

# SOLANO COUNTY BOARD OF EDUCATION

**Regular Meeting**  
**Wednesday, January 13, 2016**  
**6:00 PM, Boardroom**  
**Solano County Office of Education**  
**5100 Business Center Drive**  
**Fairfield, California**

## AGENDA

*The Solano County Office of Education (SCOE) does not discriminate against persons with disabilities and is an accessible facility. Persons with disabilities who wish to attend this meeting and require assistance in order to participate should contact the Chief Assistant to the County Superintendent at (707) 399-4402 at least 24 hours in advance of the meeting to make reasonable arrangements to ensure accessibility. Language translation services and American Sign Language (ASL) interpreters will be provided with a minimum notice of three business days prior to the meeting.*

*Non-confidential materials related to an item on this agenda that were submitted to the Board after distribution of the agenda packet are available for public inspection during normal business hours in the County Superintendent of Schools' office, 2<sup>nd</sup> floor, 5100 Business Center Drive in Fairfield.*

*Members of the public wishing to address any item listed on the agenda must submit a Request to Speak form to the Secretary of the Board (Superintendent) before the Board considers the specific item. Request to Speak forms are available on the table at the meeting room entrance. Please see the Comments from the Community section below for addressing items not listed on the agenda.*

*Posting or distribution of banners, leaflets, handouts, or other media or communications, which serve to promote or discourage specific points of view, are prohibited inside the meeting room.*

### I. CALL TO ORDER IN OPEN SESSION AND PLEDGE OF ALLEGIANCE TO THE FLAG

### II. ROLL CALL

Dana Dean, President (Trustee Area 3)  
Elease Minor, Vice President (Trustee Area 5)  
Mayrene Bates (Trustee Area 4)  
Peggy Cohen-Thompson (Trustee Area 7)  
Michelle Coleman (Trustee Area 1)  
Doug Ford (Trustee Area 6)  
Raymond Silva (Trustee Area 2)  
Jay Speck, Secretary

### III. APPROVAL AND ADOPTION OF AGENDA

### IV. CONSENT ITEMS

*All matters listed under the Consent Items are considered to be routine and will be enacted by the Board in one motion. There will be no discussion on these items prior to the time the Board votes on the motion unless members of the Board, staff, or the public request specific items to be removed from Consent Items for discussion and individual consideration for action. (ROLL CALL VOTE)*

#### (a) Approval and Adoption of Minutes

**Action:** Adopt the minutes of the regular meeting held September 28, 2015.

#### (b) Fred Korematsu Day of Civil Liberties and the Constitution

Proposed Resolution No. B15-16-24 will be presented for consideration by the Board in support of Assembly Bill 1775 commemorating the fifth annual Fred Korematsu Day for his role in civil rights history. Attachment A

**Action:** Adopt Resolution No. B15-16-24.

- (c) Dr. Martin Luther King, Jr.'s, Civil Rights Efforts  
Proposed Resolution No. B15-16-25 will be presented for consideration by the Board in commemoration of the work and words of Dr. Martin Luther King, Jr., his role in civil rights history, and his birthday on January 15<sup>th</sup>. Attachment B

**Action:** Adopt Resolution No. B15-16-25.

- (d) Board Member Absence  
The Board will consider a proposed resolution regarding Board Member compensation for an absence in accordance with Education Code section 1090(d) and Board Policy 9250(I). Attachment C

**Action:** Adopt Resolution No. B15-16-26.

- (e) Acceptance of Donations/Gifts  
Donations and gifts as listed on Attachment D have been received.

**Action:** Accept the donations received as listed on Attachment D, and request that the Superintendent write letters of appreciation to the donors.

#### V. AGENDA ITEMS REMOVED FROM CONSENT ITEMS

*Upon request by a Board Member, staff member, or a member of the public, matters removed from Consent Items will be discussed and given individual consideration for action. (ROLL CALL VOTE required for resolutions)*

#### VI. CORRESPONDENCE

#### VII. SUPERINTENDENT'S REPORT

- (a) Recognition of Partners in Attendance Awareness Campaign  
In September, SCOE launched an Attendance Awareness Month campaign. Critically important to the success of this endeavor was our collaboration with community partners. The Board will recognize these community partners for their support.
- (b) 2014-15 Audit Report  
The 2014-15 Audit Report prepared by Vavrinek, Trine, Day & Company, LLP, will be presented.
- (c) Quarterly Reports on *Williams* Uniform Complaints  
As part of the *Williams* Uniform Complaint Procedures, school districts and SCOE are required to report, on a quarterly basis, summary data regarding the nature and resolution of all complaints. The Board will hear a report on the number of complaints by general subject area as well as the number of resolved and unresolved complaints for the following three programs during the time period of October 1, 2015, through December 31, 2015: Juvenile Court and Community School (JCCS), Division of Unaccompanied Children Services (DUCS), and Juvenile Detention Facility (JDF). Please note that no complaints were filed with any of these programs during the specified time frame. Attachment E
- (d) Local Control and Accountability Plan (LCAP) Update  
Nicola Parr, Director of Student and Program Support, will provide an update on SCOE's LCAP and share formative progress thus far.
- (e) Human Resources Report  
Janet Harden, Associate Superintendent of Human Resources, Workforce Development, and Public Information, will report on routine personnel matters.

(f) State and Federal Legislative Update

Mr. Speck will provide an update on state and federal legislative activity.

(g) Temporary Certificates

Temporary certificates approved by the County Superintendent are listed on Attachment F.

(h) Meetings/Special Dates

January 18, 2016 (Monday)

- Martin Luther King, Jr., Holiday – SCOE Offices Closed

January 23, 2016 (Saturday)

- Mark's Growing Center Crab Feed, Time: TBA, Elmira Fire House (*More details to follow*)

January 29, 2016 (Friday)

- Annual Matthew Galindo Transition Program Chili Cook-off, 11:00 AM, Fairfield-Suisun Adult School multi-purpose room, Fairfield
- Solano EDC Annual Meeting, 11:30 AM-1:30 PM, Hilton Garden Inn, Fairfield (*RSVP deadline is January 13<sup>th</sup> to Monica Ross, Executive Assistant II, at [mross@solanocoe.net](mailto:mross@solanocoe.net)*)

January 30 and February 6, 2016 (Saturdays)

- North Bay Region Academic Decathlon, Solano Community College, Fairfield Campus (*To volunteer for one or both days, or to RSVP for the Awards Celebration, call Shari Narayan at 707-646-7601.*)

February 3 through February 25, 2016 (various days)

- PRISM Community of Practice Meeting (*See prior email for specific dates, times, and locations; RSVP to Laryn Bishop, Chief Assistant to the County Superintendent, at [lbishop@solanocoe.net](mailto:lbishop@solanocoe.net)*)

February 8, 2016 (Monday)

- SCOE Stakeholder Engagement Meeting, 11:45 AM-1:15 PM, Solano County Government Center, Fairfield

February 10, 2016 (Wednesday)

- Regular Board Meeting, 6:00 PM, SCOE

February 11, 2016 (Thursday)

- SCOE Stakeholder Engagement Meeting, 5:00-6:30 PM, Golden Hills Education Center, Fairfield

February 15, 2016 (Monday)

- Presidents' Day Holiday – SCOE Offices Closed

## VIII. NEW BUSINESS

(a) Educator Effectiveness Plan

Tracy Robinson, Program Manager of Educator Effectiveness, will present SCOE's Educator Effectiveness Plan resulting from Senate Bill SB103, the Education Trailer Bill, signed into law in September of 2015, which revised the appropriation of \$490 million to be disbursed to local educational agencies (LEAs) for the purpose of enhancing the effectiveness of teachers and administrators by requiring each LEA to develop an educator effectiveness plan.

**Action:** None at this time. This is the first reading of the proposed plan. The item will be brought back for action at the February 10, 2016, regular meeting.

(b) Board Policy on the Naming of Facilities

Tommy Welch, Associate Superintendent of Administrative Services and Operations, will present proposed Board Policy 9000.32 regarding the Board's role in naming SCOE facilities.

**Action:** None at this time. This is the first reading of the proposed policy. The item will be brought back for possible action at the February 10, 2016, regular meeting.

IX. COMMENTS FROM THE COMMUNITY

*The County Board of Education is aware of the importance of providing an opportunity for community members to address the Board regarding matters within the Board's jurisdiction that are not on the agenda. The President of the Board will recognize those who wish to speak and have submitted a Request to Speak form to the Secretary of the Board (Superintendent) before the first speaker is called. Request to Speak forms are available on the table at the meeting room entrance. Speakers are requested to identify themselves by name.*

X. BOARD DISCUSSION

(a) Board Member Activity Reports

Board members may give a brief report on their recent activities including visits to SCOE program sites or attendance at educational conferences and workshops.

(b) Board Member Requests

In accordance with Board Policy 9250, Board members may request to represent the Board in an education-related activity and specify the desired level of support necessary for the activity with actual and necessary expenses incurred while discharging these official duties to be paid from the County School Service Fund as permitted by law and SCOE's travel policies. Requests will be placed on a future agenda for action.

(1) Board Member Attendance at Governance Workshops

At its regular meeting on August 12, 2015, the Board voted to pay from its budget for each member to participate in up to two California School Boards Association (CSBA) Masters in Governance (MIG) program courses within driving distance and/or the California County Boards of Education (CCBE) Governance Workshop.

**Action:** Consider increasing the number of professional development and conference opportunities that the Board's budget will pay for members to attend in the 2015-16 year.

(i) Trustee Coleman attended Sessions 1-2 of the CSBA MIG program in November 2015 and requests to complete the series by attending Sessions 3-4 in January in Sacramento and Session 5 in May in Hayward. Expenses would total approximately \$1,336.

**Action:** Consider approval of Trustee Coleman's attendance this year at courses 3-5 of the CSBA MIG program.

(2) Trustee Dean would like to attend CSBA's Leadership Institute in July in Sacramento. She received a certificate from CSBA, so registration is complimentary. Expenses would total approximately \$465.

**Action:** Consider approval of Trustee Dean's attendance at the CSBA Leadership Institute.

- (3) Trustee Bates would like to represent the Board by volunteering at the California Academic Decathlon in March in Sacramento. Expenses would total approximately \$325.

**Action:** Consider approval of Trustee Bates' volunteerism at the State Academic Decathlon.

(c) Suggestions on Future Board Agenda Items

- (1) Board members may suggest future topics to be coordinated by the County Superintendent and presented by SCOE staff or external presenters.
- (2) The Board may identify current topics of particular interest and, by consensus, choose one of its members to lead a brief discussion at a future meeting.

XI. ADJOURNMENT

- Attachments:
- |                              |                                      |
|------------------------------|--------------------------------------|
| (A) Resolution No. B15-16-24 | (D) Donations/Gifts                  |
| (B) Resolution No. B15-16-25 | (E) Quarterly <i>Williams</i> Report |
| (C) Resolution No. B15-16-26 | (F) Temporary Certificates           |

SOLANO COUNTY BOARD OF EDUCATION  
Solano County, California

**RESOLUTION NO. B15-16-24**  
**FRED KOREMATSU DAY OF CIVIL LIBERTIES AND THE CONSTITUTION**

**WHEREAS**, the battle for civil liberties has been championed by ordinary Americans who have had the courage to stand up and fight for their basic Constitutional rights; and

**WHEREAS**, under Civilian Exclusion Order 34, based on the federal Executive Order 9066, which imposed strict curfew regulations and required 120,000 Japanese Americans to leave their homes to be incarcerated in American concentration camps during World War II, Mr. Fred Korematsu was arrested and convicted but fought back because he believed the conviction went against the basic freedoms guaranteed to him by the U.S. Constitution; and

**WHEREAS**, Mr. Korematsu's conviction was ultimately overturned in 1984 – a decision that influenced the U.S. government's passage of the Civil Liberties Act of 1988, which recognized that a grave injustice was done by forced relocation and incarceration of civilian Americans because of wartime prejudice; and

**WHEREAS**, current California law designates a number of days as having special significance, when public schools are encouraged to observe and conduct suitable commemorative exercises as specified; and

**WHEREAS**, the History-Social Science Framework for California Public Schools, Kindergarten through Grade Twelve, states that the history curriculum at each grade level relating to community, state, region, nation, and the world must reflect and integrate the experiences of men and women of different racial, religious, and ethnic groups; and

**WHEREAS**, the California Assembly and State Senate passed AB 1775, the Fred Korematsu Day of Civil Liberties and the Constitution, without opposition, and former Governor Arnold Schwarzenegger signed this bill into law on September 23, 2010.

**NOW, THEREFORE, BE IT RESOLVED**, that the Solano County Board of Education encourages all schools and teachers to observe the fifth annual Fred T. Korematsu Day of Civil Liberties and the Constitution on or near January 30<sup>th</sup> of each year, conduct exercises commemorating the life of Fred Korematsu, and recognize the importance of preserving civil liberties, even in times of real or perceived crisis.

**PASSED AND ADOPTED** this 13<sup>th</sup> day of January 2016 by the Solano County Board of Education, Solano County, California, by the following vote:

AYES: \_\_\_\_\_  
NOES: \_\_\_\_\_  
ABSTAIN: \_\_\_\_\_  
ABSENT: \_\_\_\_\_

**CERTIFICATION**

I, Jay Speck, Secretary to the Solano County Board of Education, Solano County, California, do hereby certify that the foregoing is a full, true, and correct copy of a resolution adopted by said Board at a regular meeting thereof held on the above stated date, which resolution is on file in the office of said Board.

\_\_\_\_\_  
Secretary's Signature

\_\_\_\_\_  
Date

SOLANO COUNTY BOARD OF EDUCATION  
Solano County, California

**RESOLUTION NO. B15-16-25**  
**COMMEMORATION OF THE WORK AND WORDS OF DR. MARTIN LUTHER KING, JR.,**  
**AND HIS ROLE IN CIVIL RIGHTS HISTORY**

**WHEREAS**, on August 28, 1963, when the Reverend Dr. Martin Luther King, Jr. delivered in Washington, DC the "I Have A Dream" speech, which has become one of the most notable speeches in our Nation's history, citizens in Solano County and across our great Nation marched peacefully down their hometown streets carrying signs calling for civil rights while singing the iconic song, "We Shall Overcome"; and

**WHEREAS**, on that historic day, a quarter-million men and women, young and old, filled the Washington, DC, landscape to take part in what Dr. King called "the greatest demonstration for Freedom in the history of our Nation," as people of all races were woven together like a grand American human tapestry, sharing in the Dream that our Nation would one day make real the promise of Liberty, Equality, and Justice for all; and

**WHEREAS**, the now-famous March On Washington capped off a summer of discontent when the plea for civil rights was met with brutality and imprisonment for some marchers, yet the resistance continued with a strong conviction that stirred our Nation's conscience and paved the way for two major victories of the Civil Rights Movement: the Civil Rights Act of 1964 and the Voting Rights Act of 1965; and

**WHEREAS**, the March On Washington was a demonstration for jobs as well as freedom, and the civil rights coalition understood that racial equality and fairness for workers are bound together, because when one American is treated unfairly, it jeopardizes liberty, equality, and justice for everyone, and so the lessons we carry forward are that: we cannot march alone, our futures are interdependently linked to every other person on earth, and America thrives when we acknowledge our common humanity; and

**WHEREAS**, it is not enough to reflect with pride on the victories of the Civil Rights Movement, but, rather, we must: continue to make progress during our lifetimes in honor of every man, woman, and child who left footprints on the National Mall or a hometown street; guard against prejudice whether at the polls or in the workplace, on our streets or in our own hearts; and pledge that, in the words of Dr. King, "we will not be satisfied until Justice rolls down like waters and Righteousness like a mighty stream."

**NOW, THEREFORE, BE IT RESOLVED**, that the Solano County Board of Education encourages students, teachers, and all citizens to commemorate the life of Dr. King on his birthdate, January 15<sup>th</sup>, and throughout the year by respecting our country's remarkable "melting pot" and celebrating our diversity with appropriate programs, ceremonies, activities, and cultural and ethnic events.

**PASSED AND ADOPTED** this 13<sup>th</sup> day of January 2016 by the Solano County Board of Education, Solano County, California, by the following vote:

AYES: \_\_\_\_\_  
NOES: \_\_\_\_\_  
ABSTAIN: \_\_\_\_\_  
ABSENT: \_\_\_\_\_

**CERTIFICATION**

I, Jay Speck, Secretary to the Solano County Board of Education, Solano County, California, do hereby certify that the foregoing is a full, true, and correct copy of a resolution adopted by said Board at a regular meeting thereof held on the above stated date, which resolution is on file in the office of said Board.

\_\_\_\_\_  
Secretary's Signature

\_\_\_\_\_  
Date

**SOLANO COUNTY BOARD OF EDUCATION**  
Solano County, California

**RESOLUTION NO. B15-16-26**  
**RESOLUTION TO EXCUSE BOARD MEMBER ABSENCE**  
**MAYRENE BATES – REGULAR BOARD MEETING OF DECEMBER 9, 2015**

**WHEREAS**, the Solano County Board of Education has adopted Board Policy 9250 providing for the remuneration, reimbursement, and other benefits for Board members; and

**WHEREAS**, California Education Code (EC) section 1090, and Board Policy 9250, gives the Board authority, by resolution duly adopted and included within its minutes, to pay a Board member for a missed meeting when the reason for the absence meets the terms stated in §1090(d).

**NOW, THEREFORE, BE IT RESOLVED**, that the Solano County Board of Education affirms that MAYRENE BATES (AREA 4) was absent from the REGULAR Board Meeting on WEDNESDAY, DECEMBER 9, 2015 for the following reason:

           At the time of the meeting, the absent Board member was performing services elsewhere on behalf of the Board and with the Board’s prior consent.

           At the time of the meeting, the absent Board member was ill or on jury duty.

  X   The Board member’s absence was due to a hardship\* deemed acceptable by the Board as follows: ILLNESS/INJURY

*(\* Hardship is defined the same as “personal necessity” authorized for employees of the Solano County Office of Education such as appearance in court, religious holiday, death or serious illness/injury of immediate family member, personal emergency/accident, or personal business.)*

**BE IT FURTHER RESOLVED**, that this Board does hereby declare that the absence of Trustee BATES on DECEMBER 9, 2015 was of a nature to warrant full payment for that meeting.

**PASSED AND ADOPTED** this 13<sup>th</sup> day of January 2016, by the Solano County Board of Education, Solano County, California, by the following vote:

AYES: \_\_\_\_\_  
NOES: \_\_\_\_\_  
ABSTAIN: \_\_\_\_\_  
ABSENT: \_\_\_\_\_

**CERTIFICATION**

I, Jay Speck, Secretary to the Solano County Board of Education, Solano County, California, do hereby certify that the foregoing is a full, true, and correct copy of a resolution adopted by said Board at a regular meeting thereof held on the above stated date, which resolution is on file in the office of said Board.

\_\_\_\_\_  
Secretary's Signature

\_\_\_\_\_  
Date



**Donations to Solano County Office of Education  
December 2015**

Description/Purpose	Recipient Program	Donor	Estimated Value (declared by donor)
Tickets for class trip to Exploratorium in San Francisco on 12/03/15 (9 entry tickets @ \$7.50 = \$67.50, 9 ferry tickets @ \$8.80 = \$79.20, miscellaneous trip expenses = \$24.30)	Post-Secondary class, Fairfield Adult School (John Dempsey's class)	Henrietta L. Brown Suisun City, CA	\$ 171.00

TOTALS:	Cash	Non-Cash
Monthly	- - -	\$ 171.00
Year-to-Date	\$ 2,156.59	\$ 3,611.75
<i>Prior Year</i>	\$ 6,158.00	\$ 3,834.96

**Quarterly Report on Williams Uniform Complaints**  
**2015-2016 Academic Year**  
 [Education Code § 35186]

District: Golden Hills Community School, Juvenile Detention Facility and Division of Unaccompanied Children's Services

Person completing this form Rick Vaccaro Title: Director, Alternative Education

Quarterly Report **Submission Date:** (check one)  
 October 2015 (*July-September complaints*)  
 January 2016 (*October-December complaints*)  
 April 2016 (*January – March complaints*)  
 July 2016 (*April – June complaints*)

Date for information to be reported publicly at governing board meeting: January 13, 2015

Please check the box that applies:

- No complaints were filed with any school in the district during the quarter indicated above.
- Complaints were filed with schools in the district during the quarter indicated above. The following chart summarizes the nature and resolution of these complaints.

General Subject Area	Total # of Complaints	# Resolved	# Unresolved
Textbooks and Instructional Materials	0		
Teacher Vacancy or Misassignment	0		
Facilities Conditions	0		
<b>TOTALS</b>	<b>0</b>		

**Jay Speck**

\_\_\_\_\_  
 Print Name of District Superintendent

  
 Signature of District Superintendent

**December 16, 2015**

\_\_\_\_\_  
 Date

**TEMPORARY CERTIFICATES**

Cred95a

Board Report of TCC Issues

**Registered between 11/18/2015 and 12/13/2015**

Name	Assign Orgs	Document # Term:Description	TC Requirement Authorizations	Subjects	Registered Renewal Codes	Expires
<b>Title SA13 - Crosscultural, Language and Academic Development Permit</b>						
SEILONEN, BETH A	001	TCC-BUSD EM: Emergency			11/20/2015	03/31/2016

<b>Title SC5 - Pupil Personnel Services Credential</b>						
VALLES, MAE ANNE	None	TCC-FSUSD IN: Intern	R511	SC2	12/08/2015	06/30/2016

<b>Title SC8 - Speech-Language Pathology Services Credential</b>						
LARSEN, MCLEOD	None	TCC-FSUSD CL: Clear			12/09/2015	06/30/2016

<b>Title SUBC - Career Substitute Teaching Permit</b>						
BASHAM, ELLEN I	None	TCC-VUSD EM: Emergency	P60		11/30/2015 P60	06/30/2016

<b>Title TC1 - Single Subject Teaching Credential</b>						
CHITRAKSHI, SHARMA	None	TCC-VCUSD WV: Waiver	R1S	MATH	11/30/2015	06/30/2016
SEILONEN, BETH A	001	TCC-BUSD P5: Preliminary	R1S	ART	11/20/2015	03/31/2016
THOMAS, HAROLD C	001	TCC-BUSD CL: Clear	R1S	ENGX	12/09/2015 R20	06/01/2016

Total Persons Listed for TC1: 3

<b>Title TC13 - Short-Term Staff Permit</b>						
FRY, JR., ROBERT W	050	TCC-SCOE SE: Special Education TC10, TC11 and TC12	R3MS ELAE	MS	12/09/2015	06/30/2016
HENDRIX, BAKARI A	None	TCC-FSUSD SL: Single Subject w/EL TC10	R1S ELAS	ENGL	11/30/2015	04/30/2015
HERNANDEZ BARRERA, BRIAND	None	TCC-FSUSD ML: Multiple Subject w/EL TC10	R2M ELAM	GSX	12/08/2015	06/30/2016
LOUGHRIDGE, JAMES R	008	TCC-VUSD SL: Single Subject w/EL TC10	R1S ELAS	MATH	11/30/2015	05/31/2016
MCCOY, NANCY V	050	TCC-SCOE SE: Special Education TC10, TC11 and TC12	R3MS ELAE	MS	12/10/2015	06/30/2016

Total Persons Listed for TC13: 5

TEMPORARY CERTIFICATES (Continued)

Cred95a

Board Report of TCC Issues

**Registered between 11/18/2015 and 12/13/2015**

Name	Assign Orgs	Document # Term:Description	TC Requirement Authorizations	Subjects	Registered Renewal Codes	Expires
<b>Title TC14 - Provisional Internship Permit</b>						
VANN, TROY D	003	TCC-VCUSD SE: Special Education TC10, TC11 and TC12	R3MM ELAE	MM	12/08/2015	06/30/2015

**Title TC2 - Multiple Subject Teaching Credential**

WAGNER, STACIE L	None	TCC-FSUSD P1: Preliminary	R2M ELA1	GSX	12/08/2015 R141	06/30/2016
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**Title TC3S - Education Specialist Instruction Credential**

BROWN, BRIAN	None	TCC-FSUSD L1: Level I	R3MM ELA1	MM	11/20/2015	01/01/2017
THOMAS, HAROLD C	001	TCC-BUSD L2: Level II	R3MM ELA1	MM	12/09/2015 R20	06/30/2016

Total Persons Listed for TC3S: 2

**Title TC4V - Designated Subjects Vocational Education Teaching Credential: Full Time**

FEWINS, ANNETTE L	001	TCC-BUSD CL: Clear	R4FV	CSO1 OO	12/07/2015 R20	03/31/2016
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**Title TLA1 - General Education Limited Assignment Single Subject Teaching Permit**

SALOMON, ALICIA R	None	TCC-FSUSD EM: Emergency	R1S	ARTX	11/20/2015	03/31/2016
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Total Persons Listed: 16

Selection Grouped by Credential Title / Sorted by Last Name, Filtered by (Include TCC with no Date Registered? = N, Starting Date Registered = 11/18/2015, Ending Date Registered = 12/13/2015, Page Break on Credential Title? = N)

ESCAPE ONLINE

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