

# SOLANO COUNTY BOARD OF EDUCATION

**Regular Meeting**  
**Wednesday, January 9, 2013**  
**6:00 PM, Boardroom**  
**Solano County Office of Education**  
**5100 Business Center Drive**  
**Fairfield, California**

## AGENDA

*The Solano County Office of Education (SCOE) does not discriminate against persons with disabilities and is an accessible facility. Persons with disabilities who wish to attend this meeting and require assistance in order to participate should contact the Administrative Services Manager at (707) 399-4402 at least 24 hours in advance of the meeting to make reasonable arrangements to ensure accessibility. Language translation services and American Sign Language (ASL) interpreters will be provided with a minimum notice of three business days prior to the meeting.*

*Non-confidential materials related to an item on this agenda that were submitted to the Board after distribution of the agenda packet are available for public inspection during normal business hours in the County Superintendent of Schools' office, 2<sup>nd</sup> floor, 5100 Business Center Drive in Fairfield.*

*Members of the public wishing to address any item listed on the agenda must submit a Request to Speak form to the Secretary of the Board (Superintendent) before the Board considers the specific item. Request to Speak forms are available on the table at the meeting room entrance. Please see the Comments from the Community section below for addressing items not listed on the agenda.*

*Posting or distribution of banners, leaflets, handouts, or other media or communications, which serve to promote or discourage specific points of view, are prohibited inside the meeting room.*

### I. CALL TO ORDER AND PLEDGE OF ALLEGIANCE TO THE FLAG

### II. ROLL CALL

Doug Ford, President  
Michelle Coleman, Vice President  
Larry Asera  
Mayrene Bates  
John Galvan  
Raymond Silva  
Rozzana Verder-Aliga, Ed.D.  
Jay Speck, Secretary

### III. APPROVAL AND ADOPTION OF AGENDA

### IV. CONSENT ITEMS

*All matters listed under the Consent Items are considered to be routine and will be enacted by the Board in one motion. There will be no discussion on these items prior to the time the Board votes on the motion unless members of the Board, staff, or the public request specific items to be discussed and/or removed from the Consent Calendar. **(Roll Call Vote)***

#### (a) Approval and Adoption of Minutes

**Action:** Consider approval of the minutes of the September 12, 2012, regular meeting.

- (b) 2011-12 Budget Revision  
SCOE Budget Revision 4 is presented for Board approval. This revision to the County School Service Fund adjusts revenues and expenditures for categorical programs and County Office of Education Programs. Attachment A  
**Action:** Consider adopting the 2012-13 Budget Revision 4.
- (c) Fred Korematsu Day of Civil Liberties and the Constitution  
Proposed Resolution No. B12-13-16 will be presented for consideration by the Board in support of Assembly Bill 1775 commemorating the third annual Fred Korematsu Day for his role in civil rights history. Attachment B  
**Action:** Consider adoption of Resolution No. B12-13-16.
- (d) Acceptance of Donations  
Donations as listed on Attachment C have been received.  
**Action:** Consider acceptance of the donations received as listed on Attachment C, and direct the Superintendent to write letters of appreciation.

#### V. CORRESPONDENCE

#### VI. SUPERINTENDENT'S REPORT

- (a) 2011-12 Audit Report  
The 2011-12 Audit Report prepared by Vavrinek, Trine, Day & Company, LLP, will be presented.
- (b) Career Technical Education (CTE) Model Curriculum Standards Update  
Gillie Miller, Manager of CTE/Workforce Development, will give an update on the revised Career Technical Education Model Curriculum Standards.
- (c) Transition Age Youth Report  
Susan Labrecque, Program Manager of CTE/Workforce Development, will report on the extension of the Mental Health Services Act (MHSA) Prevention and Early Intervention (PEI) Transition Age Youth (TAY) contract through the 2012-13 school year with the addition of providing activities to high school students to reduce the stigma of mental health illness. The Board will also hear a summary of activities that SCOE is providing to high school students throughout Solano County to help reduce the stigma of mental health illness.
- (d) Quarterly Reports on *Williams* Uniform Complaints  
As part of the *Williams* Uniform Complaint Procedures, school districts and SCOE are required to report, on a quarterly basis, summary data regarding the nature and resolution of all complaints. Lisette Estrella-Henderson, Associate Superintendent of Student Programs and Educational Services, will report on the number of complaints by general subject area as well as the number of resolved and unresolved complaints for the following three programs: Juvenile Court and Community School (JCCS), Division of Unaccompanied Children Services (DUCS), and Juvenile Detention Facility (JDF). Please note that no complaints were filed with any of these programs during the time period of October 1, 2012, through December 31, 2012. Attachment D

- (e) Human Resources Report  
Janet Harden, Assistant Superintendent of Human Resources and Workforce Development, will report on routine personnel matters.
- (f) Financial Report  
Tommy Welch, Associate Superintendent of Administrative Services and Operations, will present SCOE's 2013-14 Budget Development Calendar and review the financial report for December 2012-13.
- (g) Temporary Certificates  
Temporary certificates approved by the County Superintendent are listed on Attachment E.
- (h) Meetings/Special Dates
- January 12 and February 2, 2013 (Saturdays)
    - North Bay Region Academic Decathlon, Rodriguez High School in Fairfield; Awards Celebration on February 2<sup>nd</sup> (*To volunteer for one or both days or to RSVP for the Awards Celebration, call Shari Narayan at 707-646-7601*)
  - January 19, 2013 (Saturday)
    - Mark's Growing Center Annual Crab Feed, 6:00 PM, Fire House in Elmira (*Event flyer and ticket information previously e-mailed*)
  - January 21, 2013 (Monday)
    - Martin Luther King, Jr. Day Observed – SCOE Offices Closed
  - January 25, 2013 (Friday)
    - Retirement reception for Lettie Allen, 5:00 PM at SCOE (*RSVP and cost details were previously e-mailed*)
  - January 31, 2013 (Thursday)
    - Solano Economic Development Corporation Annual Meeting, 11:30 AM, Hilton Garden Inn in Fairfield (*RSVP to Monica Ross [mross@solanocoe.net](mailto:mross@solanocoe.net) or 399-4403 by January 10<sup>th</sup>*)
  - February 2, 2013 (Saturday)
    - Napa-Solano Building & Construction Trades Council Crab Feed; 6:30 PM, American Legion Post 550 in Vallejo (*event flyer was previously e-mailed*)
  - February 18, 2013 (Monday)
    - Presidents' Day Observed – SCOE Offices Closed
  - February 13 and 15, 2013 (Wednesday & Friday)
    - Annual Joy Graham Bowling Event, Stars Recreation Center in Vacaville (*more details as event gets closer*)
  - March 1, 2013 (Friday)
    - California Schoolmasters Club Annual Educator of the Year Awards Dinner, 6:00 PM, Elks Lodge in Napa (*RSVP to Monica Ross by January 10<sup>th</sup>*)
  - March 9, 2013 (Saturday)
    - Out of the Darkness Suicide Prevention 5K Walk, 9:00 AM, Solano Community College (*event flyer and registration details previously e-mailed*)

VII. NEW BUSINESS

(a) Proclamation Honoring the Retirement of Lettie Allen

The Board will consider a proclamation recognizing the retirement of Lettie Allen, former Associate Superintendent of Administrative Services and Operations, for her years of committed service to the Solano County Office of Education and in the field of education.

**(Roll Call Vote)**

**Action:** It is recommended that the Board adopt a proclamation in Mrs. Allen's honor.

VIII. COMMENTS FROM THE COMMUNITY

*The County Board of Education is aware of the importance of providing an opportunity for community members to address the Board regarding matters within the Board's jurisdiction that are not on the agenda. The president of the Board will recognize those who wish to speak and have submitted a Request to Speak form to the Secretary of the Board (Superintendent) before the first speaker is called. Request to Speak forms are available on the table at the meeting room entrance. Speakers are requested to identify themselves by name.*

IX. BOARD DISCUSSION

(a) Board Member Reports

The Board members may give a brief report on their recent activities including visits to any of SCOE's program sites and attendance at educational conferences and workshops.

(b) Board Member Requests

In accordance with Board Policy 9250, the Board members may request to represent the Board in an education-related activity and specify the desired level of support necessary for the activity.

(c) Suggestions on future Board agenda items

X. ADJOURNMENT

Attachments: (A) Budget Revision 4  
(B) Resolution No. B12-13-16  
(C) Donations  
(D) Quarterly *Williams* Uniform Complaints  
(E) Temporary Certificates

GENERAL FUND

GENERAL FUND			Certificated Salaries	Classified Salaries	Employee Benefits	Books & Supplies	Services & Operating	Capital Outlay	Other Outgo	Fund Balance
Program	Resource	Revenue	1000	2000	3000	4000	5000	6000	7000	Difference
Unrestricted (local)	0000	7,000					7,000			0
Career Technical Education (audit adj)	0635	286,898								286,898
Juvenile Court School (adj alloc)	2410	56,889								56,889
Community Schools (adj alloc)	2420	(23,867)								(23,867)
SELPA IDEA (adj alloc)	3310	119,388							119,388	0
SELPA Preschool Local (adj alloc)	3320	7,296							7,296	0
SELPA Mental Health (adj alloc)	3327	295,532					295,532			0
Education for Homeless Children (adj alloc)	5630	2,084					1,908		176	0
Medi-Cal (c/o)	5640					4,500			225	(4,725)
Spec Ed (adj alloc)	6500	86,162					82,060		4,102	0
Low Incidence Services (adj alloc)	6530	499					475		24	0
SELPA Personnel Staff Develop (adj alloc)	6535	(299)				(285)			(14)	0
Quality Education Investment Act Oversight (adj alloc)	7400	(7,500)	(5,548)		(1,217)		(100)		(635)	0
Larsen Preschool Integration (local)	9180	860				860				0
T.C. Preschool Integration (local)	9185	438					438			0
Larsen Center Misc Donations (local)	9190	48				48				0
T.C. McDaniel Misc Donations (local)	9380	451				451				0
Special Ed Tier III (c/o)	9660		858		124				26	(1,008)
<b>Total</b>		<b>831,879</b>	<b>(4,690)</b>	<b>0</b>	<b>(1,093)</b>	<b>5,574</b>	<b>387,313</b>	<b>0</b>	<b>130,588</b>	<b>314,187</b>

SOLANO COUNTY BOARD OF EDUCATION  
Solano County, California

**RESOLUTION NO. B12-13-16  
FRED KOREMATSU DAY OF CIVIL LIBERTIES AND THE CONSTITUTION**

**WHEREAS**, the battle for civil liberties has been championed by ordinary Americans who have had the courage to stand up and fight for their basic Constitutional rights; and Civilian Exclusion Order 34, based on the federal Executive Order 9066, which imposed strict curfew regulations and required 120,000 Japanese Americans to leave their homes to be incarcerated in American concentration camps during World War II; and

**WHEREAS**, Mr. Fred Korematsu was arrested and convicted, but fought back because he believed the conviction went against the basic freedoms guaranteed to him by the U.S. Constitution; and

**WHEREAS**, Mr. Korematsu’s conviction was ultimately overturned in 1984 – a decision that influenced the U.S. government’s passage of the Civil Liberties Act of 1988, which recognized that a grave injustice was done by forced relocation and incarceration of civilian Americans because of wartime prejudice; and

**WHEREAS**, current California law designates a number of days as having special significance, when public schools are encouraged to observe and conduct suitable commemorative exercises as specified; and

**WHEREAS**, the History-Social Science Framework for California Public Schools, Kindergarten through Grade Twelve, states that the history curriculum at each grade level relating to community, state, region, nation, and the world must reflect and integrate the experiences of men and women of different racial, religious, and ethnic groups; and

**WHEREAS**, the California Assembly and State Senate passed AB 1775, the Fred Korematsu Day of Civil Liberties and the Constitution, without opposition, and Governor Arnold Schwarzenegger signed this bill into law on September 23, 2010.

**NOW, THEREFORE, BE IT RESOLVED**, that the Solano County Board of Education encourages all schools and teachers to observe the third annual Fred T. Korematsu Day of Civil Liberties and the Constitution on or near January 30<sup>th</sup> of each year, conduct exercises commemorating the life of Fred Korematsu, and recognize the importance of preserving civil liberties, even in times of real or perceived crisis.

**PASSED AND ADOPTED** this 9<sup>th</sup> day of January 2013, by the Solano County Board of Education, Solano County, California, by the following vote:

AYES: \_\_\_\_\_  
NOES: \_\_\_\_\_  
ABSTAIN: \_\_\_\_\_  
ABSENT: \_\_\_\_\_

CERTIFICATION

I, Jay Speck, secretary to the Solano County Board of Education, Solano County, California, do hereby certify that the foregoing is a full, true, and correct copy of a resolution adopted by said Board at a regular meeting thereof held on the above stated date, which resolution is on file in the office of said Board.

\_\_\_\_\_  
Secretary's Signature

\_\_\_\_\_  
Date

**Donations to Solano County Office of Education**

Donor	Description/Purpose	Recipient Program	Estimated Value (declared by donor)
Nancy Buffington/Living Grace Fellowship Church Fairfield, CA	Monetary donation and clothing	Homeless Youth Services Program	\$ 140.00
Kevin & Diane Kohler Vacaville, CA	Four (4) Jamba Juice gift cards	Homeless Youth Services Program	\$ 40.00
Aaron Brayton Suisun City, CA	Win-Co gift card	Homeless Youth Services Program	\$ 50.00
Mary Lorenz Fairfield, CA	Hygiene products and eyeglass case kits	Homeless Youth Services Program	\$ 200.00
Melvin Laguren Vallejo, CA	Monetary donation to purchase Walmart gift cards	Homeless Youth Services Program	\$ 250.00
Barbara Harrold Vacaville, CA	Socks, gloves, scarves, hats	Homeless Youth Services Program	\$ 15.00

TOTALS:	Cash	Non-Cash
Monthly	\$ 390.00	\$ 305.00
Year-to-Date	\$ 1,635.90	\$ 305.00
<i>Prior Year</i>	<i>\$ 17,135.00</i>	<i>\$ 3,576.51</i>

**Quarterly Report on Williams Uniform Complaints for 2012**  
 [Education Code § 35186]

District: Solano County Office of Education, Golden Hills Education

Person completing this form: Rick Vaccaro Title: Director, Alternative Education

Quarterly Report **Submission Date:** (check one)  
 April 2012 (*January-March complaints*)  
 July 2012 (*April-June complaints*)  
 October 2012 (*July-September complaints*)  
 January 2013 (*October-December complaints*)

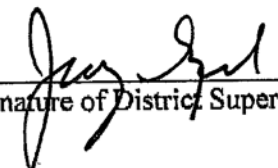
Date for information to be reported publicly at governing board meeting: Jan. 9, 2013

Please check the box that applies:

- No complaints were filed with any school in the district during the quarter indicated above.
- Complaints were filed with schools in the district during the quarter indicated above. The following chart summarizes the nature and resolution of these complaints.

General Subject Area	Total # of Complaints	# Resolved	# Unresolved
Textbooks and Instructional Materials	0		
Teacher Vacancy or Misassignment	0		
Facilities Conditions	0		
<b>TOTALS</b>	0		

Jay Speck  
 Print Name of District Superintendent

  
 Signature of District Superintendent

12-18-12  
 Date



## Quarterly Report on Williams Uniform Complaints for 2012

[Education Code § 35186]

District: Solano County Office of Education, DUCS

Person completing this form: Rick Vaccaro Title: Director, Alternative Education

Quarterly Report Submission Date: (check one)

- April 2012 (January-March complaints)
- July 2012 (April-June complaints)
- October 2012 (July-September complaints)
- January 2013 (October-December complaints)

Date for information to be reported publicly at governing board meeting: JAN. 9, 2013

Please check the box that applies:

- No complaints were filed with any school in the district during the quarter indicated above.
- Complaints were filed with schools in the district during the quarter indicated above. The following chart summarizes the nature and resolution of these complaints.

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Teacher Vacancy or Misassignment	0		
Facilities Conditions	0		
<b>TOTALS</b>	<b>0</b>		

Jay Speck

Print Name of District Superintendent

Signature of District Superintendent

12-18-12  
 Date

**Quarterly Report on Williams Uniform Complaints for 2012**  
 [Education Code § 35186]

District: Solano County Office of Education, Juvenile Detention Facility

Person completing this form: Rick Vaccaro Title: Director, Alternative Education

Quarterly Report **Submission Date:**  
 (check one)

- April 2012 (January-March complaints)
- July 2012 (April-June complaints)
- October 2012 (July-September complaints)
- January 2013 (October-December complaints)

Date for information to be reported publicly at governing board meeting: Jan. 9, 2013

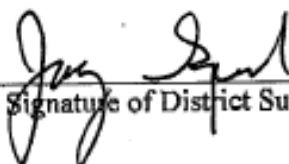
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Facilities Conditions	0		
<b>TOTALS</b>	0		

Jay Speck

Print Name of District Superintendent



Signature of District Superintendent

12-18-12

Date

**TEMPORARY CERTIFICATES**

<u>Name</u>	<u>District</u>	<u>Credential</u>
Tina Piggee	SCOE	Multiple Subject/Short Term Staff Permit
Stephanie Schiff	Benicia	Single Subject/Music
Pamela Wolf	Fairfield-Suisun	Supplementary Authorization: Introductory Social Science
Melissa Keogh	Fairfield-Suisun	Multiple Subject
Williams Cushman	Fairfield-Suisun	Administrative Services
Monica Castillo	Fairfield-Suisun	Multiple Subject
Brandon Bartley	Benicia	Activity Supervisor Clearance Certificate
Michael Jacobs	Benicia	Activity Supervisor Clearance Certificate
Danielle Willis	Benicia	Activity Supervisor Clearance Certificate
Fary Koh	Benicia	Activity Supervisor Clearance Certificate
Gary Bruins	Benicia	Activity Supervisor Clearance Certificate
Laura Carson	Dixon	Emergency Substitute Permit
William Warring	Fairfield-Suisun	Emergency Substitute Permit
Ruth Hamilton	Vallejo	Emergency Substitute Permit
Deborah Powers	MIT	CLAD/English Learner Authorization

### Temporary County Certificates Issued December 2012

District	Full Credential / Authorization		Intern Credential		Provisional Intern Permit		Short-Term Staff Permit		Emergency or Limited Assignment Permit		Waiver		Emergency Sub Permit		Activity Supervisor Clearance Certificate		Child Development Permit		Totals Per District	
	MTD	YTD	MTD	YTD	MTD	YTD	MTD	YTD	MTD	YTD	MTD	YTD	MTD	YTD	MTD	YTD	MTD	YTD	MTD	YTD
Benicia	1	7								2				3	5	5			6	17
SCOE		7				3	1	2				1							1	13
Dixon		2											1	2					1	4
Fairfield-Suisun	4	30		2				1		10			1	4					5	47
Travis		5										4							0	9
Vacaville		7						1		3		4		5					0	20
Vallejo		17								4			1	3				1	1	25
MIT Academy	1	2				1													1	3
Private/ NPS																			0	0
Solano College																		1	0	1
<b>Totals</b>	<b>6</b>	<b>77</b>	<b>0</b>	<b>2</b>	<b>0</b>	<b>4</b>	<b>1</b>	<b>4</b>	<b>0</b>	<b>19</b>	<b>0</b>	<b>9</b>	<b>3</b>	<b>17</b>	<b>5</b>	<b>5</b>	<b>0</b>	<b>2</b>	<b>15</b>	<b>139</b>