

SOLANO COUNTY BOARD OF EDUCATION

**Regular Meeting**  
**Wednesday, August 14, 2013**  
**6:00 PM, Boardroom**  
**Solano County Office of Education**  
**5100 Business Center Drive**  
**Fairfield, California**

**AGENDA**

*The Solano County Office of Education (SCOE) does not discriminate against persons with disabilities and is an accessible facility. Persons with disabilities who wish to attend this meeting and require assistance in order to participate should contact the Administrative Services Manager at (707) 399-4402 at least 24 hours in advance of the meeting to make reasonable arrangements to ensure accessibility. Language translation services and American Sign Language (ASL) interpreters will be provided with a minimum notice of three business days prior to the meeting.*

*Non-confidential materials related to an item on this agenda that were submitted to the Board after distribution of the agenda packet are available for public inspection during normal business hours in the County Superintendent of Schools' office, 2<sup>nd</sup> floor, 5100 Business Center Drive in Fairfield.*

*Members of the public wishing to address any item listed on the agenda must submit a Request to Speak form to the Secretary of the Board (Superintendent) before the Board considers the specific item. Request to Speak forms are available on the table at the meeting room entrance. Please see the Comments from the Community section below for addressing items not listed on the agenda.*

*Posting or distribution of banners, leaflets, handouts, or other media or communications, which serve to promote or discourage specific points of view, are prohibited inside the meeting room.*

I. CALL TO ORDER IN OPEN SESSION AND PLEDGE OF ALLEGIANCE TO THE FLAG

II. ROLL CALL

Doug Ford, President  
Michelle Coleman, Vice President  
Larry Asera  
Mayrene Bates  
Dana Dean  
Raymond Silva  
Rozzana Verder-Aliga, Ed.D.  
Jay Speck, Secretary

III. APPROVAL AND ADOPTION OF AGENDA

IV. CONSENT ITEMS

*All matters listed under the Consent Items are considered to be routine and will be enacted by the Board in one motion. There will be no discussion on these items prior to the time the Board votes on the motion unless members of the Board, staff, or the public request specific items to be discussed and/or removed from the Consent Calendar.*

(a) Approval and Adoption of Minutes

**Action:** Consider approval of the minutes of the regular meetings held March 13, April 10, and May 8, 2013.

(b) Acceptance of Donations

Donations as listed on Attachment A have been received.

**Action:** Consider acceptance of the donations received as listed on Attachment A, and request that the Superintendent write letters of appreciation to the donors.

V. CORRESPONDENCE

VI. SUPERINTENDENT'S REPORT

(a) Build A Bridge Report

Gillie Miller, Manager of Career Technical Education (CTE)/Workforce Development, will report on the 2013 Solano County Build A Bridge competition held May 11<sup>th</sup> at the Dixon May Fair.

(b) Transportation Department Update

Kerri Gardner, Manager of Transportation, will present information about SCOE's Transportation Department's scope of work, challenges, and community relations.

(c) Quarterly Report on *Williams* Uniform Complaints

As part of the *Williams* Uniform Complaint Procedures, school districts and SCOE are each required to file quarterly summary data regarding the nature and resolution of all complaints. Lisette Estrella-Henderson, Associate Superintendent of Student Programs and Educational Services, will report on the number of complaints by general subject area as well as the number of resolved and unresolved complaints for the following three SCOE programs: Juvenile Court and Community School (JCCS), Division of Unaccompanied Children Services (DUCS), and Juvenile Detention Facility (JDF). No complaints were filed with any of these programs during the time period of April–June 2013. Attachment B

(d) Human Resources Report and Public Disclosure

Mrs. Harden will report on routine personnel matters, and Mr. Speck will report on internal promotions.

(e) Temporary Certificates

Temporary certificates approved by the County Superintendent are listed on Attachment C.

(f) Meetings/Special Dates

August 19, 2013 (Monday)

- Dedication Ceremony of the Louise Yarbrough Horticulture & Plant Science Institute, 6:00-7:30 PM, Building 1000, Solano Community College Fairfield Campus

August 28, 2013 (Wednesday)

- Special Board Meeting/Annual Study Session, 9:00 AM, SCOE Boardroom

September 2, 2013 (Monday)

- Labor Day Holiday – SCOE Offices Closed

September 13, 2013 (Friday)

- Napa-Solano Building and Construction Trades Council 21<sup>st</sup> Annual Labor Reception, 5:30 PM, Benicia Yacht Club (*Invitations containing RSVP contact information and cost were mailed; September 6<sup>th</sup> is RSVP & payment deadline*)

September 27, 2013 (Friday)

- Solano Community College 2<sup>nd</sup> Annual Tee Off for Athletes Golf Invitational, Hiddenbrooke Golf Club, Vallejo (*RSVP deadline is September 23<sup>rd</sup> to Lily Espinoza, Athletic Director, 707-864-7126 or [lily.espinoza@solano.edu](mailto:lily.espinoza@solano.edu)*)

VII. COMMENTS FROM THE COMMUNITY

*The County Board of Education is aware of the importance of providing an opportunity for community members to address the Board regarding matters within the Board's jurisdiction that are not on the agenda. The president of the Board will recognize those who wish to speak and have submitted a Request to Speak form to the Secretary of the Board (Superintendent) before the first speaker is called. Request to Speak forms are available on the table at the meeting room entrance. Speakers are requested to identify themselves by name.*

VIII. BOARD DISCUSSION

(a) Board Member Reports

The Board members may give a brief report on their recent activities including visits to any of SCOE's program sites and attendance at educational conferences and workshops.

(b) Board Member Requests

In accordance with Board Policy 9250, the Board members may request to represent the Board in an education-related activity and specify the desired level of support necessary for the activity. Requests will be placed on a future agenda for action.

(c) Suggestions on future Board agenda items

IX. ADJOURNMENT

- Attachments: (A) Donations  
(B) Quarterly *Williams* Report  
(C) Temporary Certificates

**Donations to Solano County Office of Education  
July 2013**

Donor	Description/Purpose	Recipient Program	Estimated Value (declared by donor)
Juanita Cox Vacaville, CA	Monetary donation for the 2013 Stuff the Bus Campaign	Foster and Homeless Youth Services	\$ 200.00
Katherine A. Hoffman Vallejo, CA	Monetary donation for the 2013 Stuff the Bus Campaign	Foster and Homeless Youth Services	\$ 100.00
Thomasine D. Peters Vacaville, CA	Monetary donation for the 2013 Stuff the Bus Campaign	Foster and Homeless Youth Services	\$ 50.00
Pam Watson Fairfield, CA	Monetary donation for the 2013 Stuff the Bus Campaign	Foster and Homeless Youth Services	\$ 25.00
Beth & Kurt Floyd Dixon, CA	Various school supplies for the 2013 Stuff the Bus Campaign	Foster and Homeless Youth Services	\$ 62.00
Barbara Wilkins El Sobrante, CA	Backpacks and school supplies for the 2013 Stuff the Bus Campaign	Foster and Homeless Youth Services	\$ 100.00

TOTALS:	Cash	Non-Cash
Monthly	\$ 375.00	\$ 162.00
Year-to-Date	\$ 375.00	\$ 162.00
<i>Prior Year</i>	<i>\$ 17,135.00</i>	<i>\$ 3,576.51</i>

**Quarterly Report on Williams Uniform Complaints for 2013**  
 [Education Code § 35186]

District: Solano COE - JDF, DUCS, GH

Person completing this form: Rick Vaccaro Title: Director/Alternative Ed.

Quarterly Report **Submission Date:**  April 2013 *(January-March complaints)*  
 (check one)  July 2013 *(April-June complaints)*  
 October 2013 *(July-September complaints)*  
 January 2014 *(October-December complaints)*

Date for information to be reported publicly at governing board meeting: 8/14/13

Please check the box that applies:

- No complaints were filed with any school in the district during the quarter indicated above.
- Complaints were filed with schools in the district during the quarter indicated above. The following chart summarizes the nature and resolution of these complaints.

General Subject Area	Total # of Complaints	# Resolved	# Unresolved
Textbooks and Instructional Materials	0		
Teacher Vacancy or Misassignment	0		
Facilities Conditions	0		
<b>TOTALS</b>	<b>0</b>		

Jay Speck

\_\_\_\_\_  
 Print Name of District Superintendent

  
 Signature of District Superintendent

7-12-13  
 Date

**TEMPORARY CERTIFICATES**

<u>Name</u>	<u>District</u>	<u>Credential</u>
Laurel Schrader	Travis	CLAD Authorization
Joseph Akins-Dunbar	Vallejo	Single Subject: PE Extension
Mennell Chris Wagner	Vacaville	Single Subject: Spanish
Laura Bennett	Benicia	Children's Center Permit
Kristopher Altman	Benicia	CLAD Authorization
Louise Jacob	Fairfield-Suisun	Single Subject: Music
Lesa Vanderbeck	Fairfield-Suisun	Administrative Services Credential
Melissa Farrar	Fairfield-Suisun	Administrative Services Credential
Michael Patterson	Fairfield-Suisun	Supplemental Authorization: Science
Douglas Moore	Fairfield-Suisun	Supplemental Authorization: Math
Wendy Madueno	Fairfield-Suisun	Single Subject: Spanish
Raymond Stuckey	Fairfield-Suisun	Single Subject: Math
Alexis Stepney	Vallejo	Multiple Subject
Sarah O'Connor	Fairfield-Suisun	Administrative Services Credential
Jacqueline McMillen	Dixon	CLAD Authorization
Kelley Vickers-Sullivan	Fairfield-Suisun	Short-Term Staffing Permit: English
Tonya Gustin	Fairfield-Suisun	Administrative Services Credential
Eric Anderson	Fairfield-Suisun	Education Specialist: Mild/Moderate & Moderate/Severe
Sydney Milton	Travis	Physics (Specialized)
LoRae Madden	Vacaville	Variable Term Waiver: Speech Language Pathology Services
Elizabeth Thompson	Vacaville	Provisional Intern Permit – Education Specialist Mild/Moderate
Stuart Clary	Vacaville	Provisional Intern Permit – Education Specialist Mild/Moderate
Goretti da Silva	Fairfield-Suisun	Pupil Personnel Services
Anna Martinez	Fairfield-Suisun	General Education Limited Assignment Permit: Spanish
Elizabeth Hop	Fairfield-Suisun	Multiple Subject
Douglas Stewart	Fairfield-Suisun	Emergency CLAD
Marie Williams	Fairfield-Suisun	Administrative Services Credential
Lindsay Mohrman	Benicia	30-Day Emergency Sub Permit
Stephanie Lentz	Fairfield-Suisun	Emergency CLAD
Jennifer French	Fairfield-Suisun	Pupil Personnel Services
Jennifer Roush	Fairfield-Suisun	Emergency Teacher Librarian Services Permit

**Temporary County Certificates Issued  
Final Summary for 2012-13**

District	Full Credential / Authorization		Intern Credential		Provisional Intern Permit		Short-Term Staff Permit		Emergency or Limited Assignment Permit		Waiver		Emergency Sub Permit		Activity Supervisor Clearance Certificate		Child Development Permit		Totals Per District	
	MTD	YTD	MTD	YTD	MTD	YTD	MTD	YTD	MTD	YTD	MTD	YTD	MTD	YTD	MTD	YTD	MTD	YTD	MTD	YTD
Benicia	2	11								9			1	8		6			3	34
SCOE		9		1		3		4		1		1							0	19
Dixon	1	3												3					1	6
Fairfield-Suisun	14	58		4			1	2	4	17		2		12					19	95
Travis	2	12						1				11		2					2	26
Vacaville	1	18			2	2		3		3	1	5		13					4	44
Vallejo	2	30		1						12				7				1	2	51
MIT Academy		2				1													0	3
Private/ NPS																			0	0
Solano College																		1	0	1
<b>Totals</b>	<b>22</b>	<b>143</b>	<b>0</b>	<b>6</b>	<b>2</b>	<b>6</b>	<b>1</b>	<b>10</b>	<b>4</b>	<b>42</b>	<b>1</b>	<b>19</b>	<b>1</b>	<b>45</b>	<b>0</b>	<b>6</b>	<b>0</b>	<b>2</b>	<b>31</b>	<b>279</b>