

SOLANO COUNTY BOARD OF EDUCATION

**Regular Meeting
Wednesday, August 8, 2012
6:00 PM
Boardroom
5100 Business Center Drive
Fairfield, California**

AGENDA

The Solano County Office of Education (SCOE) does not discriminate against persons with disabilities and is an accessible facility. Persons with disabilities who wish to attend this meeting and require assistance in order to participate should contact the Administrative Services Manager at (707) 399-4402 at least 24 hours in advance of the meeting to make reasonable arrangements to ensure accessibility. Language translation services and American Sign Language (ASL) interpreters will be provided with a minimum notice of three business days prior to the meeting.

Non-confidential materials related to an item on this agenda that were submitted to the Board after distribution of the agenda packet are available for public inspection during normal business hours in the County Superintendent of Schools' office, 2nd floor, 5100 Business Center Drive in Fairfield.

Members of the public wishing to address any item listed on the agenda must submit a Request to Speak form to the Secretary of the Board (Superintendent) before the Board considers the specific item. Request to Speak forms are available on the table at the meeting room entrance. Please see the Comments from the Community section below for addressing items not listed on the agenda.

Posting or distribution of banners, leaflets, handouts, or other media or communications, which serve to promote or discourage specific points of view, are prohibited inside the meeting room.

I. CALL TO ORDER AND PLEDGE OF ALLEGIANCE TO THE FLAG

II. ROLL CALL

Rozzana Verder-Aliga, Ed.D., President
Doug Ford, Vice President
Larry Asera
Mayrene Bates
Michelle Coleman
John Galvan
Raymond Silva
Jay Speck, Secretary

III. APPROVAL AND ADOPTION OF AGENDA

IV. CONSENT ITEMS

All matters listed under the Consent Items are considered to be routine and will be enacted by the Board in one motion. There will be no discussion on these items prior to the time the Board votes on the motion unless members of the Board, staff, or the public request specific items to be discussed and/or removed from the Consent Calendar.

(a) Approval and Adoption of Minutes

Action: Consider approval of the minutes of the regular meeting held on June 13, 2012.

(b) Acceptance of Donations

Action: Consider acceptance of the donations received as listed on Attachment A, and request that the Superintendent send a letter of appreciation to each donor.

V. CORRESPONDENCE

VI. SUPERINTENDENT'S REPORT

(a) Quarterly Report on *Williams* Uniform Complaints

As part of the *Williams* Uniform Complaint Procedures, school districts and SCOE are required to file a quarterly report regarding the nature and resolution of all complaints. Lisette Estrella-Henderson, Associate Superintendent of Student Programs and Educational Services, will report on the number of complaints by general subject area as well as the number of resolved and unresolved complaints for the following three programs: Juvenile Court and Community School (JCCS), Division of Unaccompanied Children Services (DUCS), and Juvenile Detention Facility (JDF). No complaints were filed with any of these programs during the time period of April 1, 2012, through June 30, 2012. Attachment B

(b) Human Resources Report

Janet Harden, Assistant Superintendent of Human Resources and Workforce Development, will report on routine personnel matters.

(c) Financial Report

Lettie Allen, Associate Superintendent of Administrative Services and Operations, will report on routine financial matters regarding SCOE, facilities, and school districts.

(d) Temporary Certificates

Temporary certificates approved by the County Superintendent are listed on Attachment C.

(e) Meetings/Special Dates

August 22, 2012 (Wednesday)

- Special Board Meeting/Annual Study Session, 9:00 AM, SCOE Boardroom

September 3, 2012 (Monday)

- Labor Day Holiday – SCOE Offices Closed

September 7, 2012 (Friday)

- Napa-Solano Building and Construction Trades Council 20th Annual Labor Reception, 5:30 PM, Benicia Yacht Club (*Invitations containing cost and reservation deadline were mailed*)

September 8, 2012 (Saturday)

- Mark's Growing Center 23rd Annual Golf Tournament, 11:30 AM, Cypress Lakes at Travis Air Force Base (*Brochures with cost and entry form were e-mailed*)

September 13, 2012 (Thursday)

- Solano EDC Breakfast, 7:30 AM (*More details to follow; RSVP by August 31st to Monica Ross at mross@solanocoe.net*)

VII. NEW BUSINESS

(a) Review and Acceptance of 7-11 Advisory Committee Report on Gomer School Property

In May of 2012, the Board appointed the 7-11 Advisory Committee to evaluate the Gomer School property and provide a recommendation on whether or not the site should be declared surplus. If deemed surplus, the Committee's responsibility was to make recommendations to the Board for acceptable use or disposal of the property. The Committee started its work in June and has met at least twice each month. The Committee has thoughtfully deliberated relevant information and held a public hearing for the purpose of

soliciting community input. Based on community input and the Committee's careful deliberation, the Committee completed and submits for the Board's review and acceptance a report of its findings and recommendations regarding the disposition of Gomer School. The Board will recognize the members of the 7-11 Advisory Committee.

Action: Consider acceptance of the 7-11 Advisory Committee's report regarding the Gomer School property.

(b) Triennial Update of the Solano Countywide Plan for Expelled Students

Education Code §48926 requires county superintendents, in conjunction with school district superintendents, to develop a plan for providing educational services to all expelled pupils in the county. Lisette Estrella-Henderson, Associate Superintendent of Student Programs and Educational Services, will present the 2012-2015 Triennial Updated Plan for the Board's consideration.

Action: Consider approval of the 2012-2015 Triennial Updated Plan for Solano Countywide Educational Services for Expelled Students.

VIII. COMMENTS FROM THE COMMUNITY

The County Board of Education is aware of the importance of providing an opportunity for community members to address the Board regarding matters within the Board's jurisdiction that are not on the agenda. The President of the Board will recognize those who wish to speak and have submitted a Request to Speak form to the Secretary of the Board (Superintendent) before the first speaker is called. Request to Speak forms are available on the table at the meeting room entrance. Speakers are requested to identify themselves by name.

IX. BOARD DISCUSSION

(a) Board Member Reports

The Board members may give a brief report on their recent activities including visits to any of SCOE's program sites and attendance at educational conferences and workshops.

(b) Suggestions on future Board agenda items

X. ADJOURNMENT

Attachments: (A) Gifts/Donations
(B) Quarterly *Williams* Reports
(C) Temporary Certificates

Donations to Solano County Office of Education

August 8, 2012

Donor	Description/Purpose	Recipient Program	Estimated Value (declared by donor)
Tau Upsilon Omega Chapter, Alpha Kappa Alpha Sorority, Inc. Fairfield, CA	Monetary donation toward the purchase of classroom materials	Special Education Preschool, Irene Larsen Center	\$ 400.00

TOTALS:	Cash	Non-Cash
Monthly	\$ 400.00	\$
Year-to-Date	\$ 400.00	\$
Prior Year	\$ 17,135.00	\$ 3,576.51

Quarterly Report on Williams Uniform Complaints for 2012
[Education Code § 35186]

District: Solano County Office of Education, DUCS

Person completing this form: Lisette Estrella-Henderson Title: Associate Superintendent

Quarterly Report **Submission Date:** (check one) April 2012 (*January-March complaints*)
 July 2012 (*April-June complaints*)
 October 2012 (*July-September complaints*)
 January 2013 (*October-December complaints*)

Date for information to be reported publicly at governing board meeting: August 8, 2012

Please check the box that applies:

- No complaints were filed with any school in the district during the quarter indicated above.
- Complaints were filed with schools in the district during the quarter indicated above. The following chart summarizes the nature and resolution of these complaints.

General Subject Area	Total # of Complaints	# Resolved	# Unresolved
Textbooks and Instructional Materials	0		
Teacher Vacancy or Misassignment	0		
Facilities Conditions	0		
TOTALS	0		

Jay Speck

Print Name of District Superintendent



Signature of District Superintendent

7/12/12

Date

Quarterly Report on Williams Uniform Complaints for 2012
[Education Code § 35186]

District: Solano County Office of Education, Juvenile Detention Facility

Person completing this form: Lisette Estrella-Henderson Title: Associate Superintendent

Quarterly Report **Submission Date:** April 2012 (*January-March complaints*)
(check one) July 2012 (*April-June complaints*)
 October 2012 (*July-September complaints*)
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TOTALS	0		

Jay Speck
Print Name of District Superintendent


Signature of District Superintendent

7/12/12
Date

Quarterly Report on Williams Uniform Complaints for 2012
[Education Code § 35186]

District: Solano County Office of Education, Golden Hills Education

Person completing this form: Lisette Estrella-Henderson Title: Associate Superintendent

Quarterly Report **Submission Date:** April 2012 (*January-March complaints*)
(check one) July 2012 (*April-June complaints*)
 October 2012 (*July-September complaints*)
 January 2013 (*October-December complaints*)

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Jay Speck

Print Name of District Superintendent



Signature of District Superintendent

7/12/12

Date

TEMPORARY CERTIFICATES

<u>Name</u>	<u>District</u>	<u>Credential</u>
Andrew Green-Ownby	Fairfield-Suisun	Administrative Services
Bella Martinez	Solano College	Child Development Master Teacher Permit
Patricia Hernandez	Fairfield-Suisun	Single Subject/Art
Lynn Garrison	Benicia	Single Subject/English/General Education Limited Assignment Permit
Sylvia Rodriguez	Vacaville	Administrative Services
D. Michael Boles	Vacaville	Administrative Services
Sasha Martinez	Fairfield-Suisun	Administrative Services
Michael Wilson	Fairfield-Suisun	Single Subject/Science: Physics
Tina Ahn	Fairfield-Suisun	Administrative Services
Kathryn Ferreira	Fairfield-Suisun	Administrative Services
Jeffrey Erickson	Vacaville	Administrative Services
Elton Knight	Fairfield-Suisun	Administrative Services
Graciela Lopez	Fairfield-Suisun	Bilingual Authorization: Spanish
Timothy Kimble	Fairfield-Suisun	Education Specialist/Moderate-Severe/Special Education Limited Assignment Permit
Suzanne Huddleston	Benicia	Subject Matter Authorization: Introductory Social Science
Kathleen Hahn	Vallejo	Administrative Services
Carrie Rausch	Vacaville	Single Subject/Science: Physics
Andrew Kennedy	SCOE	CLAD/English Learner Authorization
Karin Jinbo	SCOE	Administrative Services
Nancy Miller	Vacaville	Administrative Services
Lau Lim	Vallejo	School Nurse Services
Phillip Shelley	Vallejo	Administrative Services
Stuart Bushnell	Vallejo	Administrative Services
Jessica Brown	Vallejo	Administrative Services
William Ewing	Vacaville	Administrative Services
Manpreet Grewal	Vallejo	Child Development Site Supervisor Permit

**Temporary County Certificates Issued
May – July 2012**

District	<i>Full Credential/ Auth.</i>		<i>Intern Cred.</i>		<i>Prov. Intern Permit</i>		<i>Short- Term Staff Permit</i>		<i>Emergency Permit</i>		<i>Waiver</i>		<i>Emergency Sub</i>		<i>Child Dev. Permit</i>	
	Mo	YTD	Mo	YTD	Mo	YTD	Mo	YTD	Mo	YTD	Mo	YTD	Mo	YTD	Mo	YTD
Benicia	1	1							1	1						
SCOE	2	2														
Dixon																
Fairfield-Suisun	8	8							1	1						
Travis																
Vacaville	6	6														
Vallejo	5	5												1	1	
MIT Academy																
Private/ NPS																
Solano College														1	1	
Solano County																
Totals	22	22							2	2					2	2