

SOLANO COUNTY BOARD OF EDUCATION

Regular Meeting
Wednesday, December 11, 2013
6:00 PM
Boardroom
5100 Business Center Drive
Fairfield, California

AGENDA

The Solano County Office of Education (SCOE) does not discriminate against persons with disabilities and is an accessible facility. Persons with disabilities who wish to attend this meeting and require assistance in order to participate should contact the Chief Assistant to the County Superintendent at (707) 399-4402 at least 24 hours in advance of the meeting to make reasonable arrangements to ensure accessibility. Language translation services and American Sign Language (ASL) interpreters will be provided with a minimum notice of three business days prior to the meeting.

Non-confidential materials related to an item on this agenda that were submitted to the Board after distribution of the agenda packet are available for public inspection during normal business hours in the County Superintendent of Schools' office, 2nd floor, 5100 Business Center Drive in Fairfield.

Members of the public wishing to address any item listed on the agenda must submit a Request to Speak form to the Secretary of the Board (Superintendent) before the Board considers the specific item. Request to Speak forms are available on the table at the meeting room entrance. Please see the Comments from the Community section below for addressing items not listed on the agenda.

Posting or distribution of banners, leaflets, handouts, or other media or communications, which serve to promote or discourage specific points of view, are prohibited inside the meeting room.

I. CALL TO ORDER AND PLEDGE OF ALLEGIANCE TO THE FLAG

II. ROLL CALL

Doug Ford, President
Michelle Coleman, Vice President
Larry Asera
Mayrene Bates
Dana Dean
Raymond Silva
Rozzana Verder-Aliga, Ed.D.
Jay Speck, Secretary

III. APPROVAL AND ADOPTION OF AGENDA

IV. ELECTION OF OFFICERS

(a) President

The gavel will be passed to the newly elected president of the County Board of Education, and the out-going president will be recognized.

Action: Elect a Board president to serve in 2014.

(b) Vice President

Action: Elect a vice president of the Board to serve in 2014.

(c) Solano County School Boards' Association (SCSBA) Representative

Action: Elect a representative to serve on the SCSBA Executive Board in 2014.

V. CONSENT ITEMS

All matters listed under the Consent Items are considered to be routine and will be enacted by the Board in one motion. There will be no discussion on these items prior to the time the Board votes on the motion unless members of the Board, staff, or the public request specific items to be discussed and/or removed from the Consent Calendar. (Roll Call Vote)

(a) Approval and Adoption of Minutes

Action: Approve the minutes of the regular meetings held November 13, 2013.

(b) 2013-14 Budget Revision

SCOE Budget Revision #3 is presented for Board approval. This revision to the County School Service Fund adjusts revenues and expenditures for categorical programs and County Office of Education Programs. Attachment A

Action: Adopt the 2013-14 Budget Revision #3.

(c) School Board Recognition Month

In recognition of the important functions of elected and appointed school board members whose responsibility it is to serve the children of our communities and lead our districts through complex and demanding challenges to the best of their abilities, January has been declared School Board Recognition Month, and proposed Resolution No. B13-14-15 is attached for the Board's consideration. Attachment B

Action: Adopt Resolution No. B13-14-15.

VI. CORRESPONDENCE

VII. SUPERINTENDENT'S REPORT

(a) Human Resources Report

Janet Harden, Associate Superintendent of Human Resources, Workforce Development, and Public Information, will report on routine personnel matters.

(b) Financial Report

Tommy Welch, Associate Superintendent of Administrative Services and Operations, will present the First Interim Report that includes the attached financial report ending November 15, 2013, and will talk about SCOE funding under the Local Control Funding Formula (LCFF), which was postponed from the November 13th Regular Board Meeting. (Attachment C)

(c) State and Federal Legislative Update

Mr. Speck will provide an update on state and federal legislative activity.

(d) Temporary Certificates

Temporary certificates approved by the County Superintendent are listed on Attachment D.

(e) Meetings/Special Dates

December 12, 2013 (Thursday)

- Countywide Career Technical Education (CTE) Advisory Committee Meeting, 5:00-7:00 PM, Will C. Wood High School Theatre, Vacaville

December 14, 2013 (Saturday)

- VEX Robotics Competition, 8:00 AM-4:00 PM, Vanden High School Gym, Fairfield

December 24-27, 2013 (Tuesday – Friday)

- Winter Holidays – SCOE Offices Closed (*Offices will be closed to the public on Monday, December 23, 2013, although some staff will be working.*)

December 31, 2013 – January 1, 2014 (Tuesday – Wednesday)

- New Year Holidays – SCOE Offices Closed (*Offices will be closed to the public on Monday, December 30, 2013, although some staff will be working.*)

January 11, 2014 (Saturday)

- Napa-Solano Building & Construction Trades Council Crab Feed, 6:30 PM, American Legion Post 550, 420 Admiral Callaghan Lane, Vallejo (*For ticket cost and information, see flyer previously distributed.*)

January 20, 2014 (Monday)

- Martin Luther King, Jr., Holiday – SCOE Offices Closed

January 25 and February 1, 2014 (Saturdays)

- North Bay Region Academic Decathlon, Solano Community College, Fairfield campus; Awards Celebration on February 1st (*To volunteer for one or both days or to RSVP for the Awards Celebration, call Shari Narayan at 707-646-7601*)

VIII. NEW BUSINESS

- (a) Updates to Board Policies on Charter School Appeals

Lisette Estrella-Henderson, Associate Superintendent of Student Programs and Educational Services, will review proposed updates to Board Policies 9000.21 and 9000.31 pertaining to charter school appeals. These updates were recommended by legal counsel to clarify processes and ensure compliance with applicable laws. This is the first reading of the proposed revisions. The item will be brought back to the Board for action at its regular meeting in January.

- (b) Establish Date, Time, and Location of Regular Meetings in 2014

In accordance with Education Code Sections 1009 – 1011 and Government Code Title 5, Division 2, Chapter 9, section 54954ff, the Board will consider a schedule of dates, times, and locations for its regular meetings in the 2014 calendar year pursuant to Board Policy 9320(I). Attachment E

Action: Adopt the attached schedule of meetings for the 2014 calendar year.

IX. COMMENTS FROM THE COMMUNITY

The County Board of Education is aware of the importance of providing an opportunity for community members to address the Board regarding matters within the Board's jurisdiction that are not on the agenda. The President of the Board will recognize those who wish to speak and have submitted a Request to Speak form to the Secretary of the Board (Superintendent) before the first speaker is called. Request to Speak forms are available on the table at the meeting room entrance. Speakers are requested to identify themselves by name.

X. BOARD DISCUSSION

- (a) Board Member Activity Reports

Board members may give a brief report on their recent activities including visits to any of SCOE's program sites or attendance at educational conferences and workshops.

- (b) Board Member Requests

In accordance with Board Policy 9250, Board members may request to represent the Board in an education-related activity and specify the desired level of support necessary for the activity. Requests will be placed on a future agenda for action.

- (c) Suggestions on future Board agenda items
 - (1) Board members may suggest future topics to be coordinated by the County Superintendent and presented by SCOE staff or external presenters.
 - (2) The Board may identify current topics of particular interest and, by consensus, choose one of its members to lead a brief discussion at a future meeting.

XI. ADJOURNMENT

- Attachments:
- (A) Budget Revision #3
 - (B) Resolution No. B13-14-15
 - (C) Financial Report
 - (D) Temporary Certificates
 - (E) Proposed Meeting Calendar

Solano County Office of Education
 Budget Revision Data
 #3 (October 16, 2013 - November 15, 2013)
 Fiscal Year 2013/14

General Fund (Revisions Impacting Fund Balance)			Certificated Salaries	Classified Salaries	Employee Benefits	Books and Supplies	Services & Operating	Capital Outlay	Other Outgo	Fund Balance
Program	Resource	Revenue	1000	2000	3000	4000	5000	6000	7000	Difference
Unrestricted	0000	245,953	120,478	(52,851)	(69,378)	41,934	58,411		(87,659)	235,018
Career Technical Education	0635	144,077	5,107	27,444	(3,730)	4,725	750		3,047	106,734
Lottery: Unrestricted	1100	-	-	(11,286)	(3,985)	-	16,314		(1,155)	112
County Community Schools (Education Code sections 1980-1982.3)	2420	3,106	1,488	426	(1,302)	(10)	(602)		-	3,106
Medi-Cal	5640	8,006	-	-	-	41,000	11,625		2,631	(47,250)
Lottery: Instructional Materials	6300	-	-	-	-	1,596	-		-	(1,596)
ROCP: Direct Support Professional Train	6355	-	-	101	(52)	10,065	-		876	(10,990)
Special Ed: Infant	6510	-	-	-	-	4,613	25,068		1,484	(31,165)
SCOE Insurance Comm (SIC)	9079	-	-	-	-	50	4,000		-	(4,050)
Total		401,142	127,073	(36,166)	(78,447)	103,973	115,566	-	(80,776)	249,919

SOLANO COUNTY BOARD OF EDUCATION
Solano County, California

**RESOLUTION NO. B13-14-15
SCHOOL BOARD RECOGNITION MONTH**

WHEREAS, an excellent public education system is vital to the quality of life as well as to the economic health and future of all Californians; and

WHEREAS, school boards create a vision and set clear standards for their students, districts, schools, and programs; are accountable to the community for operating schools that support student achievement; align resources with planned strategies to benefit students; create a climate that supports the philosophy that all children can learn at high levels; and build collaborative relationships based on trust, teamwork, and shared accountability, all while considering the diverse educational needs of all children and empowering them to become competent, productive contributors to our democratic society and ever-changing world; and

WHEREAS, school board members face complex and demanding challenges and are responsible for providing a solid foundation for our school system; and

WHEREAS, local school board members engage their communities, communicate with the public, strive to improve their knowledge and leadership roles to manage multifaceted education issues, and serve as strong advocates for children; and

WHEREAS, these board members demonstrate their commitment to children by contributing their dedicated energies and devoting countless hours to providing a quality public education to each child while receiving very little compensation for their tireless efforts; and

WHEREAS, local school board members are powerful campaigners for public education and are responsible for communicating the needs of the school district to the public and the public's expectations to the district.

NOW, THEREFORE, BE IT RESOLVED, that the Solano County Board of Education declares its appreciation for the members of the governing board of each district in our county and proclaims the month of January 2014 as School Board Recognition Month urging all citizens to join in recognizing the year-round dedication and hard work of local school board members, and work with them to support an education system that meets the needs of both today's and tomorrow's students.

PASSED AND ADOPTED this 11th day of December 2013, by the Solano County Board of Education, Solano County, California, by the following vote:

AYES: _____

NOES: _____

ABSTAIN: _____

ABSENT: _____

CERTIFICATION

I, Jay Speck, Secretary to the Solano County Board of Education, Solano County, California, do hereby certify that the foregoing is a full, true, and correct copy of a resolution adopted by said Board at a regular meeting thereof held on the above stated date, which resolution is on file in the office of said Board.

Secretary's Signature

Date

Solano County Office Of Education
Jay Speck, County Superintendent
 Fairfield, California

County School Service Fund
Consolidated Budget and Financial Report 2013-14
 11/15/2013
 Presented December 11, 2013

Revenues:	2013/14		
	<i>Budget</i>	<i>Received</i>	<i>Balance</i>
<i>Revenue Limit Sources</i>	\$ 13,947,005	\$ 2,283,826	\$ 11,663,179
<i>Federal Revenue</i>	4,468,280	890,001	3,578,279
<i>Other State Revenue</i>	21,592,214	6,099,237	15,492,977
<i>Local Revenue</i>	8,384,388	(1,497,506)	9,881,894
Total Revenue	\$ 48,391,887	\$ 7,775,558	\$ 40,616,329

Expenditures:		2013/14		
		<i>Budget</i>	<i>Expended</i>	<i>Balance</i>
<i>1000</i>	<i>Certificated Salaries</i>	\$ 10,662,865	\$ 2,551,335	\$ 8,111,530
<i>2000</i>	<i>Classified Salaries</i>	13,058,924	3,606,169	9,452,755
<i>3000</i>	<i>Employee Benefits</i>	7,033,294	1,941,470	5,091,824
<i>4000</i>	<i>Books and Supplies</i>	2,264,478	370,694	1,893,784
<i>5000</i>	<i>Other Operating Expenses</i>	17,526,885	2,511,384	15,015,501
<i>6000</i>	<i>Sites, Buildings, Equipment</i>	330,000		330,000
<i>7000</i>	<i>Other Outgo</i>	42,341	39,291	3,050
Total Expenditures		\$ 50,918,787	\$ 11,020,343	\$ 39,898,444

Fund Balance:	<i>Unrestricted</i>	<i>Restricted</i>	<i>Total</i>
<i>Beginning Fund Balance:</i>	\$ 13,331,660	\$ 10,378,161	\$ 23,709,821
<i>+ Revenue</i>	\$ 8,701,250	\$ 39,690,637	\$ 48,391,887
<i>-Expenses</i>	8,904,122	42,014,665	50,918,787
<i>= Projected Ending Balance</i>	\$ 13,128,788	\$ 8,054,133	\$ 21,182,921

TEMPORARY CERTIFICATES

<u>Name</u>	<u>District</u>	<u>Credential</u>
Melissa Lusher	Fairfield-Suisun	Education Specialist: Early Childhood Education
Naomi Vergara	Vacaville	CBEST Waiver
Krista Sutherland	Vacaville	CBEST Waiver
Marie Barde	Benicia	Emergency CLAD
Steven Phillips	Vacaville	Administrative Services
Guy Hamilton	SCOE	Career Sub Permit
Janie Thompson	Travis	Emergency Sub Permit
Marian Johnson	Vacaville	Short-Term Staff Permit: Education Specialist Mild/Moderate
Lilia Alfshary	Travis	Multiple Subject
Melody Anderson	Fairfield-Suisun	Emergency CLAD
Monica Tipton	Vallejo	Emergency CLAD
Lindsay Lahl	Vacaville	CBEST Waiver
Stephenie Hollyman	Vallejo	English
Stephenie Hollyman	Vallejo	Art
Stephenie Hollyman	Vallejo	Emergency CLAD
Samantha Gagne	Fairfield-Suisun	Education Specialist: Moderate Severe (Intern)
Wallisa Stearman	Vallejo	Emergency CLAD
Lawrence Hager	Vallejo	Multiple Subject
Ramani Visvanathan	Vallejo	Single Subject: Mathematics
Ramani Visvanathan	Vallejo	Single Subject: Physics (Specialized)

**Temporary County Certificates Issued
November 2013**

District	Full Credential / Authorization		Intern Credential		Provisional Intern Permit		Short-Term Staff Permit		Emergency or Limited Assignment Permit		Waiver		Emergency Sub Permit		Activity Supervisor Clearance Certificate		Child Development Permit		Totals Per District	
	MTD	YTD	MTD	YTD	MTD	YTD	MTD	YTD	MTD	YTD	MTD	YTD	MTD	YTD	MTD	YTD	MTD	YTD	MTD	YTD
Benicia		3						1	1	3				2					1	9
SCOE		5		1				2					1	4					1	12
Dixon		2								1				2					0	5
Fairfield-Suisun	3	13	1	1				2	2	7		1		3					6	27
Travis	1	9						2					1	1					2	12
Vacaville	1	8				1	1	1		3	3	13		4					5	30
Vallejo	3	11		1					2	11				2					5	25
MIT Academy		1		1				1											0	3
Private/ NPS																			0	0
Solano College																			0	0
Totals	8	52	1	4	0	1	1	9	5	25	3	14	2	18	0	0	0	0	20	123

Establishment of Date, Time, and Place of Regular Board Meetings

Board Policy 9320(III)(C), requires the Solano County Board of Education, during its annual organizational meeting, to establish the date, time, and place of its regular meetings for the coming year.

Presently, Board Policy 9320(I) sets the time and place of regular meetings, unless otherwise specified, at 6:00 PM on the second Wednesday of each month in the Boardroom of the Solano County Office of Education, 5100 Business Center Drive, Fairfield.

PROPOSED 2014 SCHEDULE			
DATE	TIME	LOCATION	NOTE
Wednesday, January 8, 2014	6:00 PM	SCOE Boardroom	
Wednesday, February 12, 2014	6:00 PM	SCOE Boardroom	
Wednesday, March 12, 2014	6:00 PM	SCOE Boardroom	
Wednesday, April 9, 2014	6:00 PM	SCOE Boardroom	
Wednesday, May 14, 2014	6:00 PM	SCOE Boardroom	
Wednesday, June 11, 2014	6:00 PM	SCOE Boardroom	
Wednesday, June 25, 2014	6:00 PM	SCOE Boardroom	Rescheduled from July 9 th in order to meet the June 30 th budget adoption deadline
<i>July meeting rescheduled</i>	- - -	- - -	See comment above
Wednesday, August 13, 2014	6:00 PM	SCOE Boardroom	
Wednesday, September 10, 2014	6:00 PM	SCOE Boardroom	
Wednesday, October 8, 2014	6:00 PM	SCOE Boardroom	
Wednesday, November 12, 2014	6:00 PM	SCOE Boardroom	
Wednesday, December 10, 2014	6:00 PM	SCOE Boardroom	Annual Organizational Meeting