

SOLANO COUNTY BOARD OF EDUCATION

Regular Meeting
Wednesday, March 13, 2013
6:00 PM, Boardroom
Solano County Office of Education
5100 Business Center Drive
Fairfield, California

AGENDA

The Solano County Office of Education (SCOE) does not discriminate against persons with disabilities and is an accessible facility. Persons with disabilities who wish to attend this meeting and require assistance in order to participate should contact the Administrative Services Manager at (707) 399-4402 at least 24 hours in advance of the meeting to make reasonable arrangements to ensure accessibility. Language translation services and American Sign Language (ASL) interpreters will be provided with a minimum notice of three business days prior to the meeting.

Non-confidential materials related to an item on this agenda that were submitted to the Board after distribution of the agenda packet are available for public inspection during normal business hours in the County Superintendent of Schools' office, 2nd floor, 5100 Business Center Drive in Fairfield.

Members of the public wishing to address any item listed on the agenda must submit a Request to Speak form to the Secretary of the Board (Superintendent) before the Board considers the specific item. Request to Speak forms are available on the table at the meeting room entrance. Please see the Comments from the Community section below for addressing items not listed on the agenda.

Posting or distribution of banners, leaflets, handouts, or other media or communications, which serve to promote or discourage specific points of view, are prohibited inside the meeting room.

I. CALL TO ORDER IN OPEN SESSION AND PLEDGE OF ALLEGIANCE TO THE FLAG

II. ROLL CALL

Doug Ford, President
Michelle Coleman, Vice President
Larry Asera
Mayrene Bates
Dana Dean
Raymond Silva
Rozzana Verder-Aliga, Ed.D.
Jay Speck, Secretary

III. APPROVAL AND ADOPTION OF AGENDA

IV. READING OF CLOSED SESSION AGENDA ITEMS

(a) Conference with Real Property Negotiators (Government Code Section 54956.8)

The Board will conference with the following negotiating parties:

Property: 4522 Abernathy Road, Fairfield, CA

Agency negotiators: Solano County Superintendent of Schools Jay Speck, Associate Superintendent of Administrative Services and Operations Tommy Welch, SCOE consultant Leticia Allen, and Lisa Allred of Atkinson, Andelson, Loya, Ruud & Romo

Under Negotiations: Price and terms

V. PUBLIC COMMENT ON CLOSED SESSION AGENDA ITEMS

Any member of the public may address the Board regarding items on the Closed Session agenda.

VI. RECESS AND RECONVENE IN CLOSED SESSION

VII. RECONVENE IN OPEN SESSION (7:15 PM)

- (a) Call to Order
- (b) Report of Action Taken in Closed Session (if applicable)

VIII. CONSENT ITEMS

All matters listed under the Consent Items are considered to be routine and will be enacted by the Board in one motion. There will be no discussion on these items prior to the time the Board votes on the motion unless members of the Board, staff, or the public request specific items to be discussed and/or removed from the Consent Calendar. (Roll Call Vote)

- (a) Approval and Adoption of Minutes

Action: Approve the minutes of the regular meeting held on November 14, 2012.

- (b) 2012-13 Budget Revision

SCOE Budget Revision 6 is presented for Board approval. This revision to the County School Service Fund adjusts revenues and expenditures for categorical programs and County Office of Education Programs. Attachment A

Action: Consider adopting the 2012-13 Budget Revision 6.

- (c) Women's History Month

The month of March has been designated as Women's History Month. Proposed Resolution No. B12-13-20 in support of the contribution of women to our nation's history is being presented for consideration by the Board. Attachment B

Action: Consider adoption of Resolution No. B12-13-20.

- (d) California School Bullying Prevention Awareness Month

Proposed Resolution No. B12-13-21 in support of California School Bullying Prevention Month will be presented for consideration by the Board. Attachment C

Action: Consider adoption of Resolution No. B12-13-21.

IX. CORRESPONDENCE

X. SUPERINTENDENT'S REPORT

- (a) Human Resources Report

Janet Harden, Assistant Superintendent of Human Resources and Workforce Development, will report on routine personnel matters.

- (b) Financial Report

Tommy Welch, Associate Superintendent of Administrative Services and Operations, will review the financial report for February 2012-13 and review the Second Interim Report. Attachment D

- (c) Temporary Certificates

Temporary certificates approved by the County Superintendent are listed on Attachment E.

(d) Meetings/Special Dates

March 15, 2013 (Friday)

- Form 700 Statement of Economic Interests due to SCOE

March 19, 2013 (Tuesday)

- 11th Annual Youth Ag Day, 8:00 AM – 1:00 PM, County Fairgrounds, Vallejo (*invitation, brochure, and volunteer form distributed by e-mail*)

March 22, 2013 (Friday)

- Solano County Women's History Luncheon, 11:30 AM – 1:00 PM, Joseph A. Nelson Community Center, Suisun (*flyer e-mailed; reservations required; for tickets, contact the Solano County Library Foundation by phone 707-421-8075 or website www.solanolibraryfoundation.org*)
- Sacramento Regional Student Robotics Competition, 2:00-4:00 PM, U.C. Davis ARC Pavilion, corner of Orchard and LaRue in Davis (*contact Gillie Miller 707-399-4802 or gmillier@solanocoe.net for more information*)

March 27, 2013 (Wednesday)

- Solano County Elementary School Spelling Bee, 6:00 PM, Joseph A. Nelson Community Center, Suisun

March 28, 2013 (Thursday)

- Solano Economic Development Corporation (EDC) Breakfast, 7:30 AM, Hilton Garden Inn, Fairfield (*RSVP by March 20th to Monica Ross 707-399-4403 or mross@solanocoe.net*)

April 22, 2013 (Monday)

- SELPA Community Advisory Committee Recognition Awards, 3:30-5:00 PM at SCOE (*flyer sent by e-mail*)

April 29, 2013 (Monday)

- Solano County School Boards Association Dinner Meeting, SCOE (*more details will follow*)

XI. NEW BUSINESS

(a) Local Education Agency Plan

The approval of the Local Education Agency (LEA) Plan is a requirement for receiving federal funding sub-grants for No Child Left Behind (NCLB) programs. The LEA Plan includes specific descriptions and assurances as outlined in the provisions included in the NCLB Act and describes the actions that SCOE will take to ensure we meet certain programmatic requirements, including student academic services designed to increase student achievement and performance and the coordination of services.

Action: Adopt the Local Education Agency Plan.

(b) CSBA County Delegate for Region 3

Ballots for the election to the 2013 California School Boards Association (CSBA) County Representative to the Delegate Assembly for Region 3 and the California County Boards of Education (CCBE) Board of Directors must be submitted by March 15, 2013.

Action: Cast one collective vote for the interested candidate or a write-in candidate.

XII. COMMENTS FROM THE COMMUNITY

The County Board of Education is aware of the importance of providing an opportunity for community members to address the Board regarding matters within the Board's jurisdiction that are not on the agenda. The President of the Board will recognize those who wish to speak and

have submitted a Request to Speak form to the Secretary of the Board (Superintendent) before the first speaker is called. Request to Speak forms are available on the table at the meeting room entrance. Speakers are requested to identify themselves by name.

XIII. BOARD DISCUSSION

(a) Board Member Reports

The Board members may give a brief report on their recent activities including visits to any of SCOE's program sites and attendance at educational conferences and workshops.

(b) Board Member Requests

In accordance with Board Policy 9250, the Board members may request to represent the Board in an education-related activity and specify the desired level of support necessary for the activity. Requests will be placed on a future agenda for action.

(c) Suggestions on future Board agenda items

XIV. ADJOURNMENT

- Attachments:
- (A) Budget Revision 6
 - (B) Resolution No. B12-13-20
 - (C) Resolution No. B12-13-21
 - (D) Monthly Financial Report
 - (E) Temporary Certificates

GENERAL FUND

GENERAL FUND			Certificated Salaries	Classified Salaries	Employee Benefits	Books & Supplies	Services & Operating	Capital Outlay	Other Outgo	Fund Balance
Program	Resource	Revenue	1000	2000	3000	4000	5000	6000	7000	Difference
Unrestricted (local; College contract for print shop)	0000	73,382		18,802	18,349	8,500	24,294		3,437	—
Career Technical Education (local)	0635	11,036				8,615	1,400		1,021	—
Title I, Part A (adj alloc)	3010	8,477					7,759		718	—
Title III, Limited English Proficiency (adj alloc)	4203	(102)					(100)		(2)	—
Medi-Cal (adj alloc)	5640	100,000				3,000			150	96,850
Special Ed (local)	6500	(57,754)	675	(41,221)	(15,030)				(2,778)	600
SELPA Legal Pool (c/o & local)	6507	10,000					160,000			(150,000)
Special Ed Infant (c/o)	6510						5,750		288	(6,038)
Economic Impact Aid (adj alloc)	7090	(1,835)	(1,480)		(302)				(53)	—
Transportation (adj alloc)	7240	(77,446)		(50,000)	(19,358)				(8,088)	—
Education Technology Consortium (c/o)	9025						15,112			(15,112)
Redevelopment	9021	90,390				585	89,805			—
Safety Grant	9120	3,000		268	67	2,000	665			—
SCOE Local	9140	116				116				—
Regional System of District and School Support (adj alloc)	9210	(1,254)	(876)	(378)						—
Intern Local (new funds)	9240	3,700					3,700			—
Misc. Teacher Grants (local)	9500	866				866				—
Youth Services Local	9680	390				390				—
Total		162,966	(1,681)	(72,529)	(16,274)	24,072	308,385	—	(5,307)	(73,700)

SOLANO COUNTY BOARD OF EDUCATION
Solano County, California

**RESOLUTION NO. B12-13-20
NATIONAL WOMEN'S HISTORY MONTH**

WHEREAS, throughout the shaping of America's history, the independent spirit, passionate beliefs, limitless potential, and fierce determination of women have driven them to shatter professional and social ceilings and challenge injustice in pursuit of equality, and, during Women's History Month, we commemorate their struggles, celebrate their progress, and thank them for their strength in our families, communities, country, and the world, in countless ways through their vision, ingenuity, fortitude, leadership, and unrelenting actions; and

WHEREAS, women of every race, religion, and background constitute a significant portion of the labor force, whether working inside or outside of the home, and are seizing opportunities to shape the future of America by making unique and vital contributions to the endeavors and triumphs of our nation in all walks of life including education, science, business, the arts, media, athletics, government, military service, and motherhood by giving care and guidance to our nation's children, which helps strengthen their character and build a foundation for their success; and

WHEREAS, the theme for Women's History Month 2013 is "*Women Inspiring Innovation Through Imagination: Celebrating Women in Science, Technology, Engineering, and Mathematics (STEM)*" to particularly call attention to and honor women from all cultural and ethnic backgrounds who strive to advance and are extraordinary visionaries and role models in the important STEM fields, where women are still noticeably underrepresented, including many diverse specialties such as medicine, robotics, computer programming, atmospheric chemistry, architecture, and primatology; and

WHEREAS, today's women serve as leaders of industry, civil society, and government and play a crucial role in our nation's economic, cultural, political, and social spheres demonstrating to our children that no dream is beyond their reach, yet, despite all of their accomplishments and contributions, the role of American women in history is often overlooked and undervalued in the literature, teaching, and study of our nation's history.

NOW, THEREFORE, BE IT RESOLVED that the Solano County Board of Education hereby recognizes the month of March 2013 as Women's History Month and encourages the educational community and all citizens to thank the women important in their lives, celebrate the many ways women strengthen and enrich America, and commemorate this occasion with appropriate programs, ceremonies, and activities that honor the extraordinary contributions and accomplishments of American women as they drive our nation to continue its progress toward making our society more prosperous, just, and equal.

PASSED AND ADOPTED this 13th day of March 2013, by the Solano County Board of Education, Solano County, California, by the following vote:

AYES: _____
NOES: _____
ABSTAIN: _____
ABSENT: _____

CERTIFICATION

I, Jay Speck, Secretary to the Solano County Board of Education, Solano County, California, do hereby certify that the foregoing is a full, true, and correct copy of a resolution adopted by said Board at a regular meeting thereof held on the above stated date, which resolution is on file in the office of said Board.

Secretary's Signature

Date

SOLANO COUNTY BOARD OF EDUCATION
Solano County, California

RESOLUTION NO. B12-13-21
CALIFORNIA SCHOOL BULLYING PREVENTION AWARENESS MONTH

WHEREAS, the American Psychological Association defines bullying as a form of aggressive behavior in which someone intentionally and repeatedly causes another person injury or verbal, physical, or psychological discomfort in the form of bodily contact, words (spoken or electronic), or more subtle actions; and

WHEREAS, according to Ben Hueso, State Assemblymember representing the 79th District, who authored Assembly Concurrent Resolution (ACR) No. 22 in 2011 declaring March to be California School Bullying Prevention Awareness Month, bullying is a significant and growing problem among California's schools, with our state having one of the highest quantities of K-12 bullying incidents in the nation and statistics indicating that 77% of students are harassed, intimidated, threatened, attacked, and bullied mentally, verbally, or physically on a routine basis, compared with 35% nationwide; and

WHEREAS, bullying, including cyber-bullying, can have devastating and lasting effects on those victimized such as increased anxiety, depression, loss of self-esteem, behavior problems, school avoidance, and poor academic performance, which can lead them to drop out of school or engage in unlawful activity; and

WHEREAS, data shows that bullying contributes to youth violence including homicide and suicide, and revenge against bullying is the strongest motivator for school shootings; and

WHEREAS, bullying costs schools much-needed funds when thousands of students, statewide, miss classes every day due to the fear of attack or terrorization by their peers, while optimal learning can only occur when school environments help students feel safe and instill peaceful conflict resolution skills; and

WHEREAS, studies further confirm that adult and peer intervention reduces bullying incidents, and the best way to protect students against bullying is to establish programs that create awareness through education, training, and best practice methodologies; and

WHEREAS, the National Association of Attorneys General (NAAG) Task Force on School and Campus Safety released a report in September 2007 containing specific recommendations to address school safety issues including the implementation, continuation, and expansion of bullying prevention measures as well as open and frequent discussions among students, parents, teachers, school administrators, law enforcement, and all other stakeholders on the issue of bullying and strategies to prevent it.

NOW, THEREFORE, BE IT RESOLVED that the Solano County Board of Education supports March as California School Bullying Prevention Awareness Month, in alliance with the National Bullying Prevention Month campaign held during the month of October, and calls upon school leaders to provide resources and establish programs that educate and train teachers and administrators on how to identify and handle bullying and help students effectively report bullies and bullying incidents.

PASSED AND ADOPTED this 13th day of March 2013, by the Solano County Board of Education, Solano County, California, by the following vote:

AYES: _____
NOES: _____
ABSTAIN: _____
ABSENT: _____

CERTIFICATION

I, Jay Speck, Secretary to the Solano County Board of Education, Solano County, California, do hereby certify that the foregoing is a full, true, and correct copy of a resolution adopted by said Board at a regular meeting thereof held on the above stated date, which resolution is on file in the office of said Board.

Secretary's Signature

Date

MONTHLY FINANCIAL REPORT

March 13, 2013

- **Budget revisions through February 15, 2013**
- **Consolidated Budget and Financial Report as of February 15, 2013**
- **Consolidated Budget and Financial Report/Special Projects as of February 15, 2013**

Solano County Office Of Education
 Jay Speck, County Superintendent
 Fairfield, California

 County School Service Fund
 Consolidated Budget and Financial Report 2012-13
 2/15/2013
 Presented March 13, 2013

Revenues:	2012/13 Budget	Received	Balance
Revenue Limit Sources	\$ 9,504,771	\$ 5,909,131	\$ 3,595,640
Federal Revenue	5,075,706	1,631,870	3,443,836
Other State Revenue	25,149,684	13,260,081	11,889,603
Local Revenue	10,108,678	1,137,204	8,971,474
Total Revenue	\$ 49,838,839	\$ 21,938,286	\$ 27,900,553

Expenditures:	2012/13 Budget	Expended	Balance
1000 Certificated Salaries	\$ 11,187,087	\$ 5,493,854	\$ 5,693,233
2000 Classified Salaries	12,863,191	6,740,835	6,122,356
3000 Employee Benefits	7,519,225	3,826,407	3,692,818
4000 Books and Supplies	2,691,306	731,937	1,959,369
5000 Other Operating Expenses	17,925,227	5,446,630	12,478,597
6000 Sites, Buildings, Equipment	178,670	175,650	3,020
7000 Other Outgo	175,894	175,810	84
Total Expenditures	\$ 52,540,600	\$ 22,591,123	\$ 29,949,477

Fund Balance:	Unrestricted	Restricted	Total
Beginning Fund Balance:	\$ 13,658,960	\$ 7,649,555	\$ 21,308,515
+ Revenue	\$ 8,115,202	\$ 41,723,637	\$ 49,838,839
-Expenses	8,870,460	43,670,140	52,540,600
= Projected Ending Balance	\$ 12,903,702	\$ 5,703,052	\$ 18,606,754

Designations of Unrestricted Ending Balance:

Revolving Cash Fund	\$ 15,000
Economic Uncertainty	1,958,000
Retiree Benefits	327,987
Mandated Costs	715,156
Fiscal Stabilization	1,883,037
Deferred Maintenance	911,943
Deferred Maintenance (flex)	389,912
Lottery	570,469
Financial System Conversion	744,010
County School Facilities Reserve	1,500,000
Career Technical Education	924,411
Total designated:	\$ 9,939,925
Unappropriated	\$ 2,963,777
Total designated + Unappropriated	\$ 12,903,702
= Projected Ending Balance	\$ 12,903,702

*Solano County Office of Education
 Jay Speck, County Superintendent
 Consolidated Budget and Financial Report/Special Projects
 through Period Ending 2/15/13
 Presented March 13, 2013*

Dept.	Resource	Description:	Budgeted	Received	Expended
Human Resources	0000*	Peer Assistance Review	\$ 5,148	\$ 2,829	\$ 751
Professional Development and Educational Services	3010	Title I, Part A, Basic & Neglected	\$ 553,655	\$ 66,440	\$ 197,223
	4035	Title II - Teacher Quality	5,036	1,660	546
	4203	Title III - Limited English Proficiency	49,117	8,531	13
	0000*	Intern	283,968	283,968	39,246
	0000*	CTAP (California Technical Assistance Project)	168,217	78,002	66,846
	9210	RSDSS - Regional System of District and School Support	21,672	21,672	13,058
	9440	Region IV After School Programs	10,750		4,706
	9625	Teaching American History 10-11 - 12-13	387,544	44,425	104,332
	9640	Mental Health Prevention and Early Intervention	447,412	154,846	213,569
	9700	Yolo-Solano Beginning Teacher Support	16,857	-	765
			<u>\$ 1,944,228</u>	<u>\$ 659,544</u>	<u>\$ 640,304</u>
Career Technical Education	3410	T2 - Workability II and Transition Partnership Project	\$ 837,957	\$ 198,924	\$ 431,643
	3550	Perkins Vocational Education Programs	84,527		27,091
	6355	ROC/P Training & Certification for DSP	49,289	12,485	13,471
	6520	Workability I	208,700	-	102,888
	9650	Mental Health Transition Aged Youth	137,493	47,224	59,165
			<u>\$ 1,317,966</u>	<u>\$ 258,633</u>	<u>\$ 634,258</u>
Juvenile Court and Community Schools	3025	Title I Part D	\$ 702,410	\$ 228,971	\$ 188,969
			<u>\$ 702,410</u>	<u>\$ 228,971</u>	<u>\$ 188,969</u>
Youth Development and Prevention	5630	Education for Homeless Children	\$ 69,857	\$ 20,332	\$ 5,507
	5830	Foster Youth Building Infrastructure	138,377	52,075	64,455
	6680	Tobacco Use Prevention and Education Technical Assistance	52,165	40,765	20,948
	6690	Tobacco Use Prevention and Education Grades 6-12	100,750	100,750	38,017
	7366	Foster Youth Services	198,292	-	95,438
	9040	Solano County Contract - Youth Prevention Services	30,000		6,236
	9050	Tulare COE - Friday Night Live Grants	13,000		163
			<u>\$ 602,441</u>	<u>\$ 213,922</u>	<u>\$ 230,764</u>
Operations	9120	Safety Credit	\$ 15,418	\$ 2,735	\$ 4,030
Special Education	5640	Medi-Cal Reimbursement - Special Education	\$ 259,461	\$ 196,570	\$ 82,120
		TOTALS	<u>\$ 4,847,072</u>	<u>\$ 1,563,204</u>	<u>\$ 1,781,196</u>

*Tier III Programs now part of unrestricted budget

TEMPORARY CERTIFICATES

<u>Name</u>	<u>District</u>	<u>Credential</u>
Rosemary Walsh-Terry	Fairfield-Suisun	Emergency Sub Permit
Justin Gore	Fairfield-Suisun	Single Subject English
Cara Mendoza	Fairfield-Suisun	Administrative Services
Cynthia Lenner	Fairfield-Suisun	Administrative Services
Janice Smith	Travis	Multiple Subject
Ashley Brodbeck	Travis	CBEST/Substitute Waiver
Eric Nikaido	Fairfield-Suisun	Emergency Sub Permit
Jamesina Bowman-Carroll	Travis	CBEST/Substitute Waiver
Barton Williams	Benicia	Activity Supervisor Clearance Certificate
Robert Muzzy	Benicia	Emergency CLAD Permit
Therese Hohl	Vallejo	Education Specialist Intern Credential Extension
Cynthia White-Vinson	Fairfield-Suisun	Administrative Services
Ginger Bowles	Vacaville	Single Subject Biological Sciences (Specialized)
Keith Ziomek	Fairfield-Suisun	Designated Subjects/Business Management Computer Technology/ Computer Programming/Electronics Technology/ Elementary and Secondary Basic Skills
Robyn Hamilton	Vallejo	Education Specialist/Mild-Moderate
Karen Coleman	Travis	Single Subject French & Spanish
Kathryn McNair	Benicia	Emergency CLAD Permit
Colleen O'Neal-Anderson	Vallejo	Administrative Services
Christen Simpson	SCOE	Emergency CLAD Permit
Katherine Nelson	Vacaville	Emergency Sub Permit
Kelly Briggs	Fairfield-Suisun	Single Subject/Science: Biological Sciences/G.E.L.A.P.
Lauren Nelson	Fairfield-Suisun	Education Specialist/Mild-Moderate Intern Credential

Temporary County Certificates Issued
 February 2013

District	Full Credential / Authorization		Intern Credential		Provisional Intern Permit		Short-Term Staff Permit		Emergency or Limited Assignment Permit		Waiver		Emergency Sub Permit		Activity Supervisor Clearance Certificate		Child Development Permit		Totals Per District	
	MTD	YTD	MTD	YTD	MTD	YTD	MTD	YTD	MTD	YTD	MTD	YTD	MTD	YTD	MTD	YTD	MTD	YTD	MTD	YTD
Benicia		9							2	7				3	1	6			3	25
SCOE		8		1		3		3	1	1		1							1	17
Dixon		2												2					0	4
Fairfield-Suisun	5	37	1	4				1	1	13			2	8					9	63
Travis	2	7						1				2	6						4	14
Vacaville	2	12						2		3		4	1	9					3	30
Vallejo	1	23	1	1						8				4				1	2	37
MIT Academy		2				1													0	3
Private/ NPS																			0	0
Solano College																		1	0	1
Totals	10	100	2	6	0	4	0	7	4	32	2	11	3	26	1	6	0	2	22	194