

SOLANO COUNTY BOARD OF EDUCATION
5100 Business Center Drive
Fairfield, California

MINUTES
Regular Meeting
June 24, 2009

The Solano County Board of Education met in regular session on Wednesday, June 24, 2009, at 5100 Business Center Drive in Fairfield, California.

I. CALL TO ORDER AND PLEDGE OF ALLEGIANCE TO THE FLAG

Board President John Galvan called the meeting to order at 6:02 PM. Doug Ford, Trustee Area 6, led those present in the Pledge of Allegiance to the flag.

II. ROLL CALL

Members Present

John Galvan, President
Larry Asera, Vice President
Mayrene Bates
Doug Ford
Maria Kennedy
Raymond Silva
Rozzana Verder-Aliga

Mr. Galvan noted that a quorum was present as was Solano County Superintendent of Schools Dee Alarcón, serving as Secretary to the Board.

Others Present:

County Superintendent of Schools Office –

Lettie Allen	Marsha Ludwig
Rob Phillips	Monica Ross
Jay Speck	Sandy Austin
Lisette Estrella-Henderson	Ann Williams
Laryn Bishop	

III. APPROVAL AND ADOPTION OF AGENDA

Motion was made by Mrs. Bates, seconded by Dr. Verder-Aliga, and unanimously carried by those present to approve the agenda as presented.

IV. CORRESPONDENCE

Mrs. Alarcón shared one item of correspondence: Armijo High School graduation announcement, photos, and various keepsakes from Wilfred Manzano expressing his excitement for his future at Stanford University and gratitude for the support he has received from SCOE.

V. SUPERINTENDENT'S REPORT

Mrs. Alarcón shared that she attended the I Build a Bridge competition, noting that Mrs. Bates was also in attendance; and that she and members of her Cabinet attended several staff retirement events. Mrs. Alarcón thanked Ann Williams for organizing the Day of the Educator event, which she also attended.

VI. NEW BUSINESS

(a) 2009-10 Consolidated Application Part 1

Lisette Estrella-Henderson, Assistant Superintendent of Educational Services, presented Part 1 of the annual Application for Funding Consolidated Categorical Aid Programs due to the state by June 30, 2009. She distributed a categorical program reference sheet, for the Board's review and gave a brief summary of the state and federal funds for which SCOE is qualified and intends to apply. Part II of the application is due in January.

Motion was made by Ms. Kennedy, seconded by Mr. Ford, and unanimously carried by those present to submit Part 1 of the 2009-10 Consolidated Application as presented.

VII. UNFINISHED BUSINESS

(a) Adoption of 2009-10 Budget

Following a public hearing and study session at the June 10, 2009, regular Board meeting, Lettie Allen, Associate Superintendent, Administrative Services and Operation, reported that no changes had been made to the 2009-10 budget, which has a strong reserve, and asked for board approval to meet the July 1, 2009, state deadline. She stated that, in the months to come, staff will be watching the budget very closely and as positions vacancies, occur up they will be a source of discussion as to whether or not, they are filled keeping in mind SCOE's strategic plan, goals, and the needs of the districts. Mrs. Allen clarified and responded to questions from the Board and was complimented for a job well done.

Motion was made by Mr. Ford, seconded by Mrs. Bates, and unanimously carried by a roll call vote of those present to adopt the 2009-10 Budget.

(b) Legislator of the Year Nomination

Mr. Galvan read a letter from the California School Boards Association (CSBA) that encouraged the Board to nominate a Senator and/or Assembly Member for the CSBA Outstanding Legislator of the Year.

Motion was made by Dr. Verder-Aliga, seconded by Mr. Ford, and unanimously carried by those present to nominate Assembly Member Noreen Evans for the CSBA Outstanding Legislator of the Year.

(c) Board Policy 9250

The Board reviewed clarifying language revisions suggested by legal counsel regarding allowable expenses for attendance at organization meetings. Mr. Asera commented that the changes, in red type, came out of both committee and legal counsel review and the recommended approval. A brief discussion ensued to clarify questions about documentation for absences or missed travel.

Motion was made by Mr. Asera, co-seconded by Mrs. Bates and Ms. Kennedy, and unanimously carried by a roll call vote of those present to adopt the policy revisions suggested by legal counsel.

VIII. PUBLIC NOTICE

Mrs. Alarcón asked Board members to review their copy of four public notices that have been posted regarding a declaration of need for fully qualified educators, 30-day substitute teaching permits, and the support of CBEST waivers. All are posted on the front windows of the SCOE administration building.

IX. COMMENTS FROM THE COMMUNITY

There were no comments from the community.

X. BOARD DISCUSSION

(a) Board Program Visits

Some of the Board members gave brief reports on their recent activities including visits to any of SCOE's program sites.

Mr. Ford shared early bird discount registration fee information for the upcoming CCBE Fall Conference in Monterey which he plans to attend; he visited four biotechnology ROP high school classes: Benicia High, Hogan High, Rodriquez High, and Vacaville High; and reminded the Board of his upcoming newspaper column.

Ms. Kennedy spent the last 12 out of 13 weeks working on a travel tour putting on seminars that train senior citizens against scams, with no staff or budget, just the help of volunteers; she and volunteers celebrated the completion of 100 scam stopper prevention training sessions, and on June 12, 2009, Assemblyman Tony Mendoza presented a joint resolution to recognize this accomplishment. Ms. Kennedy was elected to the Vacaville Commission on Aging and is hoping to work more with both students and seniors.

Mrs. Bates distributed flyers for the Asian Pacific Islander American Public Affairs Association Community Education Foundation's 8th Annual Voters Education and Candidates Forum; attended the Fairfield-Suisun Chamber of Commerce officers' installation where they awarded Teacher of the Year to Lisa Leone from Travis Air Force Base; ACSA retirement luncheon; and the funeral for Fay King a local realtor who was supportive of youth and the arts.

Mr. Asera shared that Vallejo High School Principal Phil Saroyan is retiring; Green Tech Skill Center had it's first graduation of 26 adult students in transition enrolled in an 8-unit green tech solar course; tuition was free for all students, and most of them came through the Global Center for Success while others were recently unemployed or seeking new job skills. Training was voluntary and offered to the public sector in collaboration with a non-profit that had a training center. The California Maritime Academy's Golden Bear ship and crew, currently in South America, will be going to Mexico next; and on July 4th Vallejo Rotary and Camber are having their annual Ducky Derby event that raises money to purchase dictionaries for local third graders.

Mr. Galvan mentioned that there may be a need to call a special board meeting for a charter appeal in July or August, depending on whether or not Dixon Unified School District approves or denies a proposed charter school. He then recognized two people from Benicia, both long

time employees of Benicia Unified School District, who have recently passed away, Marge Graves and Ken Lewis; Mr. Galvan announced that the Benicia Native Son's will host a golf tournament in mid-August at Mare Island Golf Club; 100% of the funds raised go to support students.

(b) Suggestions on future Board agenda items

There were no suggestions for future Board agenda items.

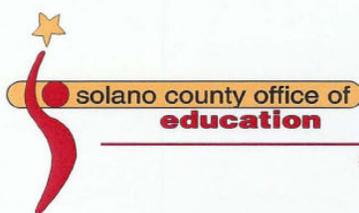
XI. ADJOURNMENT

There being no further business, the meeting was adjourned at 7:54 PM.

Attachments: (A) Declaration of Need



Dee Alarcón, Secretary
Solano County Board of Education



Dee Alarcón, Superintendent of Schools
5100 Business Center Drive, Fairfield, CA 94534-1658
707.399.4400 ★ www.solanocoe.net



DECLARATION OF NEED FOR FULLY QUALIFIED EDUCATORS

The Solano County Office of Education certifies that there is an insufficient number of appropriately certified persons to fill the credentialed teaching positions for the special education programs offered by the Solano County Office of Education. The County Office may request emergency permits for the 2009-2010 school year.

Dated: May 28, 2009

A handwritten signature in blue ink that reads "Dee Alarcón".

Dee Alarcón, Superintendent

Board of Education
John T. Galvan, President Larry Asera, Vice President Mayrene Bates Douglas J. Ford Maria Kennedy Ray Silva Rozzana Verder-Aliga, Ed.D.

★ "Pursuing Excellence" ★ An Equal Opportunity Employer ★



State Of California
Commission On Teacher Credentialing
Certification, Assignment and Waivers Division
Box 944270
Sacramento, CA 94244-2700

Telephone:
(916) 445-7254 or (888) 921-2682
E-mail: credentials@ctc.ca.gov
Website: www.ctc.ca.gov

ANNUAL STATEMENT OF NEED
30-DAY SUBSTITUTE TEACHING PERMITS and
DESIGNATED SUBJECTS VOCATIONAL EDUCATION 30-DAY SUBSTITUTE TEACHING PERMITS

INSTRUCTIONS TO THE EMPLOYER

This statement of need must be filed at the school district office each school year when employing holders of Emergency 30-Day Substitute Permits. The employing agency will complete a single statement of need form (below) and retain the form at the school district office.

The form must be completed annually, indicating that either no credentialed person is available or that those available are not deemed qualified for substitute teaching and details of the circumstances that necessitate the use of emergency permit holders rather than fully credentialed teachers.

This statement of need form does not require listing specific employees or their positions. The form must be signed by the superintendent of the employing school district. It does not need to be co-signed by the county superintendent of schools.

A copy of the form does not need to be submitted to the county or the Commission with each Emergency 30-Day Substitute Teaching Permit application; however, the county superintendent of schools, whose responsibilities include areas such as district payroll or district substitute placement, may request a copy of the district's statement of need form to accurately fulfill these duties.

County superintendent of schools offices employing holders of the Emergency 30-Day Substitute Teaching Permit are also required to annually file, at their office, this completed statement of need form. The county superintendent of schools will sign the form.

The Commission does not require that the school board approve the statement of need. The individual school district may establish its own policy regarding this matter.

References: California Education Code, Sections 44225 and 44254 and California Code of Regulations, Title 5, Sections 80023, 80025 and 80026

This form must be signed by either:

The district superintendent of schools and filed at the school district office if the holder of any Emergency 30-Day Substitute Teaching Permit will be employed as a substitute in a public school operated by a school district.

OR

The county superintendent of schools and filed at the county superintendent of schools' office if the holder of any Emergency 30-Day Substitute Teaching Permit will be employed as a substitute in a county-operated school.

Certification and Authorized Signature

The district superintendent of schools or the county superintendent of schools has reviewed the information contained in this statement of need and certifies the following:

- Either a credentialed person is not available or one or more credentialed persons are available, but are not deemed qualified by the district or county, as applicable, to serve as a day-to-day substitute teacher.
- The situation or circumstances that necessitate the use of an emergency permit holder are as follows:
(Attach additional sheets, if necessary.)

I hereby certify that all of the information contained in this statement of need is true and correct.

_____ <i>Signature of the District Superintendent</i>	_____ <i>District</i>	_____ <i>Date</i>
<i>Dee Alarcon</i> _____ <i>Signature of the County Superintendent of Schools</i>	Solano _____ <i>County</i>	5-28-09 _____ <i>Date</i>

It is not necessary to submit this form to the Commission on Teacher Credentialing.



Dee Alarcón, Superintendent of Schools
5100 Business Center Drive, Fairfield, CA 94534-1658
707.399.4400 * www.solanocoe.net



DECLARATION IN SUPPORT OF CBEST WAIVER

The Solano County Office of Education has been unable to recruit enough day-to-day substitute teachers who have had an opportunity to take and pass the California Basic Educational Skills Test (CBEST). The County Office anticipates employing day-to-day substitute teachers on variable term CBEST waivers for the 2009-2010 school year.

Dated: May 28, 2009

A handwritten signature in blue ink that reads "Dee Alarcón".

Dee Alarcón, Superintendent

Board of Education

John T. Galvan, President Larry Asera, Vice President Mayrene Bates Douglas J. Ford Maria Kennedy Ray Silva Rozzana Verderer-Aliga, Ed.D.

* "Pursuing Excellence" * An Equal Opportunity Employer *