

SOLANO COUNTY BOARD OF EDUCATION

**Special Meeting**  
**Tuesday, August 16, 2011**  
**9:00 AM**  
**Boardroom**  
**5100 Business Center Drive**  
**Fairfield, California**

**AGENDA**

*The Solano County Office of Education does not discriminate against persons with disabilities and is an accessible facility. Persons with disabilities who wish to attend this meeting and require assistance in order to participate should contact the Administrative Services Manager at (707) 399-4402 at least 24 hours in advance of the meeting to make reasonable arrangements to ensure accessibility. Language translation services and American Sign Language (ASL) interpreters will be provided with a minimum notice of three business days prior to the meeting.*

*Non-confidential materials related to an item on this agenda that were submitted to the Board after distribution of the agenda packet are available for public inspection during normal business hours in the County Superintendent of Schools' office, 2<sup>nd</sup> floor, 5100 Business Center Drive in Fairfield.*

*Members of the public wishing to address any item listed on the agenda must submit a Request to Speak form to the Secretary of the Board (Superintendent) before the Board considers the specific item. Request to Speak forms are available on the table at the meeting room entrance. Please see the Comments from the Community section below for addressing items not listed on the agenda.*

*Posting or distribution of banners, leaflets, handouts, or other media or communications, which serve to promote or discourage specific points of view, are prohibited inside the meeting room.*

I. CALL TO ORDER

II. ROLL CALL

Larry Asera, President  
Rozzana Verder-Aliga, Ed.D., Vice President  
Mayrene Bates  
Michelle Coleman  
Doug Ford  
John Galvan  
Raymond Silva  
Jay Speck, Secretary

III. APPROVAL AND ADOPTION OF AGENDA

IV. 2011 – 2012 STUDY SESSION

Solano County Office of Education Cabinet members will present planned areas of focus for the 2011-12 academic year.

(a) Welcome, Purpose, Organizational Chart Update

Jay Speck, Solano County Superintendent of Schools and Secretary to the Board, will welcome those present, review the purpose of the meeting, and present updates to the Solano County Office of Education's Management Organizational Chart for 2011-12.

(b) Student Programs and Educational Services

Lisette Estrella-Henderson, Associate Superintendent of Student Programs and Educational Services, will discuss the challenges, opportunities, initiatives, and areas of focus for those programs under her supervision.

- Special Education
- Alternative Education
- Youth Development
- Professional Development

(c) Human Resources and Workforce Development

Janet Harden, Assistant Superintendent of Human Resources and Workforce Development, will review the challenges, opportunities, initiatives, and areas of focus for the programs that she supervises.

- Human Resources
- Career Technical Education
- Transition Programs

(d) Special Education Local Plan Area (SELPA)

Sam Neustadt, Assistant Superintendent of the Special Education Local Plan Area, will talk about the challenges, opportunities, pertinent legislation, and areas of focus relating to the SELPA division.

(e) Administrative Services and Operations

Lettie Allen, Associate Superintendent of Administrative Services and Operations, will review SCOE's fiscal state, as well as the challenges, opportunities, and areas of focus for the departments that she oversees.

- Internal Business Services
- District Business Services
- Facilities/Maintenance
- Transportation
- Information Services/Technology

(f) 2008-2011 Strategic Planning Update

V. COMMENTS FROM THE COMMUNITY

*The County Board of Education is aware of the importance of providing an opportunity for community members to address the Board regarding matters within the Board's jurisdiction that are not on the agenda. The president of the Board will recognize those who wish to speak and have submitted a Request to Speak form to the Secretary of the Board (Superintendent) before the first speaker is called. Request to Speak forms are available on the table at the meeting room entrance. Speakers are requested to identify themselves by name.*

VI. BOARD DISCUSSION

Question and answer period.

VII. WRAP-UP/EVALUATION +/-▲

VIII. ADJOURNMENT