

SOLANO COUNTY BOARD OF EDUCATION

**Regular Meeting
Wednesday, December 14, 2011
10:30 AM, Boardroom
Solano County Office of Education
5100 Business Center Drive
Fairfield, California**

AGENDA

The Solano County Office of Education does not discriminate against persons with disabilities and is an accessible facility. Persons with disabilities who wish to attend this meeting and require assistance in order to participate should contact the Administrative Services Manager at (707) 399-4402 at least 24 hours in advance of the meeting to make reasonable arrangements to ensure accessibility. Language translation services and American Sign Language (ASL) interpreters will be provided with a minimum notice of three business days prior to the meeting.

Non-confidential materials related to an item on this agenda that were submitted to the Board after distribution of the agenda packet are available for public inspection during normal business hours in the County Superintendent of Schools' office, 2nd floor, 5100 Business Center Drive in Fairfield.

Members of the public wishing to address any item listed on the agenda must submit a Request to Speak form to the Secretary of the Board (Superintendent) before the Board considers the specific item. Request to Speak forms are available on the table at the meeting room entrance. Please see the Comments from the Community section below for addressing items not listed on the agenda.

Posting or distribution of banners, leaflets, handouts, or other media or communications, which serve to promote or discourage specific points of view, are prohibited inside the meeting room.

I. CALL TO ORDER AND PLEDGE OF ALLEGIANCE TO THE FLAG

II. ROLL CALL

Larry Asera, President
Rozzana Verder-Aliga, Ed.D., Vice President
Mayrene Bates
Michelle Coleman
Doug Ford
John Galvan
Raymond Silva
Jay Speck, Secretary

III. APPROVAL AND ADOPTION OF AGENDA

IV. OATH OF OFFICE

The oath of office will be administered to returning Trustees Michelle Coleman (Area 1), Ray Silva (Area 2), Larry Asera (Area 5), and Dr. Rozzana Verder-Aliga (Area 7), all of whom ran unopposed.

V. ELECTION OF OFFICERS

- (a) A president of the County Board of Education will be elected.

The gavel will be passed to the newly elected president of the County Board of Education, and the out-going president will be recognized.

- (b) A vice president of the County Board of Education will be elected.

- (c) A representative to the Solano County School Boards' Association (SCSBA) will be elected.

VI. CONSENT ITEMS

All matters listed under the Consent Items are considered to be routine and will be enacted by the Board in one motion. There will be no discussion on these items prior to the time the Board votes on the motion unless members of the Board, staff, or the public request specific items to be discussed and/or removed from the Consent Calendar. (Roll Call Vote)

(a) Approval and Adoption of Minutes

Action: Consider approval of the minutes of the regular meeting held on November 9, 2011.

(b) 2011-12 Budget Revision

SCOE Budget Revision 4 is presented for Board approval. This revision to the County School Service Fund adjusts revenues and expenditures for categorical programs and County Office of Education Programs. Attachment A

Action: Consider adopting the 2011-12 Budget Revision 4.

(c) School Board Recognition Month

In recognition of the important functions of elected and appointed school board members whose responsibility it is to serve the children of our communities and lead our districts through complex and demanding challenges to the best of their abilities, January has been declared School Board Recognition Month, and proposed Resolution No. B11-12-14 is attached for the Board's consideration. Attachment B

Action: Consider adopting Resolution No. B11-12-14.

(d) Acceptance of Donations

Donations as listed on Attachment C have been received.

Action: Consider acceptance of the donations received as listed on Attachment C, and direct the Superintendent to write letters of appreciation.

VII. CORRESPONDENCE

VIII. SUPERINTENDENT'S REPORT

(a) Solano Focus on Public Education

Lisette Estrella-Henderson, Associate Superintendent of Student Programs and Educational Services, will report on the state of academic achievement of Solano County's public school students.

(b) Quarterly Reports on *Williams* Uniform Complaints

As part of the *Williams* Uniform Complaint Procedures, school districts and SCOE are required to report, on a quarterly basis, summary data regarding the nature and resolution of all complaints. Mrs. Estrella-Henderson will report on the number of complaints by general subject area as well as the number of resolved and unresolved complaints for the following three programs: Golden Hills Education Center, Division of Unaccompanied Children Services (DUCS), and Juvenile Detention Facility. Please note that no complaints were filed with any of these facilities during the time period of July 1, 2011, through September 30, 2011. Attachment D

(c) Human Resources Report

Janet Harden, Assistant Superintendent of Human Resources and Workforce Development, will report on routine personnel matters.

(d) Financial Report

Lettie Allen, Associate Superintendent of Administrative Services and Operations, will present the financial report for November 2011-12, review the First Interim Report, and provide an update on facilities projects.

(e) Meetings/Special Dates

December 26, 2011 – January 2, 2012 (Monday – Monday)

- Winter Holidays – SCOE Offices Closed (*SCOE offices will be closed to the public on Monday, December 19th, through Friday, December 23rd, although some departments will be open. All departments reopen January 3rd.*)

January 14, 2012 (Saturday)

- Napa-Solano Building & Construction Trades Council Crab Feed; 6:30 PM at American Legion Post 550 in Vallejo (*Registration form and event address e-mailed*)

January 16, 2012 (Monday)

- Martin Luther King, Jr. Day Observed – SCOE Offices Closed

January 25, 2012 (Wednesday)

- Solano Economic Development Corporation Annual Meeting; 11:30 AM at Hilton Garden Inn in Fairfield (*Announcement flyer distributed*)

January 28 and February 4, 2012 (Saturdays)

- North Bay Region Academic Decathlon, Rodriguez High School in Fairfield; Awards Celebration on February 4th (*To volunteer for one or both days or to RSVP for the Awards Celebration, call Ken Scarberry at 707-646-7600*)

February 20, 2012 (Monday)

- Presidents' Day Observed – SCOE Offices Closed

IX. NEW BUSINESS

(a) Proclamation Commemorating Pearl Harbor Day

December 7th marks the 70th anniversary of Pearl Harbor Day when thousands of lives were lost and America was thrust into World War II. Dr. Verder-Aliga requests that the Board pass a proclamation in memory of this somber occasion. Attachment E

Action: Consider adopting the proclamation commemorating the attack on Pearl Harbor and honoring the World War II veterans and all military personnel for their dedicated service.

(b) Decennial Trustee Area Redistricting

Education Code requires that, following each decennial census, county board trustee areas must be analyzed and realigned, if necessary, to account for population shifts. The Board studied proposed adjustments to trustee area boundaries during its regular meeting on November 9, 2011, and made recommended changes. The item is being brought back for action. Attachment F

Action: Consider adopting the proposed changes to the Board's trustee area boundaries and seeking approval from the County Committee on School District Organization.

(c) Establish Date, Time, and Location of 2012 Regular Meetings

The Board will be asked to consider a schedule of dates and times for regular meetings for the 2012 calendar year in accordance with Education Code Sections 1009 – 1011 and Government Code Title 5, Division 2, Chapter 9, Section 54954ff, and determine the location of the regular meetings pursuant to Board Policy 9320(l). Attachment G

Action: Consider adopting the attached schedule of meetings for the 2012 calendar year.

X. COMMENTS FROM THE COMMUNITY

The County Board of Education is aware of the importance of providing an opportunity for community members to address the Board regarding matters within the Board's jurisdiction that are not on the agenda. The president of the Board will recognize those who wish to speak and have submitted a Request to Speak form to the Secretary of the Board (Superintendent) before the first speaker is called. Request to Speak forms are available on the table at the meeting room entrance. Speakers are requested to identify themselves by name.

XI. BOARD DISCUSSION

(a) Board Member Reports

The Board members may give a brief report on their recent activities including visits to any of SCOE's program sites and attendance at educational conferences and workshops.

(b) Suggestions on future Board agenda items

XII. ADJOURNMENT

- Attachments:
- (A) Budget Revision 4
 - (B) Resolution No. B11-12-14
 - (C) Donations
 - (D) Quarterly *Williams* Uniform Complaints
 - (E) Proclamation: 70th Anniversary of Pearl Harbor
 - (F) Decennial Trustee Area Redistricting
 - (G) Proposed Schedule of 2012 Regular Board Meetings

2011-2012 Budget Revision #4 (October 26, 2011 – November 18, 2011)

<u>GENERAL FUND</u>			Certificated Salaries	Classified Salaries	Employee Benefits	Books & Supplies	Services & Operating	Capital Outlay	Other Outgo	Fund Balance
Program	Resource	Revenue	1000	2000	3000	4000	5000	6000	7000	Difference
Unrestricted (correct designations; local revenue)	0000	70,094				(165,374)	70,094			165,374
Spec Education (local)	6500	7,930	5,601		1,951				378	
SELPA Legal Pool (local)	6507	15,000					15,000			
Spec Ed Infant (c/o)	6510		2,000		1,402				170	(3,572)
SCOE Local (local)	9140					158				(158)
Larsen Preschool Integration (local)	9180	1,642				1,642				
Intern Local (new revenue)	9240	3,700					3,700			
SELPA Personnel Develop Consort (local)	9260	500					476		24	
T.C. McDaniel Misc Donations (local)	9380	250				250				
Teaching American History (c/o)	9620	201,993		10,214	2,981	3,460	177,701		7,637	
Career Technical Education Model Curriculum Standards grant	9690	144,943	45,841	6,235	17,729	2,601	58,871		13,666	
Total		446,052	53,442	16,449	24,063	(157,263)	325,842		21,875	161,644

<u>CAPITAL FACILITIES FUND</u>			Certificated Salaries	Classified Salaries	Employee Benefits	Books & Supplies	Services & Operating	Capital Outlay	Other Outgo	Fund Balance
Program	Resource	Revenue	1000	2000	3000	4000	5000	6000	7000	Difference
Golden Hills Classrooms	7728	451,004					364,170	86,834		
Total		451,004					364,170	86,834		

SOLANO COUNTY BOARD OF EDUCATION
Solano County, California

RESOLUTION NO. B11-12-14
SCHOOL BOARD RECOGNITION MONTH

WHEREAS, an excellent public education system is vital to the quality of life as well as to the economic health and future of all Californians; and

WHEREAS, school boards create a vision and set clear standards for their students, districts, schools, and programs; are accountable to the community for operating schools that support student achievement; align resources with planned strategies to benefit students; create a climate that supports the philosophy that all children can learn at high levels; and build collaborative relationships based on trust, teamwork, and shared accountability, all while considering the diverse educational needs of all children and empowering them to become competent, productive contributors to our democratic society and ever-changing world; and

WHEREAS, local school board members face complex and demanding challenges and are responsible for providing a solid foundation for our school system; and

WHEREAS, local school board members engage their communities, communicate with the public, strive to improve their knowledge and leadership roles to manage complex education issues, and serve as strong advocates for children; and

WHEREAS, these board members demonstrate their commitment to children by contributing their dedicated energies and devoting countless hours to providing a quality public education to each child while receiving very little compensation for their tireless efforts; and

WHEREAS, local school board members are powerful campaigners for public education and are responsible for communicating the needs of the school district to the public and the public's expectations to the district.

NOW, THEREFORE, BE IT RESOLVED, that the Solano County Board of Education declares its appreciation for the members of the governing board of each district in our county and proclaims the month of January 2012 as School Board Recognition Month urging all citizens to join in recognizing the year-round dedication and hard work of local school board members and work with them to support an education system that meets the needs of both today's and tomorrow's children.

PASSED AND ADOPTED this 14th day of December 2012, by the Solano County Board of Education, Solano County, California, by the following vote:

AYES: _____

NOES: _____

ABSTAIN: _____

ABSENT: _____

CERTIFICATION

I, Jay Speck, secretary to the Solano County Board of Education, Solano County, California, do hereby certify that the foregoing is a full, true, and correct copy of a resolution adopted by said Board at a regular meeting thereof held on the above stated date, which resolution is on file in the office of said Board.

Secretary's Signature

Date

Donations to Solano County Office of Education

December 14, 2011

Donor	Description/Purpose	Recipient Program	Estimated Value (declared by donor)
Pam Iannone, Vacaville	Monetary donation toward the purchase of a play Mountain Climber	Special Education Preschool Program at Irene Larsen Center	\$ 475.00
Sue Boone, Winters	Monetary donation to Mary Ann May's Memorial Fund for the support of unmet health needs of SCOE's special education students	Special Education	\$ 100.00
Jan Marie DeLay, Longmont, CO	Monetary donation to Mary Ann May's Memorial Fund for the support of unmet health needs of SCOE's special education students	Special Education	\$ 40.00
William McIntosh, Nashua, NH	Monetary donation to Mary Ann May's Memorial Fund for the support of unmet health needs of SCOE's special education students	Special Education	\$ 25.00

TOTALS:	Cash	Non-Cash
Monthly	\$ 640.00	\$ —
Year-to-Date	\$ 16,510.00	\$ 880.00

Quarterly Report on Williams Uniform Complaints for 2011
[Education Code § 35186]

District: Solano County Office of Education, Golden Hills

Person completing this form: Lisette Estrella-Henderson Title: Associate Superintendent

Quarterly Report **Submission Date:** (check one) April 2011 (*January-March complaints*)
 July 2011 (*April-June complaints*)
 October 2011 (*July-September complaints*)
 January 2012 (*October-December complaints*)

Date for information to be reported publicly at governing board meeting: December 14, 2011

Please check the box that applies:

- No complaints were filed with any school in the district during the quarter indicated above.
- Complaints were filed with schools in the district during the quarter indicated above. The following chart summarizes the nature and resolution of these complaints.

General Subject Area	Total # of Complaints	# Resolved	# Unresolved
Textbooks and Instructional Materials	0	0	0
Teacher Vacancy or Misassignment	0	0	0
Facilities Conditions	0	0	0
TOTALS	0	0	0

Jay Speck

Print Name of District Superintendent



Signature of District Superintendent

November 7, 2011

Date

Quarterly Report on Williams Uniform Complaints for 2011
[Education Code § 35186]

District: Solano County Office of Education, DUCS

Person completing this form: Lisette Estrella-Henderson Title: Associate Superintendent

Quarterly Report **Submission Date:** April 2011 (*January-March complaints*)
(check one) July 2011 (*April-June complaints*)
 October 2011 (*July-September complaints*)
 January 2012 (*October-December complaints*)

Date for information to be reported publicly at governing board meeting: December 14, 2011

Please check the box that applies:

- No complaints were filed with any school in the district during the quarter indicated above.
- Complaints were filed with schools in the district during the quarter indicated above. The following chart summarizes the nature and resolution of these complaints.

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Teacher Vacancy or Misassignment	0	0	0
Facilities Conditions	0	0	0
TOTALS	0	0	0

Jay Speck

Print Name of District Superintendent



Signature of District Superintendent

November 7, 2011

Date

Quarterly Report on Williams Uniform Complaints for 2011
[Education Code § 35186]

District: Solano County Office of Education, Juvenile Detention Facility

Person completing this form: Lisette Estrella-Henderson Title: Associate Superintendent

Quarterly Report **Submission Date:** April 2011 (*January-March complaints*)
(check one) July 2011 (*April-June complaints*)
 October 2011 (*July-September complaints*)
 January 2012 (*October-December complaints*)

Date for information to be reported publicly at governing board meeting: December 14, 2011

Please check the box that applies:

- No complaints were filed with any school in the district during the quarter indicated above.
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Teacher Vacancy or Misassignment	0	0	0
Facilities Conditions	0	0	0
TOTALS	0	0	0

Jay Speck
Print Name of District Superintendent


Signature of District Superintendent

November 7, 2011
Date

SOLANO COUNTY BOARD OF EDUCATION
Solano County, California

**PROCLAMATION
COMMEMORATING THE 70th ANNIVERSARY OF PEARL HARBOR DAY AND
HONORING WORLD WAR II VETERANS**

WHEREAS, December 7, 2011, marked the 70th anniversary of Pearl Harbor Day when more than 2,400 lives were lost, over 1,100 were wounded, and then-President Franklin D. Roosevelt proclaimed it to be “a date which will live in infamy;” and

WHEREAS, on that day in 1941 the attacks on America, by air and by sea, changed our nation forever as we entered into World War II, a global conflict known as the deadliest in history, that claimed millions of fatalities worldwide; and

WHEREAS, Solano County residents were among those to answer our country’s call to military service by joining the armed forces or working in civil service at Mare Island in Vallejo and other nearby bases; and

WHEREAS, of the estimated 60,000 men and women stationed at Pearl Harbor in 1941, today there are fewer than 3,000 survivors nationwide, some of whom live in Solano County; and

WHEREAS, of the 41,000 veterans currently residing in Solano County, approximately 4,500 are World War II veterans; and

WHEREAS, the WWII generation changed the future of the entire world through its actions to defend the freedoms that our country holds so dear and establish the United Nations organization to foster international cooperation in an effort to prevent future conflicts.

NOW, THEREFORE BE IT RESOLVED, that, on this historic anniversary, the Solano County Board of Education hereby honors all Pearl Harbor survivors and World War II veterans as well as those who died, military and civilians alike, by remembering their sacrifices, patriotism, and courage; and

BE IT FURTHER RESOLVED, that the Solano County Board of Education honors all present-day military personnel and veterans and encourages all citizens to remember those who have served and thank those who are still serving in our armed forces for continuing to protect our liberties, and to especially remember and be grateful to the World War II Veterans and Pearl Harbor Survivors on the 70th anniversary of Pearl Harbor Day.

PASSED AND ADOPTED this 14th day of December 2011, by the Solano County Board of Education, Solano County, California, by the following vote:

AYES: _____
NOES: _____
ABSTAIN: _____
ABSENT: _____

CERTIFICATION

I, Jay Speck, secretary to the Solano County Board of Education, Solano County, California, do hereby certify that the foregoing is a full, true, and correct copy of a resolution adopted by said Board at a regular meeting thereof held on the above stated date, which resolution is on file in the office of said Board.

Secretary's Signature

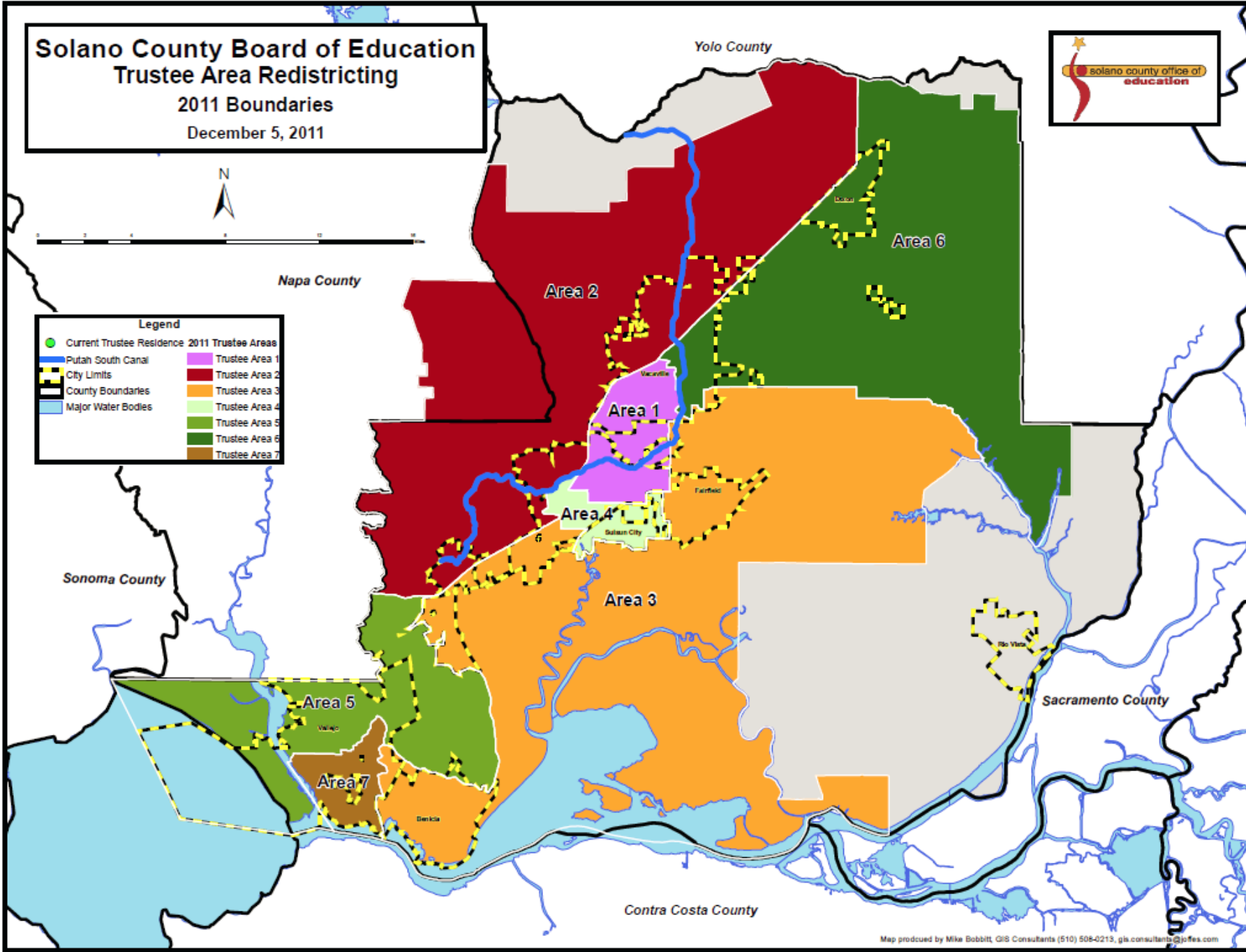
Date

**Solano County Board of Education
Trustee Area Redistricting
2011 Boundaries
December 5, 2011**



Legend

	Current Trustee Residence		Trustee Area 1
	Putah South Canal		Trustee Area 2
	City Limits		Trustee Area 3
	County Boundaries		Trustee Area 4
	Major Water Bodies		Trustee Area 5
			Trustee Area 6
			Trustee Area 7



Map produced by Mike Bobbitt, GIS Consultants (510) 508-0213, gis consultants@joffes.com

Establishment of Date, Time, and Place of Regular Board Meetings

The establishment of the time, place, and date of regular meetings of the County Board of Education is required at the annual organizational meeting. Current Solano County Board of Education Policy 9320(I) sets the time and place of regular meetings, unless otherwise specified, at 6:00 PM on the second Wednesday of each month in the boardroom of the Solano County Office of Education, 5100 Business Center Drive, Fairfield.

PROPOSED 2012 SCHEDULE			
DATE	TIME	LOCATION	NOTE
Wednesday, January 11, 2012	6:00 PM	SCOE Boardroom	
Wednesday, February 8, 2012	6:00 PM	SCOE Boardroom	
Wednesday, March 14, 2012	6:00 PM	SCOE Boardroom	
Wednesday, April 11, 2012	6:00 PM	SCOE Boardroom	
Wednesday, May 9, 2012	6:00 PM	SCOE Boardroom	
Wednesday, June 13, 2012	6:00 PM	SCOE Boardroom	
Wednesday, June 27, 2012	6:00 PM	SCOE Boardroom	Rescheduled from July 11 th in order to meet the June 30 th budget adoption deadline
<i>July meeting rescheduled</i>	- - -	- - -	See comment above
Wednesday, August 8, 2012	6:00 PM	SCOE Boardroom	
Wednesday, September 12, 2012	6:00 PM	SCOE Boardroom	
Wednesday, October 10, 2012	6:00 PM	SCOE Boardroom	
Wednesday, November 14, 2012	6:00 PM	SCOE Boardroom	
Wednesday, December 12, 2012	10:30 AM	SCOE Boardroom	Annual Organizational Meeting