

# SOLANO COUNTY BOARD OF EDUCATION

**Regular Meeting**  
**Wednesday, April 13, 2011**  
**6:00 PM**  
**Boardroom**  
**5100 Business Center Drive**  
**Fairfield, California**

## AGENDA

*The Solano County Office of Education does not discriminate against persons with disabilities and is an accessible facility. Persons with disabilities who wish to attend this meeting and require assistance in order to participate should contact the Administrative Services Manager at (707) 399-4402 at least 24 hours in advance of the meeting to make reasonable arrangements to ensure accessibility. Language translation services and American Sign Language (ASL) interpreters will be provided with a minimum notice of three business days prior to the meeting.*

*Non-confidential materials related to an item on this agenda that were submitted to the Board after distribution of the agenda packet are available for public inspection during normal business hours in the County Superintendent of Schools' office, 2<sup>nd</sup> floor, 5100 Business Center Drive in Fairfield.*

*Members of the public wishing to address any item listed on the agenda must submit a Request to Speak form to the Secretary of the Board (Superintendent) before the Board considers the specific item. Request to Speak forms are available on the table at the meeting room entrance. Please see the Comments from the Community section below for addressing items not listed on the agenda.*

*Posting or distribution of banners, leaflets, handouts, or other media or communications, which serve to promote or discourage specific points of view, are prohibited inside the meeting room.*

### I. CALL TO ORDER AND PLEDGE OF ALLEGIANCE TO THE FLAG

### II. ROLL CALL

Larry Asera, President  
Rozzana Verder-Aliga, Ed.D., Vice President  
Mayrene Bates  
Doug Ford  
John Galvan  
Raymond Silva  
Area 1 Trustee (*position is currently vacant*)  
Jay Speck, Secretary

### III. APPROVAL AND ADOPTION OF AGENDA

### IV. CONSENT ITEMS

*All matters listed under the Consent Items are considered to be routine and will be enacted by the Board in one motion. There will be no discussion on these items prior to the time the Board votes on the motion unless members of the Board, staff, or the public request specific items to be discussed and/or removed from the Consent Calendar. (ROLL CALL VOTE)*

#### (a) Approval and Adoption of Minutes

**Action:** Consider approval of the minutes of the special meeting held March 2, 2011, and regular meeting held March 9, 2011.

- (b) 2010-11 Budget Revision  
SCOE Budget Revision 8 is presented for Board approval. This revision to the County School Service Fund adjusts revenues and expenditures for categorical programs and County Office of Education Programs. Attachment A  
**Action:** Consider adopting the 2010-11 Budget Revision 8.
- (c) Public Schools Month  
Proposed Resolution No. B10-11-18 supports the designation of April as Public Schools Month. Attachment B  
**Action:** Consider adoption of Resolution No. B10-11-18.
- (d) Administrative Professionals Week/Day  
Proposed Resolution No. B10-11-19 designates April 24-30, 2011, as Administrative Professionals Week and April 27<sup>th</sup> as Administrative Professionals Day in recognition of office support staff who are the glue that holds organizations together. Attachment C  
**Action:** Consider adoption of Resolution No. B10-11-19.
- (e) California School Bus Drivers Day  
Proposed Resolution No. B10-11-20 supports the California State Assembly's designation of the fourth Tuesday of April as California School Bus Drivers Day recognizing the dedicated service provided by school bus drivers and honoring their daily contributions toward the safety of our children. Attachment D  
**Action:** Consider adoption of Resolution No. B10-11-20.

V. CORRESPONDENCE

VI. SUPERINTENDENT'S REPORT

- (a) Student Recognition  
Karen Gallardo, a senior at Vacaville High School, will be acknowledged by the Board for recently being selected by the northern California migrant education region to be honored at the Migrant Education State Parent Conference.
- (b) Human Resources Report  
Janet Harden, Assistant Superintendent of Human Resources and Workforce Development, will report on routine personnel matters.
- (c) Financial Report  
Lettie Allen, Associate Superintendent of Administrative Services and Operations, will present the financial report for March 2010-11.
- (d) Temporary Certificates  
Temporary certificates approved by the County Superintendent are listed on Attachment E.
- (e) Meetings/Special Dates  
April 19-21, 2011 (Tuesday – Thursday)
  - Groundhog Job Shadow activities and guest speakers, 9:00-11:30 AM, Community School classrooms & Juvenile Detention Facility, Fairfield (*For more information, contact Gillie Miller at [gmillier@solanocoe.net](mailto:gmillier@solanocoe.net) or 399-4802.*)

- April 26, 2011 (Tuesday)
- SELPA Community Advisory Committee Recognition Awards, 3:30 PM, SCOE
- May 4, 2011 (Wednesday)
- Solano County Reading Association (SCRA) 36<sup>th</sup> Annual Student Writing Awards, 7:00 PM, Performing Arts Theatre, 1010 Ulatis Drive, Vacaville
- May 9, 2011 (Monday)
- ACSA Every Student Succeeding Awards Dinner, 5:30 PM at SCOE
- May 11, 2011 (Wednesday)
- SCOE Employee Service Awards, 3:30 PM, SCOE (*just prior to the regular Board meeting*)
- May 13, 2011 (Friday)
- Solano County Workability I programs' Employer Recognition and Fashion Show, 10:00 AM – 12:00 PM, Cordelia Firehouse, 2155 Cordelia Road, Fairfield (*Contact Susan Labrecque at [slabrecque@solanocoe.net](mailto:slabrecque@solanocoe.net) or 399-4805 for more information.*)
- May 14, 2010 (Saturday)
- Build A Bridge Competition, 10:00 AM – 2:00 PM, Carpenter's Training Facility, 800 Chadbourne Road, Fairfield
- May 15-16, 2011 (Sunday – Monday)
- CCBE/CSBA Legislative Action Conference, Sacramento
- May 18, 2011 (Wednesday)
- Intern Program Culmination event, 4:00 – 6:00 PM, SCOE (*More information is available by contacting Dr. Cheryl Lynn de Werff at 399-4438 or [cdewerff@solanocoe.net](mailto:cdewerff@solanocoe.net).*)
- May 20, 2011 (Friday)
- Solano Community College 65<sup>th</sup> Jazzy Anniversary, Ulatis Community Center/Performing Arts Theatre, 1010 Ulatis Drive, Vacaville (*More details available from Ken Scarberry at [kscarberry@solanocoe.net](mailto:kscarberry@solanocoe.net) or 646-7603.*)
- May 23, 2011 (Monday)
- Solano County Student Art Faire – Artists' Reception, 5:30 PM, SCOE (*more details soon*)
- May 23-27, 2011 (Monday – Friday)
- Solano County Student Art Faire Exhibition, 8:00 AM – 5:00 PM, SCOE
- May 25, 2011 (Wednesday)
- Solano County Educators of the Year celebration, 5:30 PM, Joseph A. Nelson Community Center, 611 Village Drive, Suisun City
- May 30, 2011 (Monday)
- Memorial Day Holiday – SCOE Offices Closed

## VII. PUBLIC SESSION CANDIDATE INTERVIEWS

Each candidate will be allotted ten minutes to make an opening statement and answer prepared questions agreed upon by the Board as well as extemporaneous questions from the members.

**Action:** Consider making a provisional appointment to fill the vacancy in Trustee Area 1 for the remainder of the term.

## VIII. OATH OF OFFICE

**Action:** If the Board makes a provisional appointment, the oath of office will be administered to the selected applicant.

IX. NEW BUSINESS

- (a) Resolution in Support of Senate Constitutional Amendment (SCA) 5

Proposed Resolution No. B10-11-21 in support of SCA 5 which reduces the two-thirds vote requirement on parcel taxes is being presented for consideration by the Board. Attachment F

**Action:** Consider adoption of Resolution No. B10-11-21.

X. COMMENTS FROM THE COMMUNITY

*The County Board of Education is aware of the importance of providing an opportunity for community members to address the Board regarding matters within the Board's jurisdiction that are not on the agenda. The president of the Board will recognize those who wish to speak and have submitted a Request to Speak form to the Secretary of the Board (Superintendent) before the first speaker is called. Request to Speak forms are available on the table at the meeting room entrance. Speakers are requested to identify themselves by name.*

XI. BOARD DISCUSSION

- (a) Board Member Reports

The Board members may give a brief report on their recent activities including visits to any of SCOE's program sites.

- (b) Suggestions on future Board agenda items

XII. ADJOURNMENT

Attachments: (A) Budget Revision 8  
(B) Resolution B10-11-18  
(C) Resolution B10-11-19  
(D) Resolution B10-11-20  
(E) Temporary Certificates  
(F) Resolution B10-11-21

**GENERAL FUND**

			Certificated Salaries	Classified Salaries	Employee Benefits	Books and Supplies	Other Operating	Sites, Bldgs, Equipment	Other Outgo	Fund Balance
<b>Program</b>	<b>Resource</b>	<b>Revenue</b>	<b>1000</b>	<b>2000</b>	<b>3000</b>	<b>4000</b>	<b>5000</b>	<b>6000</b>	<b>7000</b>	<b>Difference</b>
Career Technical Education (local)	0635	600				543			57	
American Recovery & Reinvestment Act (adj alloc)	3200	60,826					55,256		5,570	
Medi-Cal (adj alloc)	5640	61,416					59,929		1,487	
Spec Education (local)	6500	9,281	5,332	1,850	619		1,480			
SELPA District & Cnty Off Apport (adj alloc)	6502	394,352							394,352	
SELPA Low Incidence Equip (adj alloc)	6503	2,664				2,664				
SELPA NPA Pool (local)	6504	1,484					1,484			
SELPA Program Specialists (c/o)	6505						(2,000)			2,000
Spec Educ Infant (local)	6510	14	(7,060)	137						6,937
Larsen Preschool Integration (local)	9180	1,179				1,179				
TC Preschool Integration (local)	9185	581				581				
Larsen Center Misc Donations (local)	9190	2,932				2,932				
Intern Local (local) (adjust to c/o to 11/12)	9240	3,700				(8,379)	3,700		(845)	9,224
TC McDaniel Misc Donations (local)	9380	10				10				
Spec Ed Misc Donations (local)	9450	350					350			
<b>Total</b>		<b>539,389</b>	<b>(1,728)</b>	<b>1,987</b>	<b>619</b>	<b>(470)</b>	<b>120,199</b>		<b>400,621</b>	<b>18,161</b>

SOLANO COUNTY BOARD OF EDUCATION  
Solano County, California

**RESOLUTION NO. B10-11-18  
PUBLIC SCHOOLS MONTH**

**WHEREAS**, in 1920 the Free and Accepted Masons of California created Public Schools Month to call attention to the value of investing in our children and future through a solid education, emphasize the importance of a continuous pursuit of knowledge, and promote respect for and an understanding of our nation's public education system, and;

**WHEREAS**, concern for the common good and well-being of all citizens is one of the highest virtues of American democracy, and generations ago our ancestors recognized the significance of this quality by creating the public school system believing that an educated citizenry is a necessity of a progressive nation and advances our nation's autonomous ideals; and

**WHEREAS**, Public Schools Month is observed each April, with the theme for 2011 being *"Together we make a profound difference for public education;* and

**WHEREAS**, American public schools are responsible not only for sound instructional programs that prepare and equip our youth to live productive lives as adults but also for instilling in our children a love of freedom and appreciation for the benefits of living in a democratic society; and

**WHEREAS**, our public schools are one of our greatest resources to guarantee America continues to be a leader in educating its citizens and assure our government continues to be of, for, and by the people having educated and enabled the nation's youth to participate in and contribute to their own version of the American dream; and

**WHEREAS**, public schools are vital partners in training America's workforce contributing directly to the goals, dreams, and accomplishments of this country.

**NOW, THEREFORE, BE IT RESOLVED** that the Solano County Board of Education hereby recognizes April as Public Schools Month; encourages all citizens to renew their commitment to public school students, teachers, and administrators; and urges communities and educational institutions to work together to make a profound difference for public education.

**PASSED AND ADOPTED** this 13<sup>th</sup> day of April 2011, by the Solano County Board of Education, Solano County, California, by the following vote:

AYES: \_\_\_\_\_  
NOES: \_\_\_\_\_  
ABSTAIN: \_\_\_\_\_  
ABSENT: \_\_\_\_\_

**CERTIFICATION**

I, Jay Speck, secretary to the Solano County Board of Education, Solano County, California, do hereby certify that the foregoing is a full, true, and correct copy of a resolution adopted by said Board at a regular meeting thereof held on the above stated date, which resolution is on file in the office of said Board.

\_\_\_\_\_  
Secretary's Signature

\_\_\_\_\_  
Date

SOLANO COUNTY BOARD OF EDUCATION  
Solano County, California

**RESOLUTION NO. B10-11-19  
ADMINISTRATIVE PROFESSIONALS WEEK**

**WHEREAS**, Administrative Professionals Week was established in 1952 as National Secretaries Week in an effort to recognize clerical workers for their contributions in the workplace and attract people to secretarial/administrative careers; however, in 2000 the name was changed to reflect the shifting and expanding responsibilities of the modern administrative workforce; and

**WHEREAS**, Administrative Professionals Week is observed worldwide during the last full week in April and has become one of the largest workplace observances, being held this year from April 24 – April 30, 2011, with Administrative Professionals Day observed on April 27<sup>th</sup>; and

**WHEREAS**, according to U.S. Department of Labor statistics, administrative professionals represent a large segment of America's workforce including more than 4.3 million executive assistants and secretaries and an additional 1.4 million office managers and supervisors with close to 500,000 administrative professional and secretarial positions being added in the U.S. between 2008-2018 representing a growth of 11%; and

**WHEREAS**, of these numbers, approximately 647 full- and part-time office/clerical staff work in Solano County's public schools, districts, community college, and county office of education; and

**WHEREAS**, for 2011, the theme "*This Year Celebrate All Office Professionals*" veers away from the traditional celebration focusing on administrative professionals and centers on the hardship and sacrifice endured by everyone due to the recession and resulting in downsizing that has forced many of us to pull together, work harder, and forego salary and benefit improvements during this economic downturn.

**NOW, THEREFORE, BE IT RESOLVED**, that the Solano County Board of Education acknowledges and appreciates the invaluable services performed by administrative professionals and all office staff in executing business in our county's schools, districts, and offices and encourages school administrators, teachers, and students to appropriately recognize their efforts.

**PASSED AND ADOPTED** this 13<sup>th</sup> day of April 2011, by the Solano County Board of Education, Solano County, California, by the following vote:

AYES: \_\_\_\_\_

NOES: \_\_\_\_\_

ABSTAIN: \_\_\_\_\_

ABSENT: \_\_\_\_\_

**CERTIFICATION**

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Secretary's Signature

\_\_\_\_\_  
Date

SOLANO COUNTY BOARD OF EDUCATION  
Solano County, California

**RESOLUTION NO. B10-11-20  
CALIFORNIA SCHOOL BUS DRIVERS DAY**

**WHEREAS**, annually on the fourth Tuesday of April, the State Legislature calls upon the people of California to acknowledge the daily efforts of school bus drivers for their excellent services to our youth, because these drivers are deserving of special public recognition and the highest commendations; and

**WHEREAS**, this year's theme, "*There is Pride in our Ride,*" brings awareness to the strong safety record and professionalism of school bus drivers and characterizes the personal time and energy that are expended by school bus drivers in their initial training, maintaining a current license, perfecting their driving skills, and accruing added knowledge of school bus laws through continuing education classes; and

**WHEREAS**, the safe transport of students to and from school is vital to the educational process, and school bus drivers are highly-trained and valued members of the educational community who consistently demonstrate an awareness of, and direct attention to, the mechanical maintenance of the school bus and safety conditions of the school bus routes, sometimes facing natural and unexpected hazards in the performance of their duties; and

**WHEREAS**, school bus drivers exhibit patience and kindness toward students, parents, and school staff and are sometimes asked to assist the students in appropriate interactive peer and adult behavior through counseling and behavior modification techniques; and

**WHEREAS**, the safety of our children rests in the hands of trained school bus drivers for many hours each academic year with many school bus drivers performing their services for thousands and thousands of accident-free miles, year after year.

**NOW, THEREFORE, BE IT RESOLVED** that the Solano County Board of Education recognizes April 26, 2011, as California School Bus Drivers Day; encourages all citizens to express appreciation; and commends school bus drivers, as well as the entire pupil transportation team including mechanics, dispatchers, trainers, and others, for their excellent services to the youth of the State of California and County of Solano.

**PASSED AND ADOPTED** this 13<sup>th</sup> day of April 2011, by the Solano County Board of Education, Solano County, California, by the following vote:

AYES: \_\_\_\_\_  
NOES: \_\_\_\_\_  
ABSTAIN: \_\_\_\_\_  
ABSENT: \_\_\_\_\_

**CERTIFICATION**

I, Jay Speck, secretary to the Solano County Board of Education, Solano County, California, do hereby certify that the foregoing is a full, true, and correct copy of a resolution adopted by said Board at a regular meeting thereof held on the above stated date, which resolution is on file in the office of said Board.

\_\_\_\_\_  
Secretary's Signature

\_\_\_\_\_  
Date



**TEMPORARY CERTIFICATES**

<u>Name</u>	<u>District</u>	<u>Credential</u>
Adolph Humphreys	Vallejo	English Learner Authorization/CLAD
Carolene Dolan	Dixon	Emergency CLAD Permit
Jeff Turner	Vallejo	Emergency CLAD Permit
Ramona Jackson	Vallejo	Emergency CLAD Permit
Danielle Lemke	Fairfield-Suisun	Single Subject/Foundation-Level General Science
Edward Bruce	Fairfield-Suisun	Certificate of Completion for Staff Development
Eric Russell	Fairfield-Suisun	English Learner Authorization/CLAD
Antonio Ortiz	Fairfield-Suisun	English Learner Authorization/CLAD
Brendan Ward	Vacaville	CBEST Substitute/Waiver
Angela Montez	Vacaville	Single Subject/Science: Geosciences
Carlynn Townswick	Dixon	Emergency CLAD Permit
Carlynn Townswick	Dixon	Single Subject/Math/General Education Limited Assignment Permit
Sandra Maggy	Fairfield-Suisun	Career Emergency Substitute Permit
Nathan Torricelli	Vacaville	CBEST Substitute/Waiver
John Ramos	Dixon	Emergency CLAD Permit
Jasman Bains	Fairfield-Suisun	Single Subject/English

## Temporary County Certificates Issued March 2011

District	Full Credential/ Auth.		Intern Cred.		Prov. Intern Permit		Short-Term Staff Permit		Emergency Permit		Waiver		Emergency Sub		Child Dev. Permit	
	Mo	YTD	Mo	YTD	Mo	YTD	Mo	YTD	Mo	YTD	Mo	YTD	Mo	YTD	Mo	YTD
Benicia		3								5						
SCOE		9				1		7		3		3		2		
Dixon	1	6							3	5				5		
Fairfield-Suisun	5	75		3				4		32		6	1	8		2
Travis		6						1		16				1		
Vacaville	1	17		1		1		1		1	2	17		6		
Vallejo	1	33				1		2	2	23		2		9		3
MIT Academy		1														
Private/NPS																
Solano College																1
Solano County		1														
<b>Totals</b>	<b>8</b>	<b>151</b>		<b>4</b>		<b>3</b>		<b>15</b>	<b>5</b>	<b>85</b>	<b>2</b>	<b>28</b>	<b>1</b>	<b>31</b>		<b>6</b>

SOLANO COUNTY BOARD OF EDUCATION  
Solano County, California

**RESOLUTION NO. B10-11-21**  
**SUPPORTING SENATE CONSTITUTIONAL AMENDMENT (SCA) 5**

**WHEREAS**, Senate Constitutional Amendment 5 (Simitian), which reduces the two-thirds vote requirement on parcel taxes, will be acted on by the California State Legislature; and

**WHEREAS**, reductions in the state General Fund revenue have led to reduced school funding; and

**WHEREAS**, state General Fund revenue is unstable and erratic, which results in unpredictable funding levels for school districts and county offices of education; and

**WHEREAS**, parcel tax revenue can provide a stable, predictable source of school revenue; and

**WHEREAS**, passage of SCA 5 will empower local voters to invest in their schools based on the needs of their communities by requiring a tough, but fair fifty-five percent (55%) vote to pass local parcel taxes, while protecting taxpayers and homeowners with accountability provisions that will ensure that funds generated from parcel taxes are not wasted or mismanaged; and

**WHEREAS**, revenue from parcel taxes can be spent according to local priorities and is not subject to state control; and

**WHEREAS**, the two-thirds vote requirement results in minority rule by requiring two "yes" votes to cancel out one no vote; and

**WHEREAS**, passage of SCA 5 will allow local voters to decide to make investments in their neighborhood schools in addition to state funding.

**NOW, THEREFORE, BE IT RESOLVED** that the Solano County Office of Education strongly urges the California State Legislature to support and adopt SCA 5.

**PASSED AND ADOPTED** this 13<sup>th</sup> day of April 2011, by the Solano County Board of Education, Solano County, California, by the following vote:

AYES: \_\_\_\_\_  
NOES: \_\_\_\_\_  
ABSTAIN: \_\_\_\_\_  
ABSENT: \_\_\_\_\_

**CERTIFICATION**

I, Jay Speck, secretary to the Solano County Board of Education, Solano County, California, do hereby certify that the foregoing is a full, true, and correct copy of a resolution adopted by said Board at a regular meeting thereof held on the above stated date, which resolution is on file in the office of said Board.

\_\_\_\_\_  
Secretary's Signature

\_\_\_\_\_  
Date