

SOLANO COUNTY BOARD OF EDUCATION

**MINUTES**  
**Regular Meeting**  
**December 8, 2010**

The Solano County Board of Education met in regular session on Wednesday, December 8, 2010, at 5100 Business Center Drive in Fairfield, California.

**I. CALL TO ORDER AND PLEDGE OF ALLEGIANCE TO THE FLAG**

Board President Larry Asera, Trustee Area 5, called the meeting to order at 10:31 AM. Dee Alarcón, Solano County Superintendent of Schools and Secretary to the Board, led those present in the Pledge of Allegiance to the flag.

**II. ROLL CALL**

Members Present

Larry Asera, President  
Rozzana Verder-Aliga, Ed.D., Vice President  
Mayrene Bates  
Doug Ford  
John Galvan  
Raymond Silva  
Dee Alarcón, Secretary

Members Absent

Maria Kennedy

It was noted that Ms. Kennedy was absent and excused due to an injury, but a quorum was present as was Mrs. Alarcón.

Others Present:

County Superintendent of Schools Office –

Lettie Allen	Janet Harden	Roxie Allen
Rob Phillips	Marsha Ludwig	Roni Cox
Jay Speck	Sheldon Reber	Ann Williams
Lisette Estrella-Henderson	Sandy Austin	Pam Smith
Laryn Bishop	Monica Ross	Barbara Gomez
Adriana Brignone-Forshay		

Mark Lieb, community member  
Other members of the community

**III. APPROVAL AND ADOPTION OF AGENDA**

Motion was made by Dr. Verder-Aliga, seconded by Mr. Galvan, and unanimously carried by those present to approve and adopt the agenda as presented.

**IV. ELECTION OF OFFICERS**

(a) A president of the County Board of Education will be elected.

Mr. Silva suggested that retaining the existing officers would ease the transition between the outgoing County Superintendent and the newly elected incoming Superintendent.

Motion was made by Mr. Galvan, seconded by Dr. Verder-Aliga, and unanimously carried by those present to elect Mr. Asera for a second term as President in 2011.

- (b) A vice president of the County Board of Education will be elected.

Motion was made by Mr. Galvan, seconded by Mrs. Bates, and unanimously carried by those present to elect Dr. Verder-Aliga for a second term as Vice President in 2011.

- (c) A representative to the Solano County School Boards' Association (SCSBA) will be elected.

Motion was made by Mr. Galvan, seconded by Mrs. Bates, and unanimously carried by those present to elect Mr. Ford to continue as the Board's SCSBA representative in 2011.

Mr. Asera thanked the Board for its continued confidence in his leadership and congratulated the returning officers.

## **V. CONSENT ITEMS**

Motion was made by Mr. Ford, seconded by Mrs. Bates, and unanimously carried by a roll call vote of those present to approve the following items on the consent calendar.

- (a) Minutes of the regular meeting held November 10, 2010.
- (b) 2010-11 Budget Revision 4 (Attachment A)
- (c) Resolution No. B10-11-11 recognizing School Board Recognition Month (Attachment B)
- (d) Gifts and donations received for which the County Superintendent will write letters of appreciation (Attachment C)

## **VI. CORRESPONDENCE**

Mrs. Alarcón read a letter from Dilenna Harris, Executive Director of the Solano County Library Foundation, thanking SCOE for its support of literacy throughout the county.

## **VII. SUPERINTENDENT'S REPORT**

- (a) Consolidated Application 2010-11 Entitlements

Lisette Estrella-Henderson, Assistant Superintendent of Educational Services, gave a follow-up report on the Consolidated Application for Funding Categorical Programs that was approved by the Board last June. She distributed a summary sheet estimating the federal and state allocations SCOE expects to receive for the 2010-11 fiscal year.

- (b) Human Resources Report

Jay Speck, Assistant Superintendent of Human Resources, reported that a paraeducator had been hired to work in SCOE's programs located in Benicia.

- (c) Financial Report

Lettie Allen, Associate Superintendent of Administrative Services and Operations, presented the financial report for November 2010-11. SCOE is staying within its approved budget, but revenue continues to come in at a much slower pace than expenditures go out. SCOE is able to carry on with business due to its reserves and assistance from the Solano County Treasurer who is allowing schools some financial flexibility and arranging for tax advances as needed.

She reviewed the First Interim Report that was distributed in advance to the Board for review. The report is an overview through October 31<sup>st</sup> of this fiscal year in a format similar to that of past years. SCOE has maintained a positive certification in spite of the tough financial situation happening throughout the state. SCOE also oversees our districts' First Interim Reports. Our direction to the districts is to follow SCOE's lead to hold on to any additional revenue limit provided by the state's enacted budget due to shaky budget assumptions and the possibility of further midyear cuts. SCOE's budget report indicates a small deficit, but the debt amount is actually greater than that shown. We have flexed what we can and may have to make further reductions over the next few years, but we're

in good financial shape and have various options although there is still concern over the deficit, as reserves can be spent very quickly.

The bidding process on demolition of the Larsen pool and building has been completed. The bids came in less than projected, and work is expected to begin around December 18<sup>th</sup> and be done in mid-January depending on the weather. The concrete work and fencing adjustments were not included in the bid.

(d) Temporary Certificates

Temporary certificates for credential applicants approved by the County Superintendent were noted. (Attachment D)

(e) Meetings/Special Dates

Activity Calendars for December and January were distributed. The following upcoming events were reviewed, and Board members were encouraged to participate by providing timely RSVPs to Monica Ross, Executive Assistant (399-4403, [mross@solanocoe.net](mailto:mross@solanocoe.net)).

- December 14, 2010 – Retirement Reception for Dee Alarcón
- December 24-31, 2010 – Winter Holidays – SCOE Offices Closed
- January 3, 2011 – Oath of Office Ceremony for new County Superintendent, Jay Speck
- January 17, 2011 – Martin Luther King, Jr. Day Observed – SCOE Offices Closed
- January 27, 2011 – Solano EDC Annual Meeting and Luncheon (*announcement distributed*)
- January 29 and February 5, 2011 – North Bay Region Academic Decathlon

Adding to the list of upcoming events, Mrs. Bates invited the Board members to a breakfast honoring Martin Luther King, Jr., Day taking place on January 17<sup>th</sup> at 9:00 AM at the Hilton Garden Inn in Fairfield. The cost is \$40 per person, and anyone interested in attending can get more information from her after the meeting.

Also distributed to the Board were copies of the 2011 SCOE Calendar and Annual Report. Sheldon Reber, Public Information Officer, stated that the format follows that of past years and features student artwork and fast facts about education. The Board also received copies of the 2010-11 Fingertip Facts. Mr. Reber pointed out that this year's figures have not changed much from last year's with the exception of a slight decline in enrollment and an increase in the number of Hispanic students, which now is the majority population in Solano County and the State. If additional copies of either document are desired, Mr. Reber will provide them. Both are available on SCOE's website.

Mrs. Alarcón's recent activities included attending the grand opening of the new Vacaville Unified School District's Educational Services Center, which was built using separate funds that did not take away from those used for students, and the Retired Teachers Association luncheon. As part of the Association of Educational Service Agencies' (AESA) Executive in Residence Program, a school administrator from Waco, Texas, job shadowed Mrs. Alarcón and met with SCOE staff for a few days in mid-November. Mrs. Alarcón continues to supervise the Superintendents Academy, sponsored by the Association of California School Administrators (ACSA), which will continue through April of 2011. SCOE is also the host site for ACSA's Principals Academy and the Curriculum and Instruction Academy for educators striving to enter those areas.

## VIII. NEW BUSINESS

(a) Establish Date, Time, and Location of 2011 Regular Meetings

The Board reviewed a proposed schedule of dates and times for regular meetings for the 2011 calendar year in accordance with Education Code Sections 1009 – 1011 and Government Code Title 5, Division 2, Chapter 9, Section 54954ff, and considered the location of the regular meetings pursuant to Board Policy 9320(I). (Attachment E)

Motion was made by Dr. Verder-Aliga, seconded by Mrs. Bates, and unanimously carried by those present to adopt the schedule of meetings for the 2011 calendar year as presented.

#### **IX. COMMENTS FROM THE COMMUNITY**

Mark Lieb, community member and former SCOE employee, invited the Board members to attend the annual Crab Feed benefiting Mark's Growing Center group homes for developmentally disabled adults. The event is named after a young man named Mark who was a student in one of SCOE's special education programs in 1971. His mother established the Center to give developmentally disabled adults a place to live and work. The Crab Feed takes place at 6:00 PM on January 22, 2011, at the Elmira Fire House. Tickets are \$40 each and can be purchased from Mr. Lieb or the Yellow Brick Road at 317 Parker Street in Vacaville. Announcement flyers were distributed.

Roxie Allen, President of the California School Employees Association (CSEA) Solano County Chapter 608, introduced the Board to Roni Cox who will replace her as president in January.

#### **X. BOARD DISCUSSION**

##### **(a) Board Member Reports**

Board members were given an opportunity to make a brief report on their recent activities including visits to any of SCOE's program sites.

Mr. Ford reported on his recent attendance at the annual California School Boards Association (CSBA) conference in San Francisco. Dr. Verder-Aliga also attended. Mr. Ford commented on the great keynote speakers at this year's conference. One of his favorite sessions was by individuals from Jamul Dulzura Union School District in San Diego County entitled "Accentuate the Positive! Eliminate the Negative!" in which they talked about strategic planning and how community participation has permitted the district to continue its work in spite of budget hits. He distributed a copy of the session's PowerPoint presentation and encouraged the Board members to read it. He also shared copies of the Golden Bell Awards program in which two schools in the Fairfield-Suisun USD received honors.

Mrs. Bates' recent activities included attending the following events: Veterans Day parade and commemoration; Solano Community Foundation teacher awards; Senator Lois Wolk's luncheon for women in elected positions; Spirit of Solano Awards; dinner honoring retiring District Attorney David Paulson; Retired Teachers Association luncheon honoring Mrs. Alarcón for her great leadership; Solano EDC breakfast on green energy. She also became a member of the County Board of Supervisors' Family Justice Steering Committee and participated in interviews as a part of Congressman Mike Thompson's commission to appoint students to military academies.

Mr. Silva has been traveling but is glad to be back home. He attended the Retired Teachers Association luncheon honoring Mrs. Alarcón. Mrs. Alarcón thanked Mr. Silva and his wife, Betty, for inviting her to the event as their guest.

Dr. Verder-Aliga attended an event honoring veterans and also went to the CSBA conference along with Mr. Ford and Mr. Speck. She talked about some of the outstanding speakers she heard and their topics. She participated in the Asian/Pacific Islander breakfast as well as the California County Boards of Education (CCBE) breakfast where the new CCBE President, Ray Peterson from Sonoma County, was elected. State Controller John Chiang gave an update on the budget and priorities of the new administration. It was good to reconnect with other board members who will continue to advocate for education.

##### **(b) Suggestions on future Board agenda items**

There were no suggestions for future agenda items.

## **XI. ADJOURNMENT**

There being no further business, motion was made by Mrs. Bates, seconded by Mr. Galvan, and unanimously carried by those present to adjourn the meeting at 11:12 AM in honor of retiring County Superintendent Dee Alarcón and all the positive changes she has made at SCOE during her tenure.

- Attachments:
- (A) Budget Revision 4
  - (B) Resolution B10-11-11
  - (C) Donations
  - (D) Temporary Certificates
  - (E) Proposed Schedule of 2011 Regular Board Meetings

---

Dee Alarcón, Secretary  
Solano County Board of Education

<b>GENERAL FUND</b>			Certificated Salaries	Classified Salaries	Employee Benefits	Books and Supplies	Other Operating	Sites, Bldgs, Equipment	Other Outgo	Fund Balance
<b>Program</b>	<b>Resource</b>	<b>Revenue</b>	<b>1000</b>	<b>2000</b>	<b>3000</b>	<b>4000</b>	<b>5000</b>	<b>6000</b>	<b>7000</b>	<b>Difference</b>
Unrestricted (local revenue ; revenue limit adjustment)	0000	257,606					40,740			216,866
Juvenile Court School (revenue limit)	2410	58,831								56,831
County Community Schools (revenue limit)	2420	34,713								34,713
Federal Jobs Funding	3205	212,734								212,734
Medi-Cal (adj alloc)	5640	11,218					10,684		534	
English Language Acquisition (no longer funded)	6286	(1,355)				(1,231)			(124)	
Redevelopment	9021	1,011								1,011
Friday Night Live (adj alloc)	9040	5,000		1,050	225	850	2,421		454	
Larsen Preschool Integration (local)	9180	895				895				
TC Preschool Integration (local)	9185	375				375				
Larsen Center Misc Donations (local)	9190	16				16				
TC McDaniel Misc Donations (local)	9380	3,529				3,529				
<b>Total</b>		<b>582,573</b>		<b>1,050</b>	<b>225</b>	<b>4,434</b>	<b>53,845</b>		<b>864</b>	<b>522,155</b>

SOLANO COUNTY BOARD OF EDUCATION  
Solano County, California

**RESOLUTION NO. B10-11-11**  
**SCHOOL BOARD RECOGNITION MONTH**

**WHEREAS**, an excellent public education system is vital to the quality of life as well as to the economic health and future of all Californians; and

**WHEREAS**, school boards create a vision and set clear standards for their students, districts, schools, and programs; are accountable to the community for operating schools that support student achievement; align resources with planned strategies to benefit students; create a climate that supports the philosophy that all children can learn at high levels; and build collaborative relationships based on trust, teamwork, and shared accountability, all while considering the diverse educational needs of all children and empowering them to become competent, productive contributors to our democratic society and ever-changing world; and

**WHEREAS**, local school board members face complex and demanding challenges and are responsible for providing a solid foundation for our school system; and

**WHEREAS**, local school board members engage their communities, communicate with the public, strive to improve their knowledge and leadership roles to manage complex education issues, and serve as strong advocates for children; and

**WHEREAS**, these board members demonstrate their commitment to children by contributing their dedicated energies and devoting countless hours to providing a quality public education to each child while receiving very little compensation for their tireless efforts; and

**WHEREAS**, local school board members are powerful campaigners for public education and are responsible for communicating the needs of the school district to the public and the public's expectations to the district.

**NOW, THEREFORE, BE IT RESOLVED**, that the Solano County Board of Education declares its appreciation for the members of the governing board of each district in our county and proclaims the month of January 2011 as School Board Recognition Month urging all citizens to join in recognizing the year-round dedication and hard work of local school board members and work with them to support an education system that meets the needs of both today's and tomorrow's children.

**PASSED AND ADOPTED** this 8<sup>th</sup> day of December 2010, by the Solano County Board of Education, Solano County, California, by the following vote:

AYES:	<u>Mrs. Bates, Mr. Ford, Mr. Galvan, Mr. Silva, Dr. Verder-Aliqa, Mr. Asera</u>
NOES:	<u>None</u>
ABSTAIN:	<u>None</u>
ABSENT:	<u>Ms. Kennedy</u>

CERTIFICATION

I, Dee Alarcón, secretary to the Solano County Board of Education, Solano County, California, do hereby certify that the foregoing is a full, true, and correct copy of a resolution adopted by said Board at a regular meeting thereof held on the above stated date, which resolution is on file in the office of said Board.

\_\_\_\_\_  
Secretary's Signature

December 8, 2010  
\_\_\_\_\_  
Date

**Donations to Solano County Office of Education  
December 8, 2010**

ViewSonic G10 Monitor 21" CRT specialized for graphics use (Adobe CS work) valued at \$297 and donated by Kathryn Brothers, Woodland, to the Career Technical Education (CTE)/Workforce Development program at Dixon High School.



**TEMPORARY CERTIFICATES**

<u>Name</u>	<u>District</u>	<u>Credential</u>
Noel Roy Agustin	Vallejo	Single Subject/Foreign Language: Filipino
Guy Hamilton	SCOE	Career Emergency Substitute Permit
Tammy Johnston	Vacaville	Emergency Substitute Permit
Michael Stuart	Vallejo	Designated Subjects/Career Tech Ed/Part-Time/Building Trades and Construction
Asia Grey	Vallejo	Emergency Substitute Permit
Jaimisyn Kopilec	Vallejo	Emergency Substitute Permit
Elaine Roddy	Fairfield-Suisun	Resource Specialist Certificate
Anthony Young	Fairfield-Suisun	Emergency CLAD Permit
Orlando Taylor	Fairfield-Suisun	Single Subject/Foundation-Level Math/Waiver
Renee Gonzales	Fairfield-Suisun	Multiple Subject/Supplementary Authorization: Social Science
Jeremy Jeffreys	Fairfield-Suisun	Single Subject/Industrial & Technology Education; Social Science
David Reese	Fairfield-Suisun	Education Specialist/Mild-Moderate/Intern
Stephanie Roberts	Fairfield-Suisun	Single Subject/Social Science; P.E.
Cynthia Coble	Fairfield-Suisun	Emergency Substitute Permit
John Molumby	Fairfield-Suisun	Emergency Substitute Permit
Veronica Liwang	SCOE	CBEST Substitute/Waiver
Craig Shiba, Jr.	Vallejo	Single Subject/P.E.
Stuart Bushnell	Vallejo	Designated Subjects/Career Tech Ed/Full-Time/Arts, Media, & Entertainment
Rhonda Coyle	Vallejo	Administrative Services
Denise Hunter	Fairfield-Suisun	Single Subject/Music
Connie Harder	Vacaville	Career Emergency Substitute Permit

## Temporary County Certificates Issued November 2010

District	Full Credential/ Auth.		Intern Cred.		Prov. Intern Permit		Short-Term Staff Permit		Emergency Permit		Waiver		Emergency Sub		Child Dev. Permit	
	Mo	YTD	Mo	YTD	Mo	YTD	Mo	YTD	Mo	YTD	Mo	YTD	Mo	YTD	Mo	YTD
Benicia		3							5							
SCOE		9			1		7		3	1	3	1	2			
Dixon		4							2				5			
Fairfield-Suisun	5	61	1	3			4	1	28	1	6	2	6		2	
Travis		6							16							
Vacaville		14			1				1		14	2	6			
Vallejo	5	30			1		1		19		2	2	9		2	
MIT Academy		1														
Private/NPS																
Solano College															1	
Solano County		1														
<b>Totals</b>	<b>10</b>	<b>129</b>	<b>1</b>	<b>3</b>		<b>3</b>		<b>12</b>	<b>1</b>	<b>74</b>	<b>2</b>	<b>25</b>	<b>7</b>	<b>28</b>		<b>5</b>

ESTABLISHMENT OF DATE, TIME, AND PLACE OF REGULAR BOARD MEETINGS

The establishment of the time, place, and date of regular meetings of the County Board of Education is required at the annual organizational meeting. Current Solano County Board of Education Policy 9320(I) sets the time and place of regular meetings, unless otherwise specified, at 6:00 PM on the second Wednesday of each month in the boardroom of the Solano County Office of Education, 5100 Business Center Drive, Fairfield.

PROPOSED 2011 SCHEDULE			
DATE	TIME	LOCATION	NOTE
Wednesday, January 12, 2011	6:00 PM	SCOE Boardroom	
Wednesday, February 9, 2011	6:00 PM	SCOE Boardroom	
Wednesday, March 9, 2011	6:00 PM	SCOE Boardroom	
Wednesday, April 13, 2011	6:00 PM	SCOE Boardroom	
Wednesday, May 11, 2011	6:00 PM	SCOE Boardroom	
Wednesday, June 8, 2011	6:00 PM	SCOE Boardroom	
Wednesday, June 22, 2011	6:00 PM	SCOE Boardroom	Rescheduled from July 13 <sup>th</sup> in order to meet the June 30 <sup>th</sup> budget adoption deadline
<i>July meeting rescheduled</i>	- - -	- - -	See comment above
Wednesday, August 10, 2011	6:00 PM	SCOE Boardroom	
Wednesday, September 14, 2011	6:00 PM	SCOE Boardroom	
Wednesday, October 12, 2011	6:00 PM	SCOE Boardroom	
Wednesday, November 9, 2011	6:00 PM	SCOE Boardroom	
Wednesday, December 14, 2011	10:30 AM	SCOE Boardroom	Annual Organizational Meeting