maintenance of the ponds and wetlands will be covered under the Suisun Resource Conservation District's Regional General Permit 3 (No. SPN-2012-00258), issued in 2018. Additionally, approximately 4,500 sq. ft. of raised boardwalks for the "Walk in the Marsh" will be constructed within and adjacent to the existing and created wetlands, with no ACOE permit necessary for this work. Restoration and enhancement work will include, among other activities, grading, weeding, revegetation, and salinity control. Within the upland grasslands, weeds will be removed and the area will be revegetated with native species typical of upland grassland habitats. The Project will enhance the value of the upland grasslands as habitat for Marsh-related wildlife where possible by planting and encouraging the growth of native plant species, including those that will provide valuable food and cover for wildlife.

The annexation is necessary order to obtain the provision of City services, such as sewer and water, to serve the project's utility needs. The site will also be served by the Fairfield Police Department and Fire Department. The territory proposed for annexation would not create islands or irregular configurations of existing City limits as it is immediately adjacent to existing City limits. It would not create irregular or illogical configuration of existing district boundaries. The proposed annexation area does contain development which will require municipal services and is consistent with Ordinance 2018-07. The area

is in close proximity to a developed area of the City and would be a logical extension of City growth for a project such as the Pacific Flyway Center in this location. See response to Standard No. 2 for more discussion regarding growth in this area.

A map and legal description of the affected territory which meets the requirements set forth in Appendix E of the LAFCO application packet has been prepared. All maps necessary to satisfy this standard has been provided with the application materials.

Standard No. 8: Likelihood of Significant Growth and Effect on Other Incorporated or Unincorporated Territory

The annexation will not inhibit the development of existing land currently within the City limits or inhibit the City's ability to meet infill goals as the property is not proposed for urban development nor would such development be permitted. Annexation of the affected territory will not increase the amount of land available for urban development within the City of Fairfield.

On November 8, 2016, City of Fairfield residents approved Measure T, thereby approving an amendment to the City of Fairfield General Plan to revise the Urban Limit Line and allow the creation of the Pacific Flyway Center. Measure T reaffirmed the General Plan Land Use designation of the property as "Open Space Conservation" and amended and expanded upon General Plan policies regarding future uses of the property as a land preserve. Measure T amended the Urban Limit Line and General Plan Land Use diagram upon the final approval of the required Conditional Use Permit. The Urban Limit Line has been revised to include the portion of the project site that will require the provision of City services and not the entirety of the site.

The affected territory will remain open space and not be converted into urban use. The Pacific Flyway Center project does not propose new housing or extension of new roads. Water and sewer would be extended to the site but are proposed to be sized only to serve the project. Therefore, the project will not significantly induce population growth above that already assumed in the City of Fairfield General Plan.

The project will ensure that the site remains dedicated to open spaces uses. The educational facility is considered an ancillary use, and is not a use that would be possible at another site within the City of Fairfield. Given the unique educational aspects of the Pacific Flyway Center, and the project's site-specific emphasis on the natural environment of the Suisun Marsh and the Pacific Flyway, there are very few locations in the greater San Francisco Bay Area that could accommodate this project. Infill development at another location within the current jurisdictional boundaries of the City would not be appropriate because a natural environment is needed to fulfill the project's educational and habitat restoration goals. Nor would open space in another area of the City be suitable, as the purpose of the project is to educate the public about the migratory birds of the Pacific Flyway and the importance of conserving their habitat.

The project is consistent with the focused Municipal Service Review (MSR) prepared by LAFCO to facilitate this project. The focused MSR analyzed the project's impact on municipal services particularly water, wastewater, police and fire services. The focused MSR found that the City has enough water available to serve the sites need of 300 acre-ft per year without impacting existing services. Project sewer flows of 27,500 gallons per day will not exceed the capacity currently available. Police and Fire services will be provided to the project site upon annexation without a need for additional facilities. The City of Fairfield can provide all needed public services to support the development of the project and meet the service demands of residents.

City of Fairfield building permit history information and a copy of the development agreement for the project are included with the application materials.

Standard No. 9: Protection of Prime Agricultural Land

According to the Farmland Mapping and Monitoring Program, the affected territory has not been determined to be Prime Farmland, Farmland of Statewide Importance, or Unique Farmland. Rather, it is classified on the Solano County Important Farmlands Map as grazing land. The property is not covered by any Williamson Act Contract and is not presently used or zoned for agricultural purposes. Adopted planning and zoning documents and maps for Solano County envision use of the property for marsh preservation, rather than preserving the land for agricultural use.

However, approximately 120-130 acres within the project site meet the following qualifications for identification as prime agricultural land under Section 56064 of the Government Code:

- (a) Land that qualifies, if irrigated, for rating as class I or class II in the USDA Natural Resources Conservation Service land use capability classification, whether or not land is actually irrigated, provided that irrigation is feasible ; and
- (b) Land that qualifies for rating 80 through 100 Storie Index Rating.

Although portions of the project site may meet the definition of "prime agricultural land," the site has not been used for agricultural related activities for multiple decades. The site is currently known as the Garibaldi Unit of the State of California Grizzly Island Wildlife Area and was previously used by the Garibaldi family as a working cattle ranch, private waterfowl refuge and for hunting and fishing. Grazing, levee construction, and development and management of waterfowl habitat have modified the natural habitats of the project site. Various out-buildings, aircraft landing strip, and an airport hangar were developed on the property. The upland grasslands on site have been disturbed by past airport operations, periodic disking and/or hay farming. Recently, as part of the Grizzly Island Wildlife Area, the site has been managed as habitat for migratory birds and other wildlife. Finally, numerous delineated wetlands exist on-site, and a majority of the site is designated as primary management area under the Suisun Marsh Preservation Act and the Suisun Marsh Protection Plan. Accordingly, due to the site's proximity to the Suisun

Marsh, development for extensive agriculture is no longer an appropriate or feasible use of the site.

Given the unique educational aspects of the Pacific Flyway Center, and the project's site-specific emphasis on the natural environment of the Suisun Marsh and the Pacific Flyway, there are very few locations in the greater San Francisco Bay Area that could accommodate this project. Infill development at another location within the current jurisdictional boundaries of the City would not be appropriate because a natural environment is needed to fulfill the project's educational and habitat restoration goals. Nor would open space in another area of the City be suitable, as the purpose of the project is to educate the public about the migratory birds of the Pacific Flyway and the importance of conserving their habitat.

As an open space land preserve, the affected territory will not be converted to urban use and will remain undeveloped. Accordingly, at project completion, the site will meet the definition of "Open Space Land" under subsection (3) of Government Code Section 65560(h), which recognizes open space uses "for outdoor recreation, including, but not limited to, areas of outstanding scenic, historic, and cultural value; areas particularly suited for park and recreation purposes, including access to lakeshores, beaches, and rivers and streams; and areas that serve as links between major recreation and open-space reservations, including utility easements, banks of rivers and streams, trails, and scenic highway corridors."

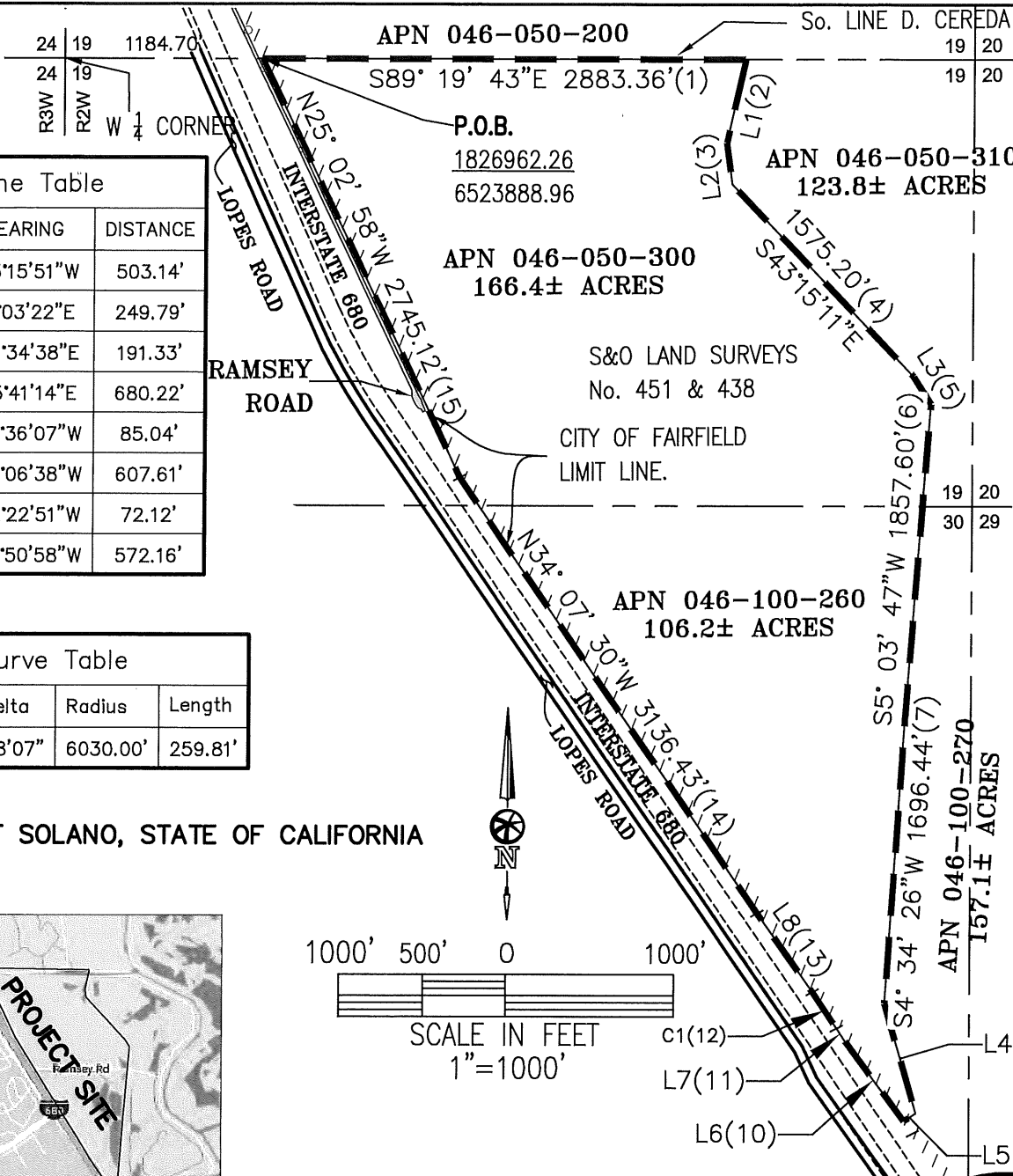
Standard No. 10: Provision and Cost of Community Services

A will-serve letter has been provided from the City of Fairfield City Manager and the Fairfield Suisun Sewer District and is included in this application.

Standard No. 11: The Effect of the Proposed Action on Adjacent Areas, Mutual Social and Economic Interests, and on Local Governmental Structure

Annexation of the property into the City of Fairfield will require that the property detach from the Cordelia Fire Protection District and the Solano County Lighting Service Area. Detachment from these districts is not expected to result in significant negative impacts. The property has, until 2018, been owned by the State of California and therefore not contributing property taxes to these districts. As a 501(c) 3 non-profit organization, the Pacific Flyway Fund will be exempt from paying property taxes as well. Therefore, any fiscal impacts of the affected districts will be negligible.

It is not anticipated that reducing the service area for the Cordelia Fire Protection District or the Solano County Sheriff's Department would have a significant impact on the ability of these agencies to maintain acceptable service ratios, response times or other performance objectives for any of the public services they provide. Amendments to existing aid agreements between the City of Fairfield and the Cordelia Fire Protection District may be necessary as a result of the annexation request and these amendments would be formalized as part of the annexation process.



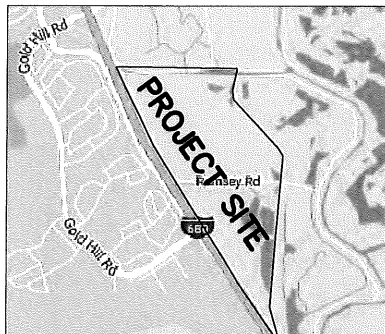
Line Table

Line #	BEARING	DISTANCE
L1	S13°15'51"W	503.14'
L2	S7°03'22"E	249.79'
L3	S31°34'38"E	191.33'
L4	S15°41'14"E	680.22'
L5	S59°36'07"W	85.04'
L6	N36°06'38"W	607.61'
L7	N32°22'51"W	72.12'
L8	N34°50'58"W	572.16'

Curve Table

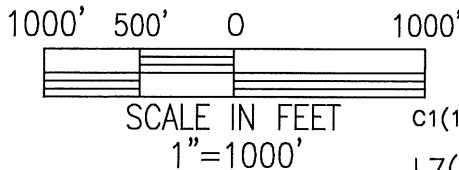
Curve #	Delta	Radius	Length
C1	2°28'07"	6030.00'	259.81'

COUNTY OF SOLANO, STATE OF CALIFORNIA



VICINITY MAP

NOT TO SCALE



EXISTING CITY OF FAIRFIELD
CITY LIMIT LINE

PROPOSED BOUNDARY
REORGANIZATION

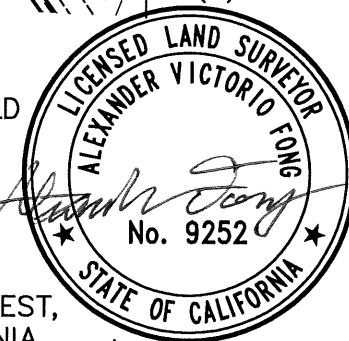
ANNEXATION AREA: 272.63 ACRES±

ANNEXATION APN: 0046-050-300, 0046-100-260

BEING A PORTION OF SECTION 19 & 30, TOWNSHIP 4 NORTH, RANGE 2 WEST,
MOUNT DIABLO BASE AND MERIDIAN SOLANO COUNTY, STATE OF CALIFORNIA

DISCLAIMER:

FOR ASSESSMENT PURPOSES ONLY. THIS DESCRIPTION OF LAND IS NOT A LEGAL PROPERTY DESCRIPTION AS DEFINED IN
THE SUBDIVISION MAP ACT AND MAY NOT BE USED AS THE BASIS FOR AN OFFER FOR SALE OF THE LAND DESCRIBED.



Bellecci & Associates, inc.

Civil Engineering • Land Surveying

2290 Diamond Boulevard, Suite 100 Concord, CA 94520
Phone (925) 685-4569 Fax (925) 685-4838

DATE: 11/07/18

PROJECT NO.: 17046

SCALE: PER GRAPHIC SCALE

SHEET 1 OF 1

LAFCO PROJECT No. 2018-05
PACIFIC FLYWAY CENTER
BOUNDARY REORGANIZATION

LAFCO PROJECT No. 2018-05
PACIFIC FLYWAY CENTER
BOUNDARY REORGANIZATION

**(Annexation to the City of Fairfield and the Fairfield Suisun Sewer District
and
Detachment from the Cordelia Fire Protection District and the Solano Lighting Service Area)**

GEOGRAPHIC DESCRIPTION

All that certain property situate in a portion of both Section 19 and Section 30, Township 4 North, Range 2 West, Mount Diablo Base and Meridian, in the County of Solano, State of California, described as follows;

All of Assessor's Parcel No. 046-050-300 lying within Section 19 and Assessor's Parcel No. 046-100-260 lying within Section 30 as described in the Grant Deed to the State of California recorded March 30, 1998 as instrument No. 1998-00022081 Solano County Records, further described as follows;

Beginning at a point on the City limit line of the City of Fairfield as said limit line is described in the *Resolution of the Local Agency Formation Commission of Solano County Approving the Annexation of Lands to the City of Fairfield 6th Annexation District of 1971*, said resolution was regularly introduced, passed and adopted by said commission at a regular meeting thereof held November 1, 1971, also being a point on the easterly line of the State Highway leading from Cordelia to Benicia, which point is 1,184.70 feet east of the West Quarter Corner and along the Quarter Section Line of said Section 19, having California State Plane Coordinate System values: North 1826962.26, East 6523888.96 (CCS83, Zone II);

thence, from said point of beginning and leaving said City limit line along said Quarter Section Line said line also being the South line of land of D. Cereda between S. & O. Land Surveys No. 451 and 438 (1) South 89°19'43" East 2,883.36 feet;

thence leaving last said Quarter Section Line southerly along the westerly boundary of that certain parcel as described in the Grant Deed to the State of California recorded December 30, 1986 as instrument No. 1986-76850 Solano County Records the following eight (8) courses;

(2) South 13°15'51" West 503.14 feet,

Thence, (3) South 7°03'22" East 249.79 feet,

Thence, (4) South 43°15'11" East 1,575.20 feet,

Thence, (5) South 31°34'38" East 191.33 feet,

Thence, (6) South 5°03'47" West 1,857.60 feet,

Thence, (7) South 4°34'26" West 1,696.44 feet,

Thence, (8) South 15°41'14" East 680.22 feet,

Thence, (9) South 59°36'07" West 85.04 feet to a point on said east line of said State Highway also being a point on said City of Fairfield City limit line,

Thence, (10) along said east line of the State Highway and said City of Fairfield City limit line the following six (6) courses: North 36°06'38" West 607.61 feet,

Thence, (11) North 32°22'51" West 72.12 feet to the beginning of a non-tangent curve concave to the southwest and having a radius of 6030.00 feet, a radial line to the beginning of said curve bears North 57°37'04" East,

Thence, (12) northwesterly 259.81 feet along said curve through a central angle of 2°28'07" ,

Thence, (13) North 34°50'58" West 572.16 feet,

Thence, (14) North 34°07'30" West 3136.43 feet,

Thence, (15) North 25°02'58" West 2,745.12 feet to the **Point Of Beginning**.

Containing 272.63 acres of land, more or less.

All distances shown are ground distances.

End of description.

DISCLAIMER:

For assessment purposes only. This description of land is not a legal property description as defined in the Subdivision Map Act and may not be used as the basis for an offer for sale of the land described.