

SOLANO COUNTY BOARD OF EDUCATION

MINUTES
Regular Meeting
February 8, 2012

The Solano County Board of Education met in regular session on Wednesday, February 8, 2012, at 5100 Business Center Drive in Fairfield, California.

I. CALL TO ORDER AND PLEDGE OF ALLEGIANCE TO THE FLAG

Board Vice President Doug Ford called the meeting to order at 6:00 PM. Mayrene Bates led those present in the Pledge of Allegiance to the flag.

II. ROLL CALL

Members Present

Doug Ford, Vice President (Area 6)
Larry Asera (Area 5)
Mayrene Bates (Area 4)
Michelle Coleman (Area 1)
John Galvan (Area 3)
Raymond Silva (Area 2)

Members Absent

Rozzana Verder-Aliga, Ed.D., President (Area 7)

Mr. Ford noted that a quorum was present as was Jay Speck, Solano County Superintendent of Schools, serving as Secretary to the Board.

Others Present:

County Superintendent of Schools Office –

Lettie Allen
Lisette Estrella-Henderson
Janet Harden

Laryn Bishop
Gillie Miller
Ann Williams

Alton Gay
Christine Long

Solano Community College –

Deborah Mann

Marianne Butler

Alberta Lloyd

Dakota Howard, Boy Scouts of America

Other members of the community

III. APPROVAL AND ADOPTION OF AGENDA

Motion was made by Mr. Silva, seconded by Mr. Asera, and unanimously carried by those present to approve and adopt the agenda as presented.

IV. CONSENT ITEMS

Motion was made by Mr. Galvan, seconded by Mrs. Bates, and carried unanimously by a roll call vote of those present to approve the items on the consent calendar consisting of the topics listed below:

- (a) Minutes of the regular meeting held January 11, 2012.
- (b) 2011-12 Budget Revision 6 (Attachment A)
- (c) Resolution No. B11-12-16 recognizing February as African American History Month (Attachment B)
- (d) Resolution No. B11-12-17 recognizing February as National Career and Technical Education Month (Attachment C)
- (e) Resolution No. B11-12-18 recognizing the first full week of March as the Week of the School Administrator (Attachment D)

- (f) Gifts and donations received for which the County Superintendent will write letters of appreciation (Attachment E)

V. CORRESPONDENCE

Mr. Speck read a letter from the American Legion Post 603 thanking the Board for the proclamation commemorating Pearl Harbor Day and honoring World War II veterans that was adopted at its December regular meeting.

Mr. Speck also referenced a press release issued earlier in the day by Solano Community College (SCC) announcing the passing of one of its longtime board members, James M. Claffey.

VI. SUPERINTENDENT'S REPORT

- (a) CTE Water/Wastewater Education Partnership

Janet Harden, Assistant Superintendent of Human Resources and Workforce Development, introduced Gillie Miller, Manager of Career Technical Education (CTE)/Workforce Development, who reported on a partnership between the Solano County Office of Education (SCOE) and SCC to provide a new water/wastewater education program to middle and high school students. Mrs. Miller then introduced key members in this partnership: Deborah Mann, Director of Workforce and Economic Development, SCC; Alberta Lloyd, Coordinator/Community Collaborative and Workforce Investment Partnership (WIP) Grants, SCC; Marianne Butler, Solano Resource Conservation District (SRCD); and Polly Farina, CTE Instructional Support Specialist, SCOE.

Mrs. Miller showed a PowerPoint presentation giving an overview of the water/wastewater program funded by a Senate Bill 70 (SB70) grant obtained by SCC to develop a curriculum and raise career awareness in this field. An advisory committee, consisting of local middle and high school teachers, SCC instructors, and industry partners, has been formed to develop lesson plans that can be shared with other teachers and establish a certificate degree program for those who complete the course.

Ms. Farina said the grant helped purchase lab supplies and fund student fieldtrips and summer internships for four teachers at partnering agencies such as Vallejo Flood and Sanitation District and the Fairfield-Suisun Sewer District plants. Teachers and students receive real world experience and are able to link it back to relevant school subjects. Funding was also used to purchase school site licenses of EdgeOM, an online tool for students and teachers that includes a-day-in-the-life videos in various careers as well as the education paths and expected salaries for those careers. The online tool has already been used by over 1,500 students.

Mrs. Miller showed a video of SRCD personnel presenting the Solano Water Education Project (SWEP) to over 700 students throughout local classrooms and leading over 350 students in hands-on field work at locations such as Rush Ranch in the Suisun City marshlands.

Mr. Asera added that he was one of the industry advisors for this program, and he is excited about the students learning more about the field of green technology and future job opportunities. Mrs. Bates said she appreciated the cross-curriculum teaching and seeing the students' faces when they were involved in the classroom and outdoor activities. Mr. Speck believes this program has all the elements for success – rigor, community support, partnerships with higher education and business – and it helps students think about entering careers they may not have known existed.

- (b) Human Resources Report

Mrs. Harden reported that nine employees had been hired in the past month including special education paraeducators, a part-time maintenance custodian, a student support specialist, a secretary, and a program manager for instructional technology.

Mr. Speck said he has been stopping by many of the employee orientations to welcome new staff. He is pleased that the incoming employees all seem enthusiastic to work at the Solano County Office of Education (SCOE), and they often comment on the friendliness of the current employees they have met.

(c) Financial Report

Lettie Allen, Associate Superintendent of Administrative Services and Operations, presented the monthly financial report. Due to the Board's iPad Pilot Project, the financial report is now an agenda attachment rather than a separate document. SCOE remains within its budget, but revenues continue to be received at a slower pace than expenditures are made. (Attachment F)

Mrs. Allen also gave a district financial update saying that the districts had completed their First Interim Reports with two declaring positive, two qualified, and two negative. The qualified and negative certifications are directly related to the current economic situation, and all districts continue to make necessary reductions. Districts are also being advised to prepare for midyear trigger cuts in case they occur.

Mrs. Allen distributed information on the formation of a 7-11 Advisory Committee required for the sale or lease of surplus property. The 7-11 Committee, so named because it can have no less than 7 and no more than 11 members, is a legal requirement as SCOE goes through the process of finding a new occupant for the Gomer Historical School, reviewing any deed restrictions, and determining the best use of the land for the community's benefit. Plans are underway for SCOE's programs and staff currently housed at Gomer to vacate the site this year. The advanced age of Gomer makes its upkeep very costly, and disposing of the property will not only be a cost savings, but moving the staff to the Golden Hills Education Center is expected to ease coordination of efforts between programs and staff already located at that site. It is not SCOE's objective to make a profit from disposing of the site, but rather the preference is to find a community group that will take care of it. This will allow SCOE to spend the money on students instead of Gomer's upkeep.

Over the next few weeks, SCOE will be looking for representatives to serve on the 7-11 Committee. According to Education Code, Committee members must be representative of specific groups within the community such as the ethnic, age group, and socioeconomic composition; business; landowners; teachers and administrators; parents; and experts in environmental impact, legal contracts, building codes, land use planning, zoning, or other land use restrictions in the Fairfield-Suisun area where the property is located. The intent of the legislation is to involve the community in the process of determining the appropriate land use.

Mrs. Allen requested that the Board members suggest candidates to serve on the 7-11 Committee, and SCOE administration will also submit suitable names. Keeping in mind the idea of protecting the global facility needs, nominees should be civil and neutral without a special interest in the property.

A candidate interest form/application is being prepared, and Mrs. Allen plans to e-mail it to the Board members and post it on SCOE's website by Friday, February 10th, in hope of collecting names within two weeks, if possible. The Board will ultimately approve the appointees to the 7-11 Committee, but Mrs. Allen suggested reconvening the Board Facilities Subcommittee, consisting of Trustees Asera, Coleman, and Verder-Aliga, to review the potential candidates and make recommendations to the rest of the Board in time for a vote at its regular meeting in March.

There has already been interest in the Gomer property by a few groups, but SCOE must, by law, go through the 7-11 process first in order to declare the property as surplus. Alton Gay, Manager of Facilities, Maintenance, and Operations, added that the Gomer property is less than one acre.

Mrs. Coleman asked if the artifacts currently on display at Gomer would be returned to the families that donated them. Mr. Speck replied that he and Mrs. Allen had met with members of the Gomer School Historical Association. It was not a surprise to them that the site's upkeep is very expensive,

but the Association cannot afford to maintain the site either. The Association is making arrangements to move relics to the Lawler House. SCOE staff is directing donors to contact the Association about the status of previously contributed items.

(d) Temporary Certificates

Temporary certificates for credential applicants approved by the County Superintendent were noted. (Attachment G)

(e) Meetings/Special Dates

Mr. Speck stated that activity calendars for February and March were previously e-mailed to the Board members, and he reviewed the following upcoming events. Board members were encouraged to participate and provide timely RSVPs to Monica Ross, Executive Assistant (399-4403, mross@solanocoe.net).

- February 13, 2012 – Parent Engagement Workshop on Bullying
- February 15, 2012 – Annual Joy Graham Bowling Event (middle school students)
- February 17, 2012 – Annual Joy Graham Bowling Event (high school & post-secondary)
- February 20, 2012 – Presidents' Day Observed – SCOE Offices Closed
- March 2, 2012 – California Schoolmasters Club Annual Educator of the Year Awards Dinner
- March 9, 2012 – Form 700 Statement of Economic Interests due to SCOE
- March 20, 2012 – Youth Ag Day
- March 23, 2012 – Brown Act Training by County Counsel
- March 28, 2012 – Solano County Elementary School Spelling Bee

Invitations to two additional events arrived after the agenda had been published. Announcements were e-mailed to the Board members.

- February 29, 2012 – Solano County Mayors' Committee for the Employment of People with Disabilities Employer Recognition Event, 5:00-7:00 PM, Paradise Valley Golf & Country Club, Fairfield (*see flyer for registration cost & deadline information*)
- March 1, 2012 – Solano Economic Development Corporation (EDC) Monthly Breakfast, 7:30-9:30 AM, Hilton Garden Inn, Fairfield (*date changed from February 29th; RSVP to Mrs. Ross by February 20th*)

Also distributed were copies of the Solano County 2011 Annual Report.

Mr. Speck's recent activities included giving a presentation with Lisette Estrella-Henderson, Associate Superintendent of Student Programs and Educational Services, to the Fairfield Rotary Club on current hot topics in education and local education statistics.

VII. NEW BUSINESS

(a) Golden Hills Lease-Leaseback Instruments and Delegation of Authority

Mrs. Allen provided a facilities update using a PowerPoint presentation that included the timeline for the modernization and construction of an education center and associated work at the Golden Hills site. Stating that she wants the Board to feel comfortable about the process for the lease-leaseback agreements, Mrs. Allen reviewed the Board's approval in October of Roebbelen Contracting, Inc., as the Lease-Leaseback Entity (L-LB) and the pre-construction agreement with Roebbelen approved by the Board last November. As the Board directed, SCOE has completed negotiations with Roebbelen on the lease-leaseback instruments including the facilities lease, site lease, and guaranteed maximum price (GMP). Legal counsel has reviewed both lease agreements, and copies, along with the PowerPoint slides and an explanation letter, were distributed to the Board members in advance of the meeting to allow time for examination.

The Fairfield-Suisun Unified School District has approved a 40-year extension of SCOE's lease to occupy the Golden Hills site. The L-LB solicited bids, including reaching out to local subcontractors, and consideration was given to the reputation and work track record of the bidders in addition to the cost of the bid.

Mrs. Allen reviewed a breakdown of the construction costs. SCOE will pay a base amount of \$2.6 million. This amount does not include allowances and contingencies, all of which must be approved by SCOE. Identified contingencies & allowances bring SCOE's total base rent up to \$3.4 million with the unused amount reverting back to SCOE to augment the project such as purchasing equipment or furniture. SCOE is pleased with these figures because they are within our project budget. Any unidentified change orders must also be approved by SCOE.

The State approval of SCOE's priority funding in December started a 90-day deadline to begin construction. Since that time, SCOE has worked with the L-LB to finalize the facility and site leases and come to an agreement on the cost of construction. SCOE must issue a notice to proceed by March 12, 2012, or lose funding for the project. Mrs. Allen encouraged the Board to adopt proposed Resolution No. B11-12-19 approving the applicable lease-leaseback instruments permitting Roebbelen to proceed and authorizing the County Superintendent and his designee to execute and deliver any and all documents that may be deemed necessary or advisable in order to effectuate the purposes of this resolution. This delegation includes, without limitation, authority to perform such actions as appropriate to ensure the timely completion of the Golden Hills project within the terms of the agreements.

Motion was made by Mrs. Bates, seconded by Mr. Asera, and unanimously carried by a roll call vote of those present to adopt the Resolution No. B11-12-19 approving the applicable lease-leaseback instruments, including the facilities lease and site lease between SCOE and Roebbelen Contracting, Inc., for the purpose of modernizing and constructing an education center and associated site work, and delegating the appropriate authority to the County Superintendent and his designee. (Attachment H)

Mrs. Allen thanked the Board for its approval. SCOE's next steps include holding weekly meetings with Roebbelen, the architect, Capital Program Management (CPM), and the Golden Hills site management. The project is expected to last approximately 10 months. Monthly staff meetings will be held, and onsite staff will be reduced during the summer months. The Board will receive regular updates.

Mr. Speck thanked Mrs. Allen and Mr. Gay for their incredible work to coordinate the painstakingly long preparation process and remarkably quick construction start date.

Mrs. Coleman inquired about the possibility of our funding being cancelled in light of the State's deferrals and budget crisis. Mrs. Allen stated that the Office of Public School Construction (OPSC) has already approved SCOE's construction, and the funds will be provided within 3-4 weeks of receiving our signed intent to proceed as approved by the Board earlier in the meeting.

VIII. COMMENTS FROM THE COMMUNITY

There were no comments from the community.

IX. BOARD DISCUSSION

(a) Board Member Reports

Some of the Board members gave a brief report on their recent activities including visits to any of SCOE's program sites and attendance at educational conferences and workshops.

Mrs. Coleman participated in all three days of the regional Academic Decathlon and feels it was the highlight of her Board membership thus far. She believes that Ken Scarberry, Director of Youth Development, and his team did a phenomenal job coordinating all the details required to make this a

successful event. She also plans to help with the State Academic Decathlon in March where Vanden High School will represent Solano County. She urged all the Board members to become involved with next year's event.

Mr. Asera serves as president of the Solano County Chapter of the U.C. Berkeley Cal Alumni Association and is planning scholarship interviews and a welcome reception for the fall 2012 incoming freshman from Solano County. The Filipino community held a get acquainted reception for Dr. Ramona Bishop, Superintendent of Vallejo City Unified School District (VCUSD), who is receiving fantastic reviews from the community for her outreach efforts and all the positive work she is doing in the district. He serves as an advisor on VCUSD's Wall to Wall Academy Task Force, along with Mrs. Harden and Mrs. Estrella-Henderson, and is hosting one of the academy classes at his office on February 9th where students will use Mare Island as a backdrop for a video project.

Mrs. Bates participated in the local Academic Decathlon activities and plans to help with the statewide competition next month. She is enjoying her work as an honorary commander with the 15th Air Mobility Squadron at Travis Air Force Base. She attended the Solano EDC annual luncheon and an event at Solano Community College honoring Dr. Martin Luther King, Jr.

Mr. Galvan is looking forward to attending the National Football Foundation and College Hall of Fame's Northern California Chapter scholar-athlete awards dinner on February 23rd. The students recognized each year not only excel as athletes but also have very high grade point averages.

Mr. Silva has been spending time working with SCC programs and is sad to hear news reports that SCC's accreditation is in jeopardy again.

(b) Suggestions on future Board agenda items

There were no suggestions for future agenda topics.

X. ADJOURNMENT

There being no further business, the meeting was adjourned at 7:23 PM.

- Attachments:
- (A) Budget Revision 6
 - (B) Resolution No. B11-12-16
 - (C) Resolution No. B11-12-17
 - (D) Resolution No. B11-12-18
 - (E) Donations
 - (F) Monthly Financial Report
 - (G) Temporary Certificates
 - (H) Resolution No. B11-12-19

Jay Speck
Secretary to the Solano County Board of Education

<u>GENERAL FUND</u>			Certificated Salaries	Classified Salaries	Employee Benefits	Books & Supplies	Services & Operating	Capital Outlay	Other Outgo	Fund Balance
Program	Resource	Revenue	1000	2000	3000	4000	5000	6000	7000	Difference
Unrestricted (local)	0000	7,114					7,114			
Special Education (adj alloc local)	6500	22,708				100	21,532		1,076	
Special Ed Low Incidence (adj alloc)	6530	376					358		18	
SELPA Program Specialist (c/o)	6505		1,417				3,000			(4,417)
SELPA Pre-referral Mental Health (adj alloc)	6509	(327,984)					(327,984)			
SELPA Personnel Development (local)	9260	5,000					4,762		238	
Golden Hills Transition (local)	9380	20				20				
Total		(292,766)	1,417			120	(291,281)		1,332	(4,417)

SOLANO COUNTY BOARD OF EDUCATION
Solano County, California

RESOLUTION NO. B11-12-16
AFRICAN AMERICAN HISTORY MONTH

WHEREAS, the history of our great country has been written by men and women of every race and ethnic background, and we recognize African American History Month each February by reflecting on the bitterness of slavery and oppression, the progress our nation has made, and the remaining challenges still to be overcome; and

WHEREAS, this year's theme, "Black Women in American Culture and History," honors African American women, specifically, who have taken a notable stand against oppression through their labor, leadership, organization, motherhood, patriotism, intellect, sacrifices, and artistic expression in their quest to triumph over injustice, discrimination, racism, sexism, and daunting indignities on their courageous and persistent pursuit for freedom and equality; and

WHEREAS, America has been inspired by the accomplishments of generations of determined African Americans whose vast contributions in all facets of life, including the fields of business, science, athletics, entertainment, education, and government, have helped shape our great nation's history and identity, and encouraged us to reach as far as our vision and dreams may take us; and

WHEREAS, the sesquicentennial anniversary, which began on April 12, 2011, and will last until the spring of 2015, marking the Civil War's official first shot at Fort Sumter in Charleston, South Carolina, is a fitting opportunity to ensure all citizens, young and old, have an accurate appreciation of this transformative period in our nation's history in which three quarters of a million men died during the years of dreadful combat; and

WHEREAS, our nation can remain strong only when its people unite to strengthen the world's commitment, cooperation, and economy by ensuring social, civil, and political rights in all aspects of society and promoting a greater understanding of, and respect for, the many rich cultures and diverse heritages that connect us in Earth's human tapestry.

NOW, THEREFORE, BE IT RESOLVED that the Solano County Board of Education acknowledges February as African American History Month and urges all educators to commemorate this occasion with appropriate instructional activities, ceremonies, and programs that pay tribute to the unjust past of black Americans and, because knowledge is our country's strongest tool against injustice, will lead to a brighter future for all Americans.

PASSED AND ADOPTED this 8th day of February 2012, by the Solano County Board of Education, Solano County, California, by the following vote:

AYES: Mr. Asera, Mrs. Bates, Mrs. Coleman, Mr. Galvan, Mr. Silva, Mr. Ford

NOES: None

ABSTAIN: None

ABSENT: Dr. Verder-Aliga

CERTIFICATION

I, Jay Speck, secretary to the Solano County Board of Education, Solano County, California, do hereby certify that the foregoing is a full, true, and correct copy of a resolution adopted by said Board at a regular meeting thereof held on the above stated date, which resolution is on file in the office of said Board.

Secretary's Signature

February 8, 2012
Date

SOLANO COUNTY BOARD OF EDUCATION
Solano County, California

**RESOLUTION NO. B11-12-17
CAREER AND TECHNICAL EDUCATION MONTH**

WHEREAS, February has been designated as Career and Technical Education (CTE) Month in recognition of the programs and instructors that prepare our nation's secondary and post-secondary students for the demands of a wide range of careers, particularly in those fields predicted by the U.S. Bureau of Labor Statistics to be among the fastest growing occupations within the next decade including healthcare and emerging green occupations such as renewable energy and clean, sustainable communities; and

WHEREAS, investing in CTE yields big returns to the community by producing a well-educated and skilled workforce that can effectively compete in the global economy, equipped for the profound economic and technological developments of our world that are rapidly exhibited in the structure and nature of work, thereby placing new and additional responsibilities on our educational system and requiring workers to be trained in skilled professions through CTE; and

WHEREAS, this year's theme, "*CTE: Careers Through Education*," focuses on how CTE educates students to be ready for college and career and prepares them for high-wage, high-demand career fields and reflects the experience received by students in practical, meaningful applications that provide a relevant school-to-career connection and motivate students to achieve their full potential by completing their education; and

WHEREAS, CTE plays a crucial role in a strong, well-educated workforce; fosters productivity in business and industry; contributes to America's leadership in the international marketplace; and offers individuals lifelong opportunities to learn new skills, providing them with career choices and potential job satisfaction.

NOW, THEREFORE, BE IT RESOLVED, that the Solano County Board of Education recognizes February as Career and Technical Education Month; supports the ever-increasing cooperative efforts among career and technical educators, business leaders, and industry partners to stimulate the growth and vitality of our local economy and that of the entire nation by preparing graduates for career fields forecast to experience the largest and fastest growth in the next decade; and urges all citizens to become familiar with the services and benefits of local CTE programs and support and participate in these programs to enhance individual work skills and productivity.

PASSED AND ADOPTED this 8th day of February 2012, by the Solano County Board of Education, Solano County, California, by the following vote:

AYES: Mr. Asera, Mrs. Bates, Mrs. Coleman, Mr. Galvan, Mr. Silva, Mr. Ford
NOES: None
ABSTAIN: None
ABSENT: Dr. Verder-Aliga

CERTIFICATION

I, Jay Speck, secretary to the Solano County Board of Education, Solano County, California, do hereby certify that the foregoing is a full, true, and correct copy of a resolution adopted by said Board at a regular meeting thereof held on the above stated date, which resolution is on file in the office of said Board.

Secretary's Signature

February 8, 2012
Date

SOLANO COUNTY BOARD OF EDUCATION
Solano County, California

RESOLUTION NO. B11-12-18
WEEK OF THE SCHOOL ADMINISTRATOR

WHEREAS, research repeatedly shows that quality school leadership is essential to student success, and leadership matters for California’s public education system and the more than six million students it serves; and

WHEREAS, great schools are led by great principals, and great school districts and county offices of education are led by great superintendents, who are, in turn, supported by an extensive network of dedicated administrative professionals including assistant superintendents, assistant principals, teachers, special education and adult education leaders, curriculum and assessment experts, school business officials, classified educational leaders, and many other administrative associates throughout the state, all of which fall under the broad term of “school administrator;” and

WHEREAS, school administrators are passionate, lifelong learners who believe in the value of public education and understand that providing quality service for student success is paramount for the profession; and

WHEREAS, many school administrators began their careers as teachers with the average administrator having served in public education for more than a decade, the majority of California’s superintendents having served in education for more than 20 years, and such experience is beneficial in their work to effectively and efficiently lead public education and improve student achievement; and

WHEREAS, nationally, public schools operate with lean management systems, employing fewer managers and supervisors than most public and private sector industries including transportation, food service, manufacturing, utilities, construction, publishing, and public administration; and

WHEREAS, school leaders depend on a network of support from school communities – fellow administrators, teachers, parents, students, businesses, community members, board trustees, colleges and universities, community and faith-based organizations, elected officials, and district and county staff and resources – to promote ongoing student achievement and school success; and

WHEREAS, the State of California has declared the first full week of March as the “Week of the School Administrator” in Education Code 44015.1, recognizing that the future of California’s public education system depends upon the quality of its leadership.

NOW, THEREFORE, BE IT RESOLVED that the Solano County Board of Education supports March 4-10, 2012, as the Week of the School Administrator and commends all school leaders for the contributions they make to successful student achievement.

PASSED AND ADOPTED this 8th day of February 2012, by the Solano County Board of Education, Solano County, California, by the following vote:

AYES:	<u>Mr. Asera, Mrs. Bates, Mrs. Coleman, Mr. Galvan, Mr. Silva, Mr. Ford</u>
NOES:	<u>None</u>
ABSTAIN:	<u>None</u>
ABSENT:	<u>Dr. Verder-Aliga</u>

CERTIFICATION

I, Jay Speck, secretary to the Solano County Board of Education, Solano County, California, do hereby certify that the foregoing is a full, true, and correct copy of a resolution adopted by said Board at a regular meeting thereof held on the above stated date, which resolution is on file in the office of said Board.

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Secretary's Signature	February 8, 2012 Date

Donations to Solano County Office of Education

February 8, 2012

Donor	Description/Purpose	Recipient Program	Estimated Value (declared by donor)
Adrienne C. Micco, Vacaville, CA	Monetary donation to Mary Ann May's Memorial Fund for the support of unmet health needs of SCOE's special education students	Special Education	\$ 30.00

TOTALS:	Cash	Non-Cash
Monthly	\$ 30.00	\$ —
Year-to-Date	\$ 17,060.00	\$ 880.00

MONTHLY FINANCIAL REPORT

February 8, 2012

- **Budget revisions through January 20, 2012**
- **Consolidated Budget and Financial Report as of January 15, 2012**
- **Consolidated Budget and Financial Report/Special Projects as of January 15, 2012**

Solano County Office Of Education
Jay Speck, County Superintendent
Fairfield, California

County School Service Fund
Consolidated Budget and Financial Report 2011-12
1/15/2012
Presented February 8, 2012

Revenues:	2011-12 Budget	Received	Balance
Revenue Limit Sources	\$ 9,794,588	\$ 4,183,589	\$ 5,610,999
Federal Revenue	5,494,890	1,540,325	3,954,565
Other State Revenue	26,581,276	7,898,382	18,682,894
Local Revenue	11,333,276	885,497	10,447,779
Total Revenue	\$ 53,204,030	\$ 14,507,793	\$ 38,696,237

Expenditures:	2011-12 Budget	Expended	Balance
1000 Certified Salaries	\$ 11,079,467	\$ 4,504,197	\$ 6,575,270
2000 Classified Salaries	12,300,642	5,462,532	6,838,110
3000 Employee Benefits	7,423,282	3,183,674	4,239,608
4000 Books and Supplies	2,704,547	740,495	1,964,052
6000 Other Operating Expenses	20,374,711	4,468,772	15,905,939
6000 Sites, Buildings, Equipment	230,890	111,104	119,786
7000 Other Outgo	311,094	157,623	153,471
Total Expenditures	\$ 54,424,633	\$ 18,628,397	\$ 35,796,236

Fund Balance:	Unrestricted	Restricted	Total
Beginning Fund Balance:	\$ 11,911,169	\$ 5,902,141	\$ 17,813,310
+ Revenue	\$ 8,509,280	\$ 44,694,750	\$ 53,204,030
-Expenses	9,045,739	45,378,894	54,424,633
= Projected Ending Balance	\$ 11,374,710	\$ 5,217,997	\$ 16,592,707

Designations of Unrestricted Ending Balance:

Revolving Cash Fund	\$ 15,000
Economic Uncertainty	2,055,000
Retiree Benefits	314,655
Mandated Costs	705,812
Fiscal Stabilization	1,883,037
Deferred Maintenance	730,131
Lottery	740,194
County School Facilities Cash Flow	1,500,000
Career Technical Education	778,160
Total designated:	\$ 8,721,989
Unappropriated	\$ 2,652,721
Total designated + Unappropriated	\$ 11,374,710
= Projected Ending Balance	\$ 11,374,710

*Solano County Office of Education
Jay Speck, County Superintendent
Consolidated Budget and Financial Report/Special Projects
through Period Ending 1/15/12
Presented February 8, 2012*

Dept.	Resource	Description:	Budgeted	Received	Expended
Human Resources	0000*	Peer Assistance Review	\$ 10,911	\$ 2,829	\$ 345
Professional Development and Educational Services	3010	Title I, Part A, Basic & Neglected	\$ 755,923	\$ 169,297	\$ 166,858
	4035	Title II - Teacher Quality	10,728	7,232	6,140
	4045	Title II - Education Technology	1,465	-	-
	4203	Title III - Limited English Proficiency	39,262	8,539	167
	0000*	Intern	283,968	283,968	29,286
	0000*	CTAP (California Technical Assistance Project)	132,305	31,914	6,795
	9030	Freschool for All - County contract	44,000	25,667	21,952
	9210	RSDSS - Regional System of District and School Support	22,926	-	11,444
	9440	Region IV After School Programs	11,288		5,171
	9440	Region IV Education Technology	2,011	2,011	-
	9620	Teaching American History	201,993	5,707	9,038
	9625	Teaching American History 10-11 - 12-13	330,645	28,296	34,010
	9640	Mental Health Prevention and Early Intervention	447,412	121,674	158,767
9670	School Readiness - County Contract	98,831	19,529	42,338	
			<u>\$ 2,382,757</u>	<u>\$ 703,834</u>	<u>\$ 491,966</u>
Career Technical Education	3410	T2 - Workability II and Transition Partnership Project	\$ 837,957	\$ -	\$ 322,052
	6355	ROC/P Training & Certification for DSP	42,714	11,835	11,232
	6385	Middle Schools Career Technical Education & Career Pathways Grant	145,328	72,664	46,557
	6520	Workability I	208,700	-	84,924
	9650	Mental Health Transition Aged Youth	133,653	34,558	46,660
	9690	Professional Development Project	144,943	-	52,683
			<u>\$ 1,513,295</u>	<u>\$ 119,057</u>	<u>\$ 564,108</u>
Juvenile Court and Community Schools	3025	Title I Part D	\$ 821,956	\$ 232,186	\$ 283,463
			<u>\$ 821,956</u>	<u>\$ 232,186</u>	<u>\$ 283,463</u>
Youth Development and Prevention	5630	Education for Homeless Children	\$ 36,735	\$ 22,041	\$ 15,967
	5830	Foster Youth Building Infrastructure	250,000	-	27,612
	6680	Tobacco Use Prevention and Education Technical Assistance	47,216	35,787	18,453
	6690	Tobacco Use Prevention and Education Grades 6-12	4,500	4,500	-
	7366	Foster Youth Services	190,000	85,500	39,897
			<u>\$ 528,451</u>	<u>\$ 147,828</u>	<u>\$ 101,929</u>
Operations	9120	Safety Credit	\$ 30,767	\$ 8	\$ 808
Special Education	5640	Medi-Cal Reimbursement - Special Education	\$ 151,715	\$ 28,092	\$ 40,996
		TOTALS	<u>\$ 5,439,852</u>	<u>\$ 1,233,834</u>	<u>\$ 1,483,615</u>

*Tier III Programs now part of unrestricted budget

TEMPORARY CERTIFICATES

<u>Name</u>	<u>District</u>	<u>Credential</u>
Adrienne Stevenson	Fairfield-Suisun	Career Emergency Substitute Permit
Stephanie Scotto	Dixon	Education Specialist/Mild-Moderate
Stephanie Scotto	Dixon	Education Specialist/Early Childhood Special Education/Special Education Limited Assignment Permit
Christopher Adame	Solano County	Emergency Substitute Permit
Fabiola Molina	Vallejo	Child Development Site Supervisor Permit
Kristopher Altman	Benicia	Emergency CLAD
Robert Muzzy	Benicia	Emergency CLAD
David Plump	Vallejo	Emergency Substitute Permit
Janele Devereaux	Vacaville	Education Specialist/Mild-Moderate/ Short-Term Staff Permit
Jedidiah Christian	Fairfield-Suisun	Single Subject/English; Social Sciences
Jedidiah Christian	Fairfield-Suisun	Multiple Subject
Rachel Hutson	Fairfield-Suisun	Multiple Subject
Matthew Lovingier	SCOE	Emergency Substitute Permit
Cynthia Giovinco	Vallejo	School Nurse Services
Catherine Dacanay	Vacaville	Administrative Services
Jennifer Eckert	Travis	CBEST Substitute/Waiver
Michael Haworth	Travis	Education Specialist/Mild-Moderate
Isaura Barajas	Solano College	Child Development Teacher Permit
Erin Barrett	Benicia	Emergency CLAD
Crystal Primeaux	SCOE	Education Specialist/Moderate-Severe/Special Education Limited Assignment Permit
Geoff Belleau	SCOE	Administrative Services
Francisco Gallardo	Vacaville	Emergency Substitute Permit
Connie Harder	Vacaville	Career Emergency Substitute Permit
Daniel Lynde	Fairfield-Suisun	Single Subject/Science: Biological
Jennifer Gutierrez	Travis	CBEST Substitute/Waiver

**Temporary County Certificates Issued
January 2012**

District	<i>Full Credential/ Auth.</i>		<i>Intern Cred.</i>		<i>Prov. Intern Permit</i>		<i>Short- Term Staff Permit</i>		<i>Emergency Permit</i>		<i>Waiver</i>		<i>Emergency Sub</i>		<i>Child Dev. Permit</i>	
	Mo	YTD	Mo	YTD	Mo	YTD	Mo	YTD	Mo	YTD	Mo	YTD	Mo	YTD	Mo	YTD
Benicia		1							3	3						
SCOE	2	8		4		2		5				1	1	2		
Dixon	2	4								1				1		
Fairfield-Suisun	4	23		2				1		4		4	1	3		1
Travis	1	4		1				1			2	5				
Vacaville	1	9		1			1	2		1		5	2	2		
Vallejo	1	21		4				1		6		2	1	7	1	1
MIT Academy																
Private/ NPS																
Solano College															1	1
Solano County		2											1	1		
Totals	11	72		12		2	1	10	3	15	2	17	6	16	2	3

SOLANO COUNTY BOARD OF EDUCATION
Solano County, California

RESOLUTION NO. B11-12-19
AUTHORIZATION OF FACILITIES AND SITE LEASE
RELATING TO GOLDEN HILLS LEASE-LEASEBACK CONSTRUCTION PROJECT

WHEREAS, the Solano County Office Of Education (SCOE) desires to modernize, renovate, and/or construct new and existing buildings (Project) on property it has leased from the Fairfield-Suisun Unified School District (FSUSD) located in the County of Solano, California; and

WHEREAS, Education Code Section 35160 allows "school districts," which includes county offices of education, to "act in any manner which is not in conflict with, or inconsistent with, or preempted by, any law and which is not in conflict with the purposes for which school districts are established"; and

WHEREAS, the contemplated modernization, renovation, and/or construction of new and existing buildings on school district property is not in conflict with, or inconsistent with, or preempted by, any law and is not in conflict with SCOE's purposes, and the use to which the property will be put, after construction thereon, is consistent with the use or purposes contemplated upon the original lease of the property from FSUSD; and

WHEREAS, SCOE will be expending funds for purposes which are necessary or desirable in meeting its needs, and not inconsistent with the purposes for which the funds were appropriated; and

WHEREAS, Education Code Section 17406 authorizes the board of a school district, without advertising for bids, to let to any person, firm, or entity any real property belonging to the district if the instrument by which such property is let requires the lessee to modernize, renovate, and/or construct on the demised premises, a building or buildings for use of the school district during the term thereof, and provides that title to the building shall vest in the school district at the expiration of that term; and

WHEREAS, the use of the procedure provided for in Education Code Section 17406 is an established and reasonable methodology to modernize, renovate, and/or construct buildings for school purposes; and

WHEREAS, SCOE has available a site, as leased from FSUSD, upon which a building to be used by SCOE may be constructed; and

WHEREAS, in the best interest of SCOE, SCOE used a Lease-Leaseback Procurement Process to select the best qualified Entity based on criteria stated in a Request for Qualifications (RFQ) and developed the associated agreement(s) outlining the terms and conditions of the Lease-Leaseback agreement(s); and

WHEREAS, prior to presenting the Board with a recommendation for the best qualified Entity and the associated Lease-Leaseback agreement(s), the plans and specifications for the Project were prepared and approved by The Division of the State Architect which have been incorporated into any subsequent agreements in the Lease-Leaseback agreement(s); and

WHEREAS, SCOE has secured an amendment of the lease of the site from FSUSD to include an extension of the lease term to no earlier than December 31, 2047.

NOW, THEREFORE, BE IT RESOLVED, that the Solano County Board of Education does hereby determine and order as follows:

Section 1. Recitals. All of the recitals herein contained are true and correct;

RESOLUTION NO. B11-12-19 (Continued)

Section 2. Approval of Facilities and Site Lease instruments, between SCOE and Roebbelen Contracting, Inc., consistent with the authority and restrictions contained in Education Code Section 17406;

Section 3. Delegation and Other Acts. The President of the Board, SCOE's Superintendent, and other designated officers of SCOE are hereby authorized and directed to do any and all things to execute and deliver any and all documents which, in consultation with the staff, they may deem necessary or advisable in order to effectuate the purposes of this Resolution, and any such actions previously taken by such officers are hereby approved, ratified, and confirmed. This delegation includes, without limitation, execution of the Facilities and Site Lease instruments; and

Section 4. Effective Date. This Resolution shall take effect upon adoption.

PASSED AND ADOPTED this 8th day of February 2012, by the Solano County Board of Education, Solano County, California, by the following vote:

AYES: Mr. Asera, Mrs. Bates, Mrs. Coleman, Mr. Galvan, Mr. Silva, Mr. Ford
NOES: None
ABSTAIN: None
ABSENT: Dr. Verder-Aliga

CERTIFICATION

I, Jay Speck, secretary to the Solano County Board of Education, Solano County, California, do hereby certify that the foregoing is a full, true, and correct copy of a resolution adopted by said Board at a regular meeting thereof held on the above stated date, which resolution is on file in the office of said Board.

Secretary's Signature

February 8, 2012
Date